

Republic of the Philippines Department of Environment and Natural Resources Visayas Avenue, Diliman, Quezon City, 1100

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MEMORANDUM

FOR

REGIONAL EXECUTIVE DIRECTORS

FROM

THE DIRECTOR

Knowledge and Information Systems Service

SUBJECT

ADVISORY ON THE CONDUCT OF TRAINING OF

TRAINORS (ToT) FOR THE PLANS AND PROGRAMS

INFORMATION SYSTEM (PaPIS)

DATE

November 25, 2022

In view of the conduct of the Training of Trainors (ToT) for the Plans and Programs Information System (PaPIS) on December 5-9, 2022 in Sequoia Hotel, Quezon City, all participants and representatives are advised to prepare and do the following:

1. Accomplish the online registration form for PaPIS ToT on or before November 30, 2022:

 $\underline{https://docs.google.com/forms/d/1vnvPKjfo8uAt0r6EQr7itLXb7Wak_GQkhnPwOyg_CN4I/edit}$

- 2. On December 5, 2022, participants arriving at the airport are recommended to proceed directly to the hotel; check-in time will be at 2:00 pm; and
- 3. Bring one (1) laptop per participant.

Please find the attached documents relative to said (ToT), for your ready reference:

- Special Order (advance copy); and
- Rationale and Program of Activities

For more information, please contact Ms. Ma. Angelica Y. Cezar and Ms. Mary Joy P. Yumol at VOIP no. 1198 or thru their email at maayumol@denr.gov.ph / mipyumol@denr.gov.ph

MARIA ELENA A. MORALLOS MANILA

MEMO NO. 2022-844