



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN**



December 18, 2023

MEMORANDUM

**TO : All Employees
DENR Central Office**

**FROM : The Director
Administrative Service**

SUBJECT : DENR YEAR END ASSEMBLY CY 2023

In view of the DENR Year-End Assembly on December 19, 2023 at the DENR Multi-Purpose Building, DENR Central Office Compound, overnight parking is temporarily suspended effective immediately and most areas shall be cleared of vehicles starting Monday, December 18, 2023.

To avoid inconvenience on the day of the event, all employees are encouraged to leave their respective vehicles at home or park at the Biodiversity Management Bureau (BMB) at North Avenue, Quezon City.

Thank you for your patience and cooperation.

ROLANDO R. CASTRO

MEMO NO. 2023 - 1075