



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, 1106 Quezon City
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MEMORANDUM

FOR/TO : Undersecretary for Policy, Planning and International Affairs
Assistant Secretary for Finance, Information Systems and Mining
Concerns
Assistant Secretary for Policy and Planning, Foreign Assisted and
Special Projects
Head Executive Assistant
All Bureau Directors (BMB, ERDB, EMB, LMB, and MGB)
Heads of Attached Agencies (NAMRIA, NWRB and PCSDS)
All Service Directors
Executive Directors (MBCO, RBCO, PRCMO)
Members of the FDU Technical Working Group
Representative from Undersecretary for Legal and Administration

FROM : The Undersecretary
Finance, Information Systems and Climate Change

SUBJECT : Full-Time Delivery Unit (FDU) Meeting

Please be informed that the 2nd quarterly meeting of the FDU for this year will be on **July 19, 2023 (Wednesday), at 9:00 AM Onwards at the FMB Conference Room, Ground Floor, Visayas Avenue, Diliman, Quezon City.**

The following officials are hereby requested to attend the meeting face-to-face:

1. Assistant Secretary for Policy and Planning, Foreign Assisted and Special Projects
2. Assistant Secretary for Finance, Information Systems and Mining Concerns:
3. Directors of FMS, PPS, FASPs, and FMB:
4. Division Chiefs of FMS (Accounting, Budget, and Management)

Other participants shall attend via Zoom. Platform.

All participants are requested to accomplish the online pre-registration form on or before **July 14, 2023**, thru this link: <https://bit.ly/Pre2ndFDUMeeting2023>. The Zoom link, meeting ID, and passcode will be sent thru email to the participants who accomplished the online pre-registration form.

The Office of the Director, FMS will coordinate with the concerned offices regarding their reports and presentation for the meeting.

Please find attached the program and agenda for the said meeting.

For further details and assistance, please call Ms. Caroline B. Mahusay or Ms. Lea Marie F. Blas of the Management Division at telephone no. 8926-69-98, or VOIP nos. 8249-3367 and 8248-3367 loc. 1027/1028.

Your attendance at the said meeting is hereby enjoined.


ATTY. ANALIZA REBUELTA-TEH 

FULL-TIME DELIVERY UNIT (FDU)
2nd Quarter Physical and Financial Performance Review

July 19, 2023 / 9:00 AM Onwards at FMB Conference Room, Ground Floor
Visayas Avenue, Diliman, Quezon City

PROGRAM

AGENDA	PRESENTER
<p>1. Physical Performance of Major Programs</p> <ul style="list-style-type: none"> • FY 2022 (as of December) • FY 2023 (as of June) <p>2. Status of FY 2023 Work and Financial Plan</p> <ul style="list-style-type: none"> • Central Office • Staff Bureaus • Regional Offices • Line Bureaus/Attached Agencies 	<p>Cheryl Loise T. Leal OIC-Director Policy and Planning Service</p>
<p>Financial Performance</p> <ul style="list-style-type: none"> • As of June 2023 <ul style="list-style-type: none"> a. Budget Utilization <ul style="list-style-type: none"> • Central Office • Consolidated DENR Offices b. NCA Utilization as of June 2023 <ul style="list-style-type: none"> • Central Office • Consolidated DENR Offices c. Revenue as of 1st Quarter CY 2023 	<p>Imelda R. Dela Cruz OIC-Director, Financial and Management Service</p>
<p>Updates on Procurement Activities</p> <ul style="list-style-type: none"> • FY 2023 Status – as of 2nd Quarter 	<p>Engr. Gilbert C. Mondroy Chief, Property and Supply Management Division</p>
<p>Updates on Building Repairs and Construction</p>	<p>Director Rolando R. Castro Administrative Service</p>
<p>Other Matters</p>	
<p>Agreements/Next Steps</p>	<p>Atty. Analiza Rebuclta-Teh Undersecretary, Finance, Information Systems and Climate Change</p>