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Department of Environment and Natural Resources
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MEMORANDUM

TO/FOR : All Regional Executive Directors
All Bureau Directors
Heads of Attached Agencies
All DENR Central Office Officials

FROM : The Undersecretary
Policy, Planning and International Affairs

SUBJECT : **DISCONTINUANCE OF THE SUBMISSION OF DAILY
EXECUTIVE BRIEFS TO THE OFFICE OF THE PRESIDENT**

DATE : **OCT 26 2022**

This pertains to the electronic mail dated October 18, 2022 from the Office of the Executive Secretary, informing the Department of the discontinuance of the submission of Daily Executive Briefs using prescribed formats. The initiative to discontinue the submission of the Daily Executive Briefs is for the purposes of efficiency, and to enable departments, agencies and other offices to focus on their day to day operations, among others. However, urgent matters and concerns requiring the attention of the President or the Executive Secretary may be submitted for discussion during the Cabinet meetings or communicated directly to the Office of the Executive Secretary.

For information and guidance.


ATTY. JONAS R. LEONES

MEMO NO. 2022 - 757

Let's Go Green!!!



Undersecretary for Policy, Planning and International Affairs <ouppia@denr.gov.ph>

Discontinuance of the Submission of Daily Executive Briefers

OES <oes@malacanang.gov.ph>

Tue, Oct 18, 2022 at 4:46 PM

To: "Undersecretary for Policy, Planning and International Affairs" <ouppia@denr.gov.ph>, osec@denr.gov.ph, jrleones@denr.gov.ph

Dear Sir/Madam:

This refers to the electronic mail from the Office of the Executive Secretary, requesting government departments and agencies to submit daily executive briefers using prescribed templates.

For the purpose of efficiency, and to enable departments, agencies and offices to focus on their day to day operations and efforts to address urgent or critical matters and concerns, the submission of daily executive briefers is hereby **DISCONTINUED**.

Taking into account the convening of inter-agency bodies as platforms for vetting or discussing national policies and initiatives, including Cabinet clusters, all government agencies and instrumentalities are advised to course through their updates, proposals, issues and concerns to the departments or agencies exercising supervision and control over them, or to which they are attached. As may be warranted, the respective heads of departments or agencies may discuss the said matters in the appropriate inter-agency bodies or submit a letter or memorandum to be read by the President or the Executive Secretary.

Urgent matters and concerns requiring the attention of the President or the Executive Secretary may be submitted for discussion during the Cabinet meetings or communicated directly to the Office of the Executive Secretary.

For information and guidance.

Respectfully yours,

Office of the Executive Secretary

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