



Republic of the Philippines
Department of Environment and Natural Resources
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MEMORANDUM

TO: The Bureau Directors
ERDB and FMB

The Regional Executive Directors
Regions 1-13, CAR, and NCR

FROM: The Undersecretary
Finance, Information Systems, and Climate Change

SUBJECT: SUBMISSION OF STATUS REPORTS ON THE RELEASED ALLOTMENT UNDER CENTRAL OFFICE-BASED FUND FOR FISCAL YEARS (FYs) 2021 AND 2022 PROCUREMENT ACTIVITIES

DATE: 25 January 2022

This refers to the FY 2022 procurement activities and the released allotment to your respective offices charged against Central Office-Based Fund (COBF) in FY 2021 for the repair/rehabilitation of office buildings/structures.

For FY 2021, SAAs were issued covering the release of **allotment** to your Offices including your respective Provincial Environment and Natural Resources Offices (PENROs) under COBF for FY 2021 (attached as **Annex "A"**). Please submit the status reports as of 31 January 2022 related to its implementation and they shall be supported with pertinent documents such as **properly labeled photos before and after the conduct of Programs, Activities, and Projects (PAPs)**.

For FY 2022, please submit the status of **procurement activities** (attached as **Annex "B"**) of offices with approved Capital Outlays under P/A/P: General Management and Supervision (GMS) charged against the FY 2022 General Appropriations Act (Republic Act No. 11639),

You are advised to send thru e-mail the said reports to the Budget Division at **budget@denr.gov.ph**, not later than **28 February 2022** and submit the hard copy after.

For your compliance.

ATTY. ANALIZA REBUELTA-TEH

Department of Environment and Natural Resources
Bureau/Region _____
Status of Released Allotment
FY 2021 Central Office-Based Fund

Particulars	Target	Budget	Accomplishment		Remarks
			Physical	Financial	

Prepared by:

Finance Officer

Approved by:

Bureau/Regional Executive Director

Department of Environment and Natural Resources
Bureau/Region _____
Status of Procurement Activities
FY 2022 General Appropriations Act

Particulars	Target	Budget	Status of Procurement Activities

Prepared by:

Approved by:

Finance Officer

Bureau/Regional Executive Director