



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Tel Nos. 929-6626 to 29; 929-6633 to 35
926-7041 to 43; 929-6252; 929-1669
Website: <http://www.denr.gov.ph> / E-mail: web@denr.gov.ph

MEMORANDUM

FOR/TO : All Officials and Employees
DENR Central Office

FROM : The Assistant Secretary
Human Resources, Strategic Communication and
Sectoral Initiatives

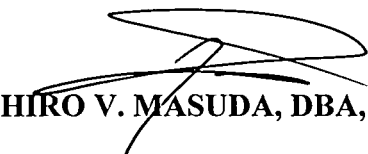
SUBJECT : **SUBMISSION OF UPDATED PERSONAL DATA SHEET
(PDS) (CSC FORM 212 REVISED 2017) WITH
ATTACHED WORK EXPERIENCE SHEET**

DATE : DEC 23 2022

Pursuant to Item e. under Section 139 of Rule XIII 2017 Omnibus Rules on Appointments and other Human Resource Actions (ORAOHRA) revised July 2018, please submit one (1) copy of your updated Personal Data Sheet (PDS) with attached Work Experience Sheet as of December 31, 2022 to the Personnel Division not later than 03 February 2023.

The form and the Guide to Filling out the PDS can be downloaded from the E-Library tab on the DENR website (<https://denr.gov.ph/index.php/e-library/downloadable-forms>).

For your information and guidance.


HIRO V. MASUDA, DBA, CESO III

MEMO NO. 2022 - 895