



Republic of the Philippines  
**Department of Environment and Natural Resources**  
Visayas Avenue, Diliman Quezon City  
Tel Nos. (632) 926-66-26 to 29 • (632) 926-62-52  
926-66-20 • 929-66-33 to 35 • 929-70-41 to 43

**MEMORANDUM**

**TO :** All Central Office Service Directors  
  
All Bureau Directors  
  
All Regional Executive Directors

**FROM :** The Assistant Secretary  
Finance, Information Systems, and Mining Concerns  
Deputy Quality Management Representative

**SUBJECT :** **REQUEST FOR NAMES OF REPRESENTATIVES FOR THE CONDUCT OF STRATEGIC PLANNING WORKSHOP ON QUALITY MANAGEMENT SYSTEM (QMS) IMPLEMENTATION AND CONTINUAL IMPROVEMENT IN ALL DENR OFFICES**

**DATE :** **MAY 31 2023**

In the interest of the service and in order to ensure continual improvement of the DENR Quality Management System in accordance with ISO 9001:2015, Strategic Planning workshop on QMS implementation and continual improvement in all DENR offices shall be conducted on July 12-15, 2023 in Region IV-CALABARZON and shall be attended by DENR officials and personnel.

In this regard, the following offices are requested to submit the names of learners on or before 5 June 2023, for the preparation of Special Order.

<b>Office</b>	<b>Participant</b>
<b>A. Central Office</b>	
Administrative Service	Representative
Financial and Management Service	Representative
Foreign Assisted and Special Projects Service	Representative
Internal Audit Service	Representative
Human Resources Development Service	Representative
Knowledge and Information Systems Service	Representative
Legal Affairs Service	Representative
Policy and Planning Service	Representative
Strategic Communication and Initiatives Service	Representative

Climate Change Service  
Manila Bay Coordinating Office  
CSS Team  
Stakeholders Feedback Team

Representative  
Representative  
Representative  
Representative

**B. All Staff Bureaus**

Bureau QMR  
Core Team Representative  
Audit Team Representative

**C. All Regional Office**

Regional QMR  
Core Team Representative  
Audit Team Representative

Should you have queries/clarifications, please contact Ms. Antonette Laman/ Ms. Joana Mae Yumol at VOIP 1046 or through email at [qmssecretariat@denr.gov.ph](mailto:qmssecretariat@denr.gov.ph).

For compliance.

  
ENGR. NONITA S. CAGUIOA