



Republic of the Philippines
Department of Environment and Natural Resources
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MEMORANDUM

06 MAR 2023

FOR/TO : All Undersecretaries
All Assistant Secretaries
All Service Directors
All Bureau Directors
All Heads of Attached Agencies
All Regional Directors
Provincial Environment and Natural Resources Officers
Community Environment and Natural Resources Officers

FROM : The OIC Director
Human Resource Development Service

SUBJECT : **INVITATION TO NOMINATE APPLICANTS FOR THE MASTER IN NATIONAL SECURITY ADMINISTRATION (MNSA)**

This refers to the invitation of the National Defense College of the Philippines (NDCP) regarding the call for applications to the Master in National Security Administration (MNSA) Regular Course No. 59 for Academic Year 2023-2024 which will convene on 03 October 2023 and end on 15 September 2024. It is a one-year full-time government-funded graduate program, conducted through a blended delivery mode of synchronous and asynchronous learning which will include lectures, workshops, thesis writing, as well as local and foreign field studies.

The MNSA program aims to develop the competencies, values, and skills of key officials and national security leaders in the formulation and implementation of policies related to national security and development. Nominees are selected in their capacities as future national security leaders with Salary Grade 24 and above or its equivalent. The civilian graduates have the privilege of being commissioned as Lieutenant Colonels or Commanders in the Reserve Force of the Armed Forces of the Philippines.

Nominees/participants in the above activity shall possess the following qualifications:

1. Have at least two years holding plantilla position in the DENR at the time of application;
2. Have obtained performance ratings of at least Very Satisfactory for the last two (2) consecutive rating periods;
3. Performing duties and responsibilities relevant to the field of study;
4. Have rendered the required service obligation for a scholarship previously enjoyed;
5. Have not availed any scholarship (local and foreign) in the past two (2) years prior to the awarding of grant;

6. Must be willing to conduct a master's thesis aligned to the priority programs of the Department or related topics to be identified/approved by the DENR;
7. Must be willing to sign a scholarship service contract and shall serve the DENR with the corresponding period of service obligation;
8. Must not be a delinquent scholar; and
9. In good mental and physical health.

The nominee shall submit the following requirements to Career Development Division-HRDS on or before **13 March 2023**:

1. Memorandum addressed to the Chair of the Human Resource Development Committee (HRDC), attention HRDC Secretariat to be endorsed by Head of Office and concurred by Supervising Undersecretary/Assistant Secretary;
2. Board Resolution from HRDC Counterpart recommending the nomination of the applicant;
3. Service Record;
4. Certification from the Director supervising human resources/Assistant Regional Director for Management Service/Assistant Director (Region/Bureau/Attached Agency) stating that the applicant:
 - a. has No Pending Administrative and/or Criminal Case;
 - b. has No Pending Scholarship Nomination;
 - c. has at least very satisfactory (vs) performance rating for the last two (2) rating periods;
 - d. has not been a delinquent scholar from a previous scholarship grant;
 - e. has rendered and completed the service obligation required under the previous scholarship; and
 - f. is physically and mentally fit to study.
5. Certification of actual duties and responsibilities (including past involvement) relevant to the course signed by immediate superior; and
6. Updated Personal Data Sheet, with work experience sheet, duly signed by the authorized person administering oath with recent colored photo.

The DENR Human Resource Development Committee (HRDC) shall screen and select qualified candidates to the program. Selected candidates will be notified and endorsed to the NDCP to proceed with the application/admission process, including the admission test on 15-17 March 2023 (tentative).

Full scholarship grant will be awarded to qualified employees. Benefits and privileges for the duration of the grant including the local and foreign field studies shall be charged to DENR funds, in accordance with existing scholarship policies and guidelines, after their admission to the course.

Should you need further information, please communicate with the HRDC Secretariat at (02) 927-9107 and VOIP 1063, email: hrdcs2020@gmail.com.

For your information.


MIRIAM M. MARCELO

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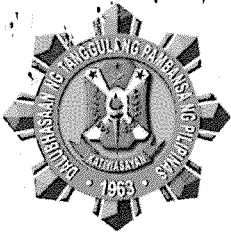
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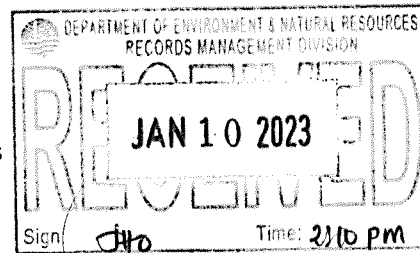

MIRIAM M. MARCELO



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
NATIONAL DEFENSE COLLEGE OF THE PHILIPPINES
Camp General Emilio Aguinaldo, Quezon City

DEC 22 2022

HON MARIA ANTONIA YULO LOYZAGA
Department of Environment and Natural Resources
Visayas Avenue
Diliman, Quezon City



Dear **Secretary Loyzaga**:

The National Defense College of the Philippines (NDCP) is pleased to inform you that we are now accepting nominees for the Master in National Security Administration (MNSA) Regular Course No. 59 for Academic Year 2023-2024 which will convene on 03 October 2023 and end on 15 September 2024. It is a one-year full-time government-funded graduate program, conducted through a blended delivery mode of synchronous and asynchronous learning which will include lectures, workshops, thesis writing, as well as local and foreign field studies. Guided by a holistic approach to national security, the NDCP follows a curriculum that integrates the political, economical, socio-cultural, techno-scientific, environmental, and military dimensions of national security. It also includes modules on national security administration, global security and cooperation, and leadership and management.

The MNSA program aims to develop the competencies, values, and skills of key officials and national security leaders in the formulation and implementation of policies related to national, regional, and global security. The students are selected in their capacities as national security leaders with Salary Grade 24 and above or its equivalent. The civilian graduates have the privilege of being commissioned as Lieutenant Colonels or Commanders in the Reserve Force of the Armed Forces of the Philippines.

All expenses for the course will be covered by the College except for the costs to be incurred for board and lodging, thesis writing, and the week-long Global Security and Development Studies. These shall be shouldered by the respective sending agencies of the candidates.

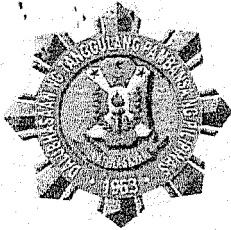
May I invite the Honorable Secretary to submit the names of your qualified candidates along with the duly accomplished application forms by your nominees on or before 17 February 2023. The forms, basic documents, and clearances may be downloaded from the NDCP website at www.ndcp.edu.ph. The MNSA Admission Tests will start on 15-17, March 2023.

For inquiries, your staff may contact Ms Aida A Latag, the College Registrar at 8912-1510 and 8911-6001 local 4652; mobile: 09175807745 and email address: registrar@ndcp.edu.ph.

Thank you for your interest in our MNSA program. I look forward to your nominations.

Respectfully yours,

LTGEN FERDINAND M CARTUJANO PAF (Ret)
President



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
NATIONAL DEFENSE COLLEGE OF THE PHILIPPINES
Camp General Emilio Aguinaldo, Quezon City

MASTER IN NATIONAL SECURITY ADMINISTRATION (MNSA) PROGRAM

Regular Class 59

ESTIMATED EXPENSES OF LOCAL STUDENTS

The one-year Master in National Security Administration (MNSA) program is a scholarship grant from the Government of the Republic of the Philippines. Tuition and payment of fees for site visits and the National Security and Development Studies (NSDS) are waived. The NSDS is a week-long visit to select areas in the Philippines.

Students are expected to shoulder the cost of local transportation, meals and personal necessities. It is also expected that the sending agencies/institutions/companies cover the full cost of the Global Security and Development Studies (GSDS), including the Daily Subsistence Allowance (DSA), research/thesis writing expenses and the accommodation at the NDCP Student Dormitory (recommended for those without residence in Metro Manila). The GSDS is a week-long visit to select focus areas outside the Philippines.

Below is a cost estimate:

Particular	Estimated Amount (1 USD= Php58.00)
GSDS (Maximum estimate)	Php 275,000.00
Accommodation at the NDCP Student Dormitory (Twin sharing at Php2,500.00 per student per month for 12 months)	Php 30,000.00
Research and Thesis writing (Minimum Estimate)	Php 60,000.00
Total	Php 365,000.00

Prepared by: *Aida A. Latag*
MS AIDA A LATAG
College Registrar

Noted by: *[Signature]*
PROF DR JOSE SANTOS R CARANDANG VI MNSA
Vice President for Academic Affairs and Dean

Date: **DEC 28 2022**