



Republic of the Philippines  
**Department of Environment and Natural Resources**

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**MEMORANDUM**

**TO :** REGIONAL EXECUTIVE DIRECTORS  
Regions 1, 2, 3, CALABARZON, MIMAROPA, 5, 6, 7, 8, 9, 10, 11, 12,  
CARAGA, NCR, CAR

**FROM :** THE ASSISTANT SECRETARY  
Policy, Planning and Foreign-Assisted and Special Projects

**SUBJECT :** ASSISTANCE FROM FASPS REGIONAL FASPS  
COORDINATING UNIT AND ITS FOCAL PERSONS

With your leadership, the Foreign-Assisted and Special Projects Service extends its appreciation to the support that the regional offices and its field units have been extending to the implementation of various foreign-assisted and locally-funded projects (FASPs), where some are ongoing and many have been completed, as well.

From the 1980s, we have in our list more than 370 projects spread nationwide, either developmental or investment-type of projects, special studies or technical assistance projects. Owing to the growing number of projects, we welcome the move of our regions in organizing a regional FASPs coordinating unit (general term) and assigning focal person/s in-charge of matters concerning FASPs within their respective areas of jurisdiction.

In this regard and as an offshoot of the FASPs Portfolio Review held in July 2023, we are sharing with you as reference, the assistance that the respective Regional FASPS coordinating unit and the regional focal person/s could further extend to help facilitate the smooth implementation of FASPs in the field, as follows:

**REGIONAL FASPs COORDINATING UNIT (RFASPCU)**

1. Ensure participatory approach in the formulation and designing (bottom-up approach) of project proposals;
2. Oversee the implementation of all foreign-assisted and locally-funded special projects in accordance with implementation agreements and operational guidelines;
3. Encourage complementation among FASPs particularly on components which are duplication or in conflict with each other;
4. Acts as an internal policy-making body that would ensure that gaps or conflicts and operational issues in the course of implementing the projects are effectively addressed;
5. Serve as clearing house for the synchronization of the different foreign-assisted and locally-funded special project activities within the region; and
6. Provide a venue for levelling-off among Project Managers/Implementers.

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## RFASPCU Focal Person/s

1. Initiate conduct of consultative meeting with field offices, collect data and develop proposals on possible projects based on felt needs, issues and concerns affecting the micro environment within area of jurisdiction;
2. Monitor and evaluate, as to progress, the physical and financial accomplishments of foreign-assisted and locally-funded special projects based on implementation agreements, including approved work and financial plan;
3. Consolidate periodic project reports to determine duplications and areas of complementation;
4. Safe-keep project documents and maintain a database for all DENR FASPs in the region;
5. Ensure the implementation of project sustainability plan; and
6. As needed, update and provide feedback to concerned Bureau /Attached Agency/ other concerned offices on the status of projects.

In the course of developing, implementing or evaluating projects, the RFASPCU is being encouraged to tap the Bureaus/Attached Agencies/local expertise and FASPS for assistance and possible funding or technical support. With the RFASPCU, the consolidation of project status reports will further facilitate the submission of reports to the Policy and Planning Service and FASPS.

Thank you for your continuing support.

  
NORALENE M. UY, Ph.D