



Republic of the Philippines  
Department of Environment and Natural Resources  
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NOV 14 2022

**MEMORANDUM**

**TO : ALL CONCERNED OFFICES/END-USER UNITS**  
DENR Central Office

**FROM : THE ASSISTANT SECRETARY**  
Policy, Planning and Foreign Assisted and Special Projects &  
Chairperson, DENR-Bids and Awards Committee

**SUBJECT : ADVISORY RELATIVE TO PROJECTED TIMELINE FOR**  
**PROCESSING OF PROCUREMENT PROJECTS**

This has reference to the Memo No. 2022-791 dated 09 November 2022 signed by the Assistant Secretary Engr. Nonita S. Caguioa, prescribing the deadline for submission of Obligation Status Request (ORS) and Disbursement Voucher to the Budget Division on **09 December 2022**.

In view of the foregoing and to ensure compliance of the Bids and Awards Committee (BAC) for Regular Operations with the above set deadline, processing of Purchase Requests, except for Vehicle Repair and Catering Services with an ABC below PhP50,000.00, with complete documentary requirements shall be until **November 15, 2022** only, **NO FURTHER EXTENSION SHALL BE GRANTED**.

Attached as Annex "A" is the Projected Timeline for Processing of Procurement Projects for CY 2022 and 2023 EPA.

For your information and guidance.

  
**MARCIAL C. AMARO, JR., CESO II**

MEMO NO. 2022-796

PROJECTED TIMELINE FOR PROCESSING OF PROCUREMENT PROJECTS UNDER ALTERNATIVE METHOD OF PROCUREMENT FUNDED UNDER 2022 GAA AND 2023 NEP		
Date	Activities	Responsible Office
November 15-18, 2022	Preparation/Approval/Posting of Request for Quotation (RFQ) and Request for Proposal (RFP)	BAC Secretariat
November 22, 2022	Closing of Submission of Proposal	-
November 23-25, 2022	Preparation of Technical Evaluation Report	End-User
	Preparation of Abstract of Quotation (AOQ) and Notice of Award (NOA)	BAC Secretariat
	Routing of AOQ for signature	BAC/HOPE
November 28-30, 2022	Serving of NOA	BAC Secretariat
	Conforme NOA	Winning Service Provider
	Preparation of Purchase Order (PO)/Contract and Notice to Proceed (NTP), Posting of Award in the PhilGEPs	BAC Secretariat
December 1-2, 2022	Preparation of ORS	End-User
	Approval of ORS	Budget Division
December 5-9, 2022	Issuance of CAF	Accounting Division
December 12, 2022	Serving of PO and NTP	BAC Secretariat

**PROJECTED TIMELINE FOR PROCESSING OF PROCUREMENT PROJECTS UNDER PUBLIC BIDDING FUNDED UNDER 2022 GAA AND 2023 NEP**

Home

Infrastructure Projects Consulting Services

## Procurement Timelines - Goods

This is the earliest possible time.

BETA VERSION 2.0

Select date to begin with: 11/18/2022

Compute/Reset to Earliest Possible Time

Start Over

Procurement Stage	Start Date	End Date	Add days
Advertisement :	11/18/2022	11/25/2022	
Pre-bid Conference : Conduct? <input checked="" type="radio"/> Yes <input type="radio"/> No	11/26/2022	11/26/2022	<a href="#">Update</a>
Submission of Bids :	12/08/2022	12/08/2022	<a href="#">Update</a>
Bid Evaluation :	12/09/2022	12/09/2022	<a href="#">Update</a>
Post-qualification :	12/10/2022	12/10/2022	<a href="#">Update</a>
Issuance of Notice of Award :	12/11/2022	12/11/2022	<a href="#">Update</a>
Contract Preparation and Signing :	12/12/2022	12/12/2022	<a href="#">Update</a>
Approval by Higher Authority : Necessary? <input checked="" type="radio"/> Yes <input type="radio"/> No	12/13/2022	12/13/2022	<a href="#">Update</a>
Issuance of Notice to Proceed :	12/14/2022	12/14/2022	<a href="#">Update</a>

Compute for the Latest Allowable Time

User's Guide

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