



Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
Visayas Avenue, Diliman, Quezon City
Tel. No. 929-66-26

MEMORANDUM

TO : All Regional Executive Directors
All Bureau Directors
All Regional Directors for Environmental Management Bureau
All Regional Directors for Mines and Geosciences Bureau

FROM : THE UNDERSECRETARY
Legal, Administration, Human Resources and Legislative Affairs

SUBJECT : **SUBMISSION OF COPY OF THE SPECIAL ORDER
CONSTITUTING THE HUMAN RESOURCE MERIT
PROMOTION AND SELECTION BOARD**

DATE : NOV 23 2022

This refers to the submitted deliberation documents forwarded to the DENR Central Office for review and transmittal to the Office of the Secretary for selection and approval of appointments.

We noted that some of the region's special orders constituting the Regional/Bureau HRMPSBs do not specify the names of the members of the board. Section 90 of the 2017 Omnibus Rules on Appointments and Other Human Resource Actions, as amended, states:

"The membership of the HRMPSB can be modified, provided it conforms to the prescribed composition. Agencies may add a reasonable number of members, but the prescribed composition may not be reduced. The HRMPSB members must be duly designated and their names posted on the agency bulletin board. Any change in the composition of the HRMPSB should be reported to the CSC Regional or Field Office concerned."

In view of this, and as required by the CSC DA/DENR Field Offices, you are hereby instructed to re-issue the special order specifying the names of the members, and furnish same to the personnel division for attachment to the deliberation documents submitted.

For compliance.

ATTY. ERNESTO D. ADOBO, JR., CESO I