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Department of Environment and Natural Resources
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MEMORANDUM

FOR : **All Regional Executive Directors**
All Bureau Directors
All Heads
National Water Resources Board
National Mapping and Resource Information Authority
Laguna Lake Development Authority
Service Directors
Policy and Planning Service
Human Resources Development Service
Strategic Communications and Initiatives Service

ATTENTION : **GAD Focal Point System Members**

FROM : **The Chairperson**
National Gender and Development Focal Point System

SUBJECT : **INVITATION TO PARTICIPATE IN THE NATIONAL
CAPACITY BUILDING EVENT FOR GENDER AND
DEVELOPMENT FOCAL POINT SYSTEM (GFPS)
MEMBERS ON GENDER MAINSTREAMING AND
GENDER ANALYSIS**

DATE : July 19, 2022

This refers to the National Capability Building Event for Gender And Development (GAD) Focal Point System Members on Gender Analysis: A Deep Dive on Harmonized Gender and Development Guidelines (HGDG), and Gender Mainstreaming Evaluation Framework (GMEF) to be held on **August 29 to 31, 2023 in CALABARZON**

The National Capacity Building event aims to develop the capacity of GAD Focal Point System members to conduct and document gender analysis of a project/program; demonstrate and develop skills in translating GMEF results into action points or activities in GAD planning; and to address issues and concerns in preparing GAD Plan and Budget (GPB) for FY 2024 and GAD Accomplishment Report (AR) FY 2023.

We are inviting two (2) representatives from the DENR Regional Offices, Attached Agencies, and Bureaus; and one (1) representative from the concerned Services, to attend the said capacity building event. Participants must bring their own laptop, GMEF assessment result, HGDG result, means of verification (MOVs), and other GAD related documents and data. Confirmed participants shall also register to this link: <http://bit.ly/3pTLfU>.

Likewise, we are requesting all Offices to prepare your respective GAD Plan and Budget (GPB) for FY 2024, guided by the DENR GAD Agenda and Strategic Plan for 2022-2027; and the 1st Semester FY 2023 GAD Accomplishment Report (AR), as

pre-worked assignment for the workshop, and submit the requested assignments, on or before **August 14, 2023**.

Attached is the tentative program, for your reference. Should there be any concern, please contact DENR Gender and Development Office, via landline at 8928-1194/8929-6626 local 2006 or via email at denr.gad@denr.gov.ph.


ATTY. ANALIZA REBUelta-TEH

**National Capability Building Event
For Gender And Development (GAD) Focal Point System Members On
Gender Analysis: A Deep Dive on
Harmonized Gender and Development Guidelines (HGDG), and
Gender Mainstreaming Evaluation Framework (GMEF)**

29 to 31 August 2023
Calabarzon

Tentative Program

Time	Activity	Person-in-charge
DAY 1		
8:30 AM-12:00 NN	Assembly at DENR Central Office	GAD Staff
	Travel Time	
	/Lunch	
1:00-5:00 PM	Preliminaries: Prayer National Anthem Message House Rules Introduction of Participants Rationale & Objectives	<i>DENR GAD Office Director</i> <i>Atty. Analiza Teh DENR Undersecretary</i>
	Gender Analysis Basic Concepts and Principles	<i>Subject Matter Expert</i>
	The Fundamentals of Writeshop Mechanics, and Breakout sessions	<i>Subject Matter Expert</i>
	Open Discussion	
DAY 2		
9:00-12:00 NN	Registration Recap	GAD Staff
	Refresher on GMEF concepts Basic Gender Analysis (GA) and/or deepening sessions on GA, especially with GA Tools such as the Harmonized Gender and Development Guidelines (HGDG) and Gender Mainstreaming Evaluation Framework (GMEF) Highlights of DENR GMEF for 2021-2022	<i>Subject Matter Expert</i>

12:00NN- 1:00 PM	Lunch Break	
1:00 - 5:00 PM	Continuation... Entry points of gender mainstreaming: Policies, People, Enabling Mechanisms, and Programs/Activities/Projects (PAPs) Break out sessions on GMEF gender analysis Presentation and Open Discussion	<i>Subject Matter Expert</i>
DAY 3		
9:00-9:20 AM	Registration Recap	
9:20-12:00 NN	Problem solving session on GAD Plan and Budget (GPB) 2023 and Accomplishment Report (AR) 2022 COA Audit Observation Memoranda concerns, issues and recommendation Bureau presentations	<i>Subject Matter Expert</i>
12:00NN - 1:00PM	Lunch Break	
1:00 - 3:00 PM	Critique on Selected Presentations of GPB 2024 Preparation and Submissions for GPB 2024 and AR 2023 (1st semester 2023) Next Steps Closing Distribution of Certificates	<i>Subject Matter Expert</i>
3:00-5:00 PM	Departure of Participants	