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Department of Environment and Natural Resources
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MEMORANDUM

TO : All Bureau Directors

FROM : The Undersecretary
Policy, Planning and International Affairs

SUBJECT : RELEASE OF POLICY-RELATED DOCUMENTS

DATE : FEB 23 2023

This has reference to the instruction of the Secretary during the Executive Committee (ExeCom) Meeting No. 2023-03 held on 23 January 2023 that “all policies shall seek clearance from the Office of the Secretary” prior to its release to streamline the information system within the Department.

In view hereof and pursuant to Memorandum No. 2022-501 dated 21 July 2022 regarding the release of statement or pronouncement concerning the Department and its operations and the Department Administrative Order No. 2021-15 or the Enhanced Policy Development System, hereunder are the policy-related documents which will require written clearance from the Secretary, as follows:

- a. Memorandum Order;
- b. Memorandum Circular;
- c. Administrative Order;
- d. Technical Bulletin; and
- e. Other policy-related documents

FOR STRICT COMPLIANCE.


ATTY. JONAS R. LEONES

cc: Office of the Chief of Staff and Supervising Undersecretary for Strategic Communications