



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN**



**MEMORANDUM**

**TO : All Internal Quality Auditors**  
Central Office  
Staff Bureaus  
Regional Offices  
PENROs and CENROs

**FROM : The Chair, QMS Secretariat**

**SUBJECT : GUIDANCE ON ISO 9001:2015 QUALITY MANAGEMENT SYSTEM (QMS) INTERNAL QUALITY AUDIT**

**DATE : DEC 01 2023**

In view of the implementation of Quality Management System (QMS) in all DENR Offices and in line with the forthcoming annual Internal Quality Audit for 2024, an IQA guidance session will be conducted with all IQA members, tentatively scheduled on December 07, 2023, at 9:00 am onwards via face-to-face and Zoom conference.

The activity aims to revisit the internal audit process, provide guidance on the requirements for the nonconformities statement formulation and review the 2023 audit checklist.

Your attendance to this activity is highly enjoined to ensure the successful conduct of internal audit.

  
**JOE-MAR S. PEREZ**

MEMO NO. 2023 - 1039