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NOV 15 2022

MEMORANDUM

FOR : **REGIONAL EXECUTIVE DIRECTORS**
DENR Regional Offices III, VIII, and X

DIRECTOR
Biodiversity Management Bureau

ATTENTION : **THE CHIEF**
Administrative Division

FROM : **THE DIRECTOR**
Administrative Service

SUBJECT : **REQUEST FOR ASSESSMENT REGARDING THE PILOT
IMPLEMENTATION OF ENHANCED DOCUMENT ACTION
TRACKING SYSTEM (EDATS)**

This pertains to the pilot implementation of Enhanced Document Action Tracking System (EDATS) in your respective offices which started last March 01, 2022.

In order to assess the status of the said system in your areas, the undersigned respectfully requests for your assessment/ evaluation with the following information:

- Present status of the Enhanced Document Action Tracking System;
- Effects and impacts of the system in your office;
- Issues and concerns being encountered with the system; and
- Comments and recommendation regarding the implementation of the system.

For your information and appropriate action.

ROLANDO R. CASTRO