



Republic of the Philippines  
Department of Environment and Natural Resources  
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**MEMORANDUM FROM THE OFFICER-IN-CHARGE, OFFICE OF THE SECRETARY**

TO : All Non-CESOs occupying CES positions in the Department  
: All Officials covered by Special Order Nos. 2022- 874, 2022-875 and 2022-876

SUBJECT : **SCHEDULE OF TURNOVER OF POSTS**

DATE : 20 December 2022

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In relation to DENR Special Order Nos. 2022- 874, 2022-875 and 2022-876, all dated 20 December 2022, and to effect an orderly and complete turnover of records, documents, books, equipment and other properties in your present posts to the designated officer-in-charge, and barring any actions or subsequent issuance from the Office of the President with respect to Memorandum Circular Nos. 1 and 3, Series of 2022, you are hereby instructed to hold over your present positions until 31 December 2022 and prepare for the turnover of the office.

The concerned OICs are directed to submit report of compliance upon completion of the turnover.

For information and guidance.

  
ATTY. JUAN MIGUEL T. CUNA, *CESO I*



MEMO NO. 2022 - 893