



Republic of the Philippines
Department of Environment and Natural Resources
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MEMORANDUM

TO : **The Regional Executive Directors**
Regions 1, 2, 4A, 5, 6, 10, 11, 13, CAR and NCR

FROM : **The Assistant Secretary**
Finance, Information Systems and Mining Concerns

SUBJECT : **AUTOMATION INITIATIVES ON FINANCIAL PROCESSES**

DATE : **15 FEB 2023**

The Financial and Management Service (FMS) conducted a meeting last 07 February 2023 where selected DENR offices composed of Staff Bureaus, Regional Offices and PENROs presented the automation initiatives related to financial processes. (This is part of the report of consultancy on Financial Management Systems Assessment conducted by Domingo, Rosales and Associates, CPAs in CY 2022 covering the Staff Bureaus, selected Regional Offices, and PENROs).

The automation initiatives presentation is our effort to address the findings on the Financial Management Systems Assessment that our financial processes are manually done, enabled by Microsoft Excel and Google Sheets that needs improvement through the use of information technology.

The President recently issued Executive Order (EO) No. 170¹ dated 12 May 2022 in the implementation of digitalized payments for government disbursements and collections. To facilitate our compliance with EO No. 170, please submit the automation initiatives on the financial processes of your offices under your jurisdiction following the attached format (ANNEX A). The report shall be submitted on or before **20 February 2023** to the office of the Director, Financial and Management Service. A Notice of Meeting will be sent to your office on the presentation of the automation initiatives being developed or already in the implementation stage.

For information and compliance.


ENGR. NONITA S. CAGUIOA

Cc:

*Undersecretary for Finance, Information Systems and Climate Change
Director, Knowledge and Information Systems Service*

MEMO NO. 2023 - 129

¹ Adoption of Digital Payments for Government Disbursements and Collections

AUTOMATION INITIATIVES ON FINANCIAL PROCESSES

DENR Regional Office: _____

Office	Name/ Title of System	Date Implemented/ Developed	Status of Implementation/ Development	Scope of the System	Covered Offices of the Implementation	System Developer	Issues and Concerns

Noted by: _____

Regional Executive Director/Representative