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MEMORANDUM FROM THE OIC-SECRETARY

TO : ALL BUREAU DIRECTORS
ALL REGIONAL EXECUTIVE DIRECTORS
ALL REGIONAL DIRECTORS (MGB, EMB)

SUBJECT : **SUBMISSION OF WEEKLY REPORTS**

DATE : February 23, 2022

In order to monitor the delivery of the DENR's services, you are hereby instructed to submit a weekly reports of accomplishment or milestone done by your Office during the week. The report must be submitted on or before **12 noon of every Friday** and send it through email at josampulna@denr.gov.ph.

For information and compliance. Thank you.


JIM O. SAMPULNA, CESO I

MEMO NO. 2022 - 93