



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN



MEMORANDUM

TO : **THE DIRECTORS**
Capacity Development Component Working Group
(CD CWG Members)
Biodiversity Management Bureau (BMB)
Ecosystems Research and Development Bureau (ERDB)
Foreign-Assisted and Special Projects Service (FASPS)
Forest Management Bureau (FMB)
Land Management Bureau (LMB)
Human Resource Development Service (HRDS)

THE REGIONAL EXECUTIVE DIRECTOR
Regional Convergence Initiative Technical Working Group
(RCI TWG Members)
Region IV - MIMAROPA

FROM : **THE UNDERSECRETARY**
Policy, Planning and International Affairs

SUBJECT : **CONDUCT OF THE NCI-SRD COMPETENCY-BASED SYSTEM**
(CBS) ORIENTATION TRAINING ON DECEMBER 12-15, 2023
IN PALAWAN

DATE : NOV 30 2023

This is to refer the advance copy of letter dated November 23, 2023 from Undersecretary Zamzamin L. Amputan, Special Concerns and Infrastructure, Department of Agriculture and Permanent Alternate Representative, National Steering Committee (NCI-SRD), relative to the conduct of the ***NCI-SRD Competency-Based System (CBS) Orientation Training*** on December 12-15, 2023 in Palawan.

The orientation training aims to increase the knowledge of the Capacity Development Component Working Group (CD CWG) Members on the general framework, aspects, and approaches of a competency-based system in preparation for developing the NCI-SRD Competency Manual in FY 2024.

In line with this, we would like to request the facilitation of the physical attendance and provision of transportation to and from the venue for the following DENR member offices.

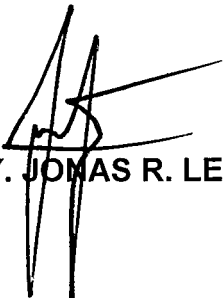
MEMO NO. 2023 - 1034

Participants	No. of Pax
<i>CD CWG Members</i>	6
1. Biodiversity Management Bureau (BMB)	
2. Ecosystems Research and Development Bureau (ERDB)	
3. Foreign-Assisted and Special Projects Service (FASPS)	
4. Forest Management Bureau (FMB)	
5. Human Resource Development Service (HRDS)	
6. Land Management Bureau (LMB)	
<i>Regional Level</i>	
RCI TWG MIMAROPA Member	1
TOTAL	7

Please note that all participants are encouraged to bring their own electronic gadgets and portable internet connection to access the working documents during the activity. Participants are also required to confirm their participation online, which can be accessed through the link: bit.ly/CBSTraining-Confirmation on or before **Thursday, 07 December 2023**.

For further clarifications and other concerns, you may contact Ms. Andrea C. Adre of the NCI-SRD Secretariat at tel. nos. (632) 8928 8741 to 64 local 2275 or (632) 8681 7308 or through email at ncisrd@da.gov.ph.

For information and appropriate action.


ATTY. JONAS R. LEONES

3735



Republic of the Philippines
DA - DAR - DENR - DILG
National Convergence Initiative for Sustainable Rural
Development (NCI-SRD)

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LETTER

23 November 2023

ADVANCE COPY

ATTY. JONAS R. LEONES, CESO I
Undersecretary for Policy, Planning and International Affairs
Department of Environment and Natural Resources (DENR)
Visayas Avenue, Diliman, Quezon City

Dear **Undersecretary Leones:**

This refers to the conduct of the **NCI-SRD Competency-Based System (CBS) Orientation Training on December 12 to 15, 2023 in Palawan**. The orientation training aims to increase the knowledge of the Capacity Development (CD) Component Working Group (CWG) members on the general framework, aspects, and approaches, of a competency-based system in preparation for developing the NCI-SRD Competency Manual in FY 2024. Attached herewith is the provisional program of activities, for your reference.

In this regard, *we request your facilitation of the physical attendance and participation of the following CD CWG member offices and RCI TWG MIMAROPA member from DENR*. Please refer to the breakdown in the table below:

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR)	
Participants	No. of Pax
CD CWG Members	7
1. Biodiversity Management Bureau (BMB)	
2. Ecosystems Research and Development Bureau (ERDB)	
3. Foreign-Assisted and Special Projects Service (FASPS)	
4. Forest Management Bureau (FMB)	
5. Human Resource Development Service (HRDS)	
6. Land Management Bureau (LMB)	
Regional Level	1
RCI TWG MIMAROPA Member	
Total	8

The orientation training shall run for three-and-a-half (3 ½) days. All participants are encouraged to **bring their own electronic gadgets and portable internet connection** to access the working documents during the activity.



Republic of the Philippines
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**National Convergence Initiative for Sustainable Rural
Development (NCI-SRD)**

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The NCI-SRD National Secretariat shall ensure that the food, venue, and logistical arrangements comply with applicable health and physical distancing protocols. Kindly confirm your participation on or before **Thursday, 07 December 2023** through bit.ly/CBSTrainingConfirmation. The venue for the said activity is still being finalized and shall be communicated by the National Secretariat to the confirmed participants. We look forward to the participation of the DENR.

For further clarifications and other concerns, your staff may contact Ms. Andrea C. Adre of the NCI-SRD Secretariat at tel. nos. (632) 8928 8741 to 64 local 2275 or (632) 8681 7308 or email us at ncisrd@da.gov.ph.

Thank you for your continuous support to the NCI-SRD.

Yours truly,

ENGR. ZAMZAMIN L. AMPATUAN, CESO I

DA Undersecretary for Special Concerns and Infrastructure *and*

DA Permanent Alternate Representative, National Steering Committee (NSC)

NCI-SRD



Undersecretary for Policy, Planning and International Affairs <ouppia@denr.gov.ph>

[RSVP by: 07 Dec. 2023] Invitation to the Competency-Based System (CBS) Orientation Training | Dec. 12 to 15 in Palawan

DA NCISRD <ncisrd@da.gov.ph>

Tue, Nov 28, 2023 at 12:58 PM

To: "Usec. Jonas Leones" <ouppia@denr.gov.ph>

Cc: hrds@denr.gov.ph, "Wilson E. Henson" <wehenson@denr.gov.ph>, hrds.cdd@denr.gov.ph, "Director Al O. Orolfo" <fasps@denr.gov.ph>, "Director Al O. Orolfo" <fasps.od@denr.gov.ph>, "Marcial C. Amaro, Jr. CESO II Amaro" <director@bmb.gov.ph>, Erdb Records <erdbrecords@gmail.com>, "Arleigh J. Adorable, CESO III" <officeofthedirector.fmb@gmail.com>, "Atty. Emelyne V. Talabis, CESO IV Talabis, CESO IV" <denrlmb@yahoo.com>, bstubang@denr.gov.ph, bstubang@gmail.com, Rosalie Imperial <rosalie.imperial1219@gmail.com>, rimerial@fmb.denr.gov.ph, Nancy Corpuz <nancycorpuz@yahoo.com>, Danelle Aquino <danellemaequino@gmail.com>, Clarisse Ann Apolinar <cdapolinar@alum.up.edu.ph>, Melanie Malto <belermelanie.lmb@gmail.com>, markuskyrie25@gmail.com

Dear Undersecretary Leones:

Greetings!

This refers to the conduct of the **Competency-Based System (CBS) Orientation Training on December 12-15, 2023 in Palawan**. The orientation training aims to increase the knowledge of the Capacity Development (CD) Component Working Group (CWG) members' knowledge of the competency-based system's general framework, aspects, and approaches in preparation for developing the NCI-SRD Competency Manual in FY 2024. Attached herewith is the advance copy of the invitation letter and the provisional program of activities, for your reference.

In this regard, we request your facilitation of the attendance and physical participation of the following:

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR)	
Participants	No. of Pax
CD CWG Members	7
1. Biodiversity Management Bureau (BMB)	
2. Ecosystems Research and Development Bureau (ERDB)	
3. Foreign-Assisted and Special Projects Service (FASPS)	
4. Forest Management Bureau (FMB)	
5. Human Resource Development Service (HRDS)	
6. Land Management Bureau (LMB)	
Regional Level	1
RCI TWG MIMAROPA Member	
Total	8

The orientation training shall run for three-and-a-half (3 1/2) days. **All participants are encouraged to bring their personal electronic devices (e.g., laptops, tablets, mobile phones) and portable internet connection** to access the working documents during the activity.

Kindly confirm your participation **on or before Thursday, 07 December 2023** through the following link: bit.ly/CBSTraining-Confirmation. The final venue will be communicated with the confirmed participants.

For questions and/or concerns, please contact Ms. Andrea Adre or Ms. Lucho Lanugan of the National Secretariat through the contact information provided below.

Thank you very much!

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Yours Truly,

ANDREA PATRICIA C. ADRE
Capacity Development Component Working Group Coordinator



NCI-SRD National Secretariat

phone: (632) 8928 8741 to 64 local 2275 or (632) 8681 7308

website: ncisrd.da.gov.ph

address: 2nd Floor, Bureau of Soils and Water Management,
Visayas Avenue corner Elliptical Road, Diliman, Quezon City

facebook

YouTube

2 attachments



[Advance Copy] Letter to Atty. Jonas Leones_CBS Orientation Training in Palawan.pdf
240K



[PROVISIONAL] Program of Activities_CBS Orientation Training in Palawan.pdf
245K



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**National Convergence Initiative for Sustainable Rural
Development (NCI-SRD)**

PROGRAM OF ACTIVITIES

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Competency-Based System (CBS) Orientation Training
12 to 15 December 2023
Palawan, MIMAROPA

Day 1: Tuesday, 12 December 2023	
8:00 AM – 12:00 NN	Arrival, Registration, and Billeting of Participants <i>National Secretariat</i>
12:00 NN – 1:00 PM	Lunch
1:00 PM – 1:15 PM	Invocation and Philippine National Anthem <i>National Secretariat</i>
Opening Ceremonies	
1:15 PM – 1:45 PM	Welcome Remarks ASEC. ARNEL V. DE MESA, CESO III DA Assistant Secretary for Operations <i>and</i> National Focal Person, NCI-SRD ENGR. MA. CHRISTINE C. INTING Regional Executive Director, DA-RFO MIMAROPA <i>and</i> Chairperson, RCI TWG MIMAROPA
1:45 PM – 1:50 PM	Acknowledgement of Participants <i>National Secretariat</i>
1:50 PM – 2:00 PM	Photo Opportunity
2:00 PM – 2:15 PM	Rationale, Leveling of Expectations, and Mechanics of the Orientation Training <i>National Secretariat</i>
2:15 PM – 2:30 PM	Rational, Leveling of Expectations, and Mechanics of the Workshop
2:30 PM – 5:00 PM	Discussion on the Competency-Based System DENR Human Resource Development Service (HRDS)
6:00 PM	Dinner
Day 2: Wednesday, 13 December 2023	
8:00 AM – 8:30 AM	Registration of Participants <i>National Secretariat</i>
8:30 AM – 8:45 AM	Ice Breaker <i>National Secretariat</i>
8:45 AM – 9:00 AM	Recap of Day 1 <i>National Secretariat</i>



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9:00 AM – 11:00 AM	Continuation of Discussion on the Competency-Based System <i>DENR HRDS</i>
11:00 AM – 12:00 NN	Experiences on Crafting and Implementing Competency Manuals <i>Plenary Session</i>
12:00 NN – 1:00 PM	Lunch
1:00 PM – 1:15 PM	Energizer <i>National Secretariat</i>
1:15 PM – 2:00 PM	Presentation of the DA-DAR-DENR-DILG Joint Administrative Order No. 1, series of 2020 <i>National Secretariat</i>
2:00 PM – 5:00 PM	Initial Planning for the Design of the NCI-SRD Competency Manual <i>Plenary Session</i>
6:00 PM	Dinner
Day 3: Thursday, 14 December 2023	
8:00 AM – 8:30 AM	Registration of Participants <i>National Secretariat</i>
8:30 AM – 8:45 AM	Ice Breaker <i>National Secretariat</i>
8:45 AM – 9:00 AM	Recap of Day 2 <i>National Secretariat</i>
9:00 AM – 12:00 NN	Continuation of Initial Planning for the Design of the NCI-SRD Competency Manual <i>Plenary Session</i>
12:00 NN – 1:00 PM	Lunch
1:00 PM – 1:15 PM	Energizer <i>National Secretariat</i>
1:15 PM – 1:30 PM	Recap of Day 3 and Summary of Major Agreements <i>National Secretariat</i>
1:30 PM – 1:45 PM	Ways Forward <i>National Secretariat</i>
Closing Ceremonies	
1:45 PM – 2:00 PM	Closing Remarks ENGR. REMELYN R. RECOTER, MNSA, CESO III Director, DA-Agricultural Training Institute (ATI) and Chairperson, Capacity Development Component Working Group (CD CWG)
2:00 PM – 5:00 PM	Accomplishment of the Activity Feedback Form and Distribution of Certificates



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6:00 PM	Dinner
Day 4: Friday, 15 December 2023	
8:00 AM – 12:00 NN	Departure of Participants