



MEMORANDUM

23 FEB 2022

FOR : ALL END-USER UNITS/ CONCERNED OFFICES
DENR Central Office

FROM : The Undersecretary for Legal, Administration, Human Resources and
Legislative Affairs

SUBJECT : **SUBMISSION OF PROJECT PROCUREMENT MANAGEMENT PLAN
(PPMP) FOR CY 2023**

In accordance with Rule II Section 7.2 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 (Government Procurement Reform Act), **no procurement shall be undertaken unless it is in accordance with the approved Annual Procurement Plan (APP).**

In compliance therewith, all end-user units are hereby directed to submit to the BUDGET DIVISION their respective Project Procurement Management Plan (PPMP) for their different Program Activities and Projects (PAPs) for the year 2023 **on or before 01 March 2022**, using the prescribed format/template.

The submitted PPMPs shall then be evaluated by the Budget Division and if warranted, include it in the Department's budget proposal for the year 2023 for approval of the Secretary or his duly authorized representative. After the budget proposal has been approved, the Budget Division shall furnish copy of the Departments budget proposal as well as the corresponding PPMPs to the Bids and Awards Committee (BAC) Secretariat for consolidation into the proposed APP for approval of the Secretary or his duly authorized representative from which the BAC shall undertake procurement in accordance with the IRR of RA 9184.

Further, in compliance with Rule II Section 7.4 of the 2016 Revised IRR of RA No. 9184, **changes to the individual PPMPs and the consolidated APP may be undertaken every six (6) months** or as often as may be required by the Head of Procuring Entity (HoPE). The respective end-user or implementing units of the Procuring Entity shall be responsible for the changes to the PPMPs through a Supplemental PPMP (SPPMP), while the BAC Secretariat shall be responsible for the consolidation of these SPPMPs into an Updated/Supplemental APP, which shall be subject to the approval of the Secretary or his duly authorized representative and shall likewise be submitted to the GPPB in July of the current year and January of the following year.

To control the frequency of submission of SPPMP, each end-user or implementing units shall be limited to submit a maximum three (3) SPPMPs, otherwise, a justification or explanation approved by the HoPE must be attached to the succeeding SPPMPs.

For reference, the following PPMP forms may be downloaded through this google drive link:
https://drive.google.com/drive/folders/1xGi_A7TirfVOGYl63OiGLCIp3qCiR4kL:

1. PPMP CSE (PS-DBM Form)
2. PPMP Non CSE (GPPB Form)
3. SPPMP Form

For the information and compliance of all end-user units.

ATTY.  D. ADOBO, JR., CESO I