



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, 1100 Quezon City
Tel. Nos. (632) 8929-6626 to 29; (632) 8929-6633; to 35
Email: web@denr.gov.ph Website: www.denr.gov.ph

MEMORANDUM

FOR : The Regional Executive Director
All Regions, except NCR

ATTENTION : The Head, Regional CARP Coordinating Office
The Regional IVAS Focal Person
The Regional LAMS Coordinator

FROM : The National Coordinator
DENR-CARP National Coordinating Office

SUBJECT : **DENR-CARP CY 2023 3RD QUARTER ASSESSMENT ON
INSPECTION, VERIFICATION AND APPROVAL OF
SURVEY (IVAS) OF DAR'S SURVEY PROJECTS**

DATE : **AUG 09 2023**

In view of the upcoming conduct of the DENR-CARP 3rd Quarter Assessment on IVAS of DAR's Survey projects which shall be held on September 27-29, 2023 at the Luxent Hotel, Quezon City, may we respectfully request the regions to prepare and present the following reports in a power point presentation, to wit:

1. Status of Physical and Financial Utilization as of August 31, 2023;
2. Monthly Progress Status on IVAS (Form 1 and Form 2);
3. Status of IVAS on Government Owned Lands (GOLs) for CY 2022 and CY 2023;
4. Issues/concerns and challenges encountered that have directly affected the CY 2023 IVAS implementation. Include strategies/innovations adopted by the regions in accomplishing their targets;
5. Common reasons on SRs returned to DAR for correction and rejected; and
6. DENR/DAR IVAS Catch-up Plan

Each region will be allotted (15) minutes for their presentation.

For inquiries, you may coordinate with **Mr. Romeo V. Baltazar II** of the DENR-CARP National Coordinating Office, at telephone nos. 8927-4340/8925-1181.

Attached are copies of the Department's Special Order (S.O.) and the prescribed template for the presentation of the abovementioned reports for your information and reference.


ENGR. HENRY P. PACIS

MEMO NO. 2023 - 679



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ADVANCE COPY

SPECIAL ORDER

No. 2023- ____

SUBJECT: AUTHORIZING THE CONDUCT OF DENR-CARP 3rd QUARTER ASSESSMENT ON INSPECTION, VERIFICATION AND APPROVAL OF DAR'S SURVEY PROJECTS ON SEPTEMBER 27-29, 2023

In the interest of the service and to assess the status of the Department's accomplishment in the implementation of Inspection, Verification and Approval of Survey (IVAS) of DAR Survey Projects under the DENR-Comprehensive Agrarian Reform Program (CARP), the conduct of 3rd Quarter Assessment is hereby authorized. This activity is scheduled on September 27-29, 2023 at the Luxent Hotel, Quezon City, to be participated by the following officials and staff:

A. DENR-CARP National Coordinating Office

1. Engr. Henry P. Pacis - National Coordinator
2. Romeo G. Mendizabal
3. Romeo V. Baltazar, II
4. Lilia M. Hernandez
5. Blesilda T. Corro
6. John Albert C. Baloto
7. Mary Ann M. Asuncion
8. Zenaida R. Opeña
9. Homer F. Bartolo
10. Xerxes Felino L. Austria
11. Bonifacio A. Vaquilar

B. DENR Central Office

1. Representative from the Budget Division
2. Representative from the Office of the Undersecretary for Legal and Administration
3. Representative from the Office of the Planning Monitoring and Evaluation Division

C. Land Management Bureau

1. Atty. Emelyne V. Talabis - Director
2. Engr. Romeo P. Versoza - Asst. Director
3. Engr. Ariel F. Reyes - Head, LAMS Coordinating Desk
4. Maritoni Jane U. Cawaling
5. Earl Joseph A. Maralit

D. DENR- Regional Office

Head, Regional CARP Coordinating Office (RCCO)

1. Ma. Rowena M. Caccam
2. Estelita D. Apilado
3. Ma. Theresa A. Lingan

4. Ma. Irine L. Domingo
5. Naomi Z. Perilla
6. Josie F. Salazar
7. Ray Greg M. Duremdes, Jr.
8. Meliton B. Solas
9. Monica P. Baguio
10. Marilou A. Abocot
11. Edwin Q. Ortezuela
12. Dogie M. Lim
13. Imma Concepcion Go
14. Tajoden A. Naga
15. Angelaine D. Radana

Regional IVAS Focal Person

1. Jarduz G. Gacayan
2. Ana Lissa Carvajal
3. Baby Karmie R. Langcay
4. Consolacion D. Calma
5. Shirley D. Nietes
6. Krismae P. Moreno
7. Vivien M. Alvarez
8. Edda B. Abendan
9. Nila G. Castanares
10. Karlo D. Ylarde
11. Fredilyn Bacarrisas
12. Florence C. Moscoso
13. Lawrence Mark T. Borja
14. Rey B. Patagoc

Regional LAMS Coordinator

1. Leticia H. Milo
2. Ariel Jesus S. Bello
3. Petronila Apolinario
4. Raul D. Torres
5. Edgar S. Barraca
6. Jocelyn Sarile
7. Ma. Fenia V. Bahillo
8. Estelle C. Penida
9. Marina R. Bayron
10. Renato L. Omega
11. Miguela Villarubia
12. Isidro Jabla
13. Bereith Grace L. De Leon
14. Januden D. Macabago
15. Liez'l D. Prescillas

E. DAR- BLTI Central Office

1. The Director
2. The Assistant Director
3. Technical Staff/IVAS Focal Person

Representatives from the Presidential Agrarian Reform Council (PARC) Secretariat shall also be invited to attend the said activity.

Expenses to be incurred such as food and hotel accommodation shall be charged against the OSEC-DENR CARP Fund 101.

Traveling expenses of all participants shall be charged against their respective office/agency funds, subject to the usual accounting and auditing rules and regulations.

The DENR-CARP National Coordinator is authorized to reschedule and change the venue of the assessment in case of conflict with other activities of the Department. A report shall be submitted to the undersigned within fifteen (15) days after completion of the activity.

This Order takes effect on the dates specified herein.

AUGUST D. DELA PEÑA
Undersecretary for Organizational Transformation
and Human Resources

STATUS OF PHYSICAL and FINANCIAL ACCOMPLISHMENT

as of August 31, 2023

Region : _____

| Activity | PHYSICAL | | | FINANCIAL | | | | | |
|-------------|---------------|------------------------|-----------|-----------|------------|--------------|------------------------|--------------|---------------------|
| | Annual Target | To Date Accomplishment | % | Allotment | Obligation | Disbursement | Percentage Against (%) | | Unobligated Balance |
| | | | | | | | Obligation | Disbursement | |
| (1) | (2) | (3) | (4)=(3/2) | (5) | (6) | (7) | (8)=(5/6) | (9)=(6/7) | (10)=(5-6) |
| IVAS | | | | | | | | | |
| No. | | 0 | | | | | | | |
| Area (ha) | 0 | 0 | % | 0 | 0 | 0 | % | % | 0 |
| | | | | | | | | | |
| | | | | | | | | | |

MONTHLY STATUS / PROGRESS ON IVAS

FORM 1

| ACTIVITIES | STATUS/PROGRESS (in Hectares) | | | | | | | | | | |
|-----------------------------------|-------------------------------|-----|-----|-----------|-------------|-----|------|-------------|------|-----|-------|
| | 1ST QUARTER | | | | 2ND QUARTER | | | 3RD QUARTER | | | TOTAL |
| | JAN | FEB | MAR | Sub-Total | APR | MAY | JUNE | Sub-Total | JULY | AUG | |
| Beg Inventory of SR at DENR | 0 | 0 | 0 | | 0 | 0 | 0 | | 0 | 0 | |
| SR Transmitted | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| SR Accepted | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total SR on Hand | 0 | 0 | 0 | | 0 | 0 | 0 | | 0 | 0 | |
| STATUS OF VERIFICATION | | | | | | | | | | | |
| SR returned to DAR for Correction | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Rejected | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Verified and Approved | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| on-going Verification | 0 | 0 | 0 | | 0 | 0 | 0 | | 0 | 0 | |

FORM 2

| ACTIVITIES | STATUS/PROGRESS (in Hectares) | | | | | | | | | | |
|---|-------------------------------|-----|-----|-----------|-------------|-----|------|-------------|------|-----|-------|
| | 1ST QUARTER | | | | 2ND QUARTER | | | 3RD QUARTER | | | TOTAL |
| | JAN | FEB | MAR | Sub-Total | APR | MAY | JUNE | Sub-Total | JULY | AUG | |
| Beg Inventory of SR at DENR | | | | | | | | | | | |
| SR Returned to DAR for Correction | 0 | 0 | 0 | | 0 | 0 | 0 | | 0 | 0 | |
| SR Resubmitted to DENR-SMD | 0 | 0 | 0 | | 0 | 0 | 0 | | 0 | 0 | |
| As of this Month (Current Year) | | | | | | | | | | | |
| SR Returned to DAR for Correction | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| SR Resubmitted to DENR-SMD | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| NET SR ON HAND AS OF THIS MONTH | | | | | | | | | | | |
| Total SR Returned to DAR for correction | 0 | 0 | 0 | | 0 | 0 | 0 | | 0 | 0 | |
| Total SR Resubmitted to DENR-SMD | 0 | 0 | 0 | | 0 | 0 | 0 | | 0 | 0 | |
| STATUS OF VERIFICATION | | | | | | | | | | | |
| SR for Recorrection | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Rejected | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| ReVerified and Approved | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| SR on-going Verification | 0 | 0 | 0 | | 0 | 0 | 0 | | 0 | 0 | |

| GOVERNMENT OWNED-LANDS (GOL) CY 2021 (in hectares) | | | | | | | | |
|---|--------|--------------------------|--------------------------------|----------|-----------------------|-----------------|---|---------|
| Region : | | | | | | | | |
| PROVINCE | TARGET | SRs ACCEPTED BY DENR-SMD | STATUS OF VERIFICATION | | | | BALANCE / BACKLOG (Target vs Accepted) | REMARKS |
| | | | RETURNED TO DAR FOR CORRECTION | REJECTED | VERIFIED AND APPROVED | ON-GOING | | |
| (a) | (b) | (c) | (d) | (e) | (f) | (g)=(c)-(d+e+f) | (h)=(b)-(c) | |
| Province 1 | | | | | | 0 | 0 | |
| Province 2 | | | | | | 0 | 0 | |
| TOTAL | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Note : Regions with GOL Target (3, 4B, 5, 6, 8, 9, 11, 12 and 13) | | | | | | | | |
| INSPECTION, VERIFICATION AND APPROVAL OF SURVEY GOVERNMENT OWNED-LANDS (GOL) CY 2022 (in hectares) | | | | | | | | |
| Region : | | | | | | | | |
| PROVINCE | TARGET | SRs ACCEPTED BY DENR-SMD | STATUS OF VERIFICATION | | | | BALANCE / BACKLOG (Target vs Accepted) | REMARKS |
| | | | RETURNED TO DAR FOR CORRECTION | REJECTED | VERIFIED AND APPROVED | ON-GOING | | |
| (a) | (b) | (c) | (d) | (e) | (f) | (g)=(c)-(d+e+f) | (h)=(b)-(c) | |
| Province 1 | | | | | | 0 | 0 | |
| Province 2 | | | | | | 0 | 0 | |
| TOTAL | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Note : Regions with GOL Target (CAR, 3, 4B, 7 and 10) | | | | | | | | |
| INSPECTION, VERIFICATION AND APPROVAL OF SURVEY GOVERNMENT OWNED-LANDS (GOL) CY 2023 (in hectares) | | | | | | | | |
| Region : | | | | | | | | |
| PROVINCE | TARGET | SRs ACCEPTED BY DENR-SMD | STATUS OF VERIFICATION | | | | BALANCE / BACKLOG (Target vs Accepted) | REMARKS |
| | | | RETURNED TO DAR FOR CORRECTION | REJECTED | VERIFIED AND APPROVED | ON-GOING | | |
| (a) | (b) | (c) | (d) | (e) | (f) | (g)=(c)-(d+e+f) | (h)=(b)-(c) | |
| Province 1 | | | | | | 0 | 0 | |
| Province 2 | | | | | | 0 | 0 | |
| TOTAL | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Note : Regions with GOL Target (CAR, 2, 3, 4A, 4B, 5, 6, 7, 10, 12 and 13) | | | | | | | | |

Common Reasons on SRs Returned to DAR for Correction and Rejected

| SRs Returned to DAR for Correction | SRs Rejected |
|------------------------------------|--------------|
| 1. | 1. |
| 2. | 2. |
| 3. | 3. |
| 4. | 4. |
| 5. | 5. |

Note: Reasons should be based from DENR official transmittal letter to DAR Regl office this CY 2023

| ISSUES AND CONCERNS | | |
|-----------------------|---------------------|-------------------------|
| AGENCY | ISSUES AND CONCERNS | ACTION TAKEN/INNOVATION |
| DENR | | |
| <i>OPERATIONAL</i> | | |
| | | |
| | | |
| | | |
| <i>ADMINISTRATIVE</i> | | |
| | | |
| | | |
| | | |
| | | |

| IVAS CATCH-UP PLAN | | | | | | | | | |
|--|---------------------|--|-----------------------|-------------------|---------------|------|------|------|-------|
| FROM SEPTEMBER TO DECEMBER 2023 | | | | | | | | | |
| <i>(in hectares)</i> | | | | | | | | | |
| ACTIVITY | ANNUAL TARGET 2/ | Total SRs on Hand from DAR / Total SRs Processed | As of August 21, 2023 | | CATCH-UP PLAN | | | | |
| | | | ACCOMP. | BALANCE/ ON-GOING | SEPT. | OCT. | NOV. | DEC. | TOTAL |
| Total AR SRs on Hand from DAR (Form1 and Form2) | | 0 | | | | | | | |
| Total AR SRs Processed by DENR (Form1 and Form2) | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| DAR's Projected SR for Submission to DENR 1/ | | | | | 0 | 0 | 0 | 0 | 0 |
| Verified and Approved (UWM) | 0 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

*Note: 1/ DARs projected SRs for submission should be provided by your DAR regional counterpart.
 2/ Annual target should be based on CY 2023 IVAS approved WFP.*

**DENR-COMPREHENSIVE AGRARIAN REFORM PROGRAM (CARP)
3RD QUARTER ASSESSMENT ON INSPECTION, VERIFICATION AND
APPROVAL OF DAR SURVEY PROJECTS
SEPTEMBER 27-29, 2023**

PROGRAM OF ACTIVITIES

| DAY/TIME | ACTIVITY | OFFICE/PERSON RESPONSIBLE |
|-----------------------------------|--|--|
| Day 1 (September 27, 2023) | | |
| 8:00 AM | Departure from DENR Central Office Compound to the venue (Luxent Hotel) | Secretariat |
| 10:00-12:00 NN | Registration and Billeting | Secretariat |
| 12:01- 1:00 PM | LUNCH BREAK | |
| 1:01-2:30 PM | OPENING PROGRAM Prayer Singing of the National Anthem Roll Call of Participants Opening Remarks Rationale and Objectives | Invocation Song Video CARP-NCO (Secretariat) Atty. Emelyne V. Talabis Director, Land Management Bureau Mr. Romeo G. Mendizabal CARP-NCO |
| 2:31-4:30 PM | Presentation of CY 2023 IVAS Physical Accomplishment Presentation of IVAS Accomplishment under LAMS System | Mr. Romeo V. Baltazar II CARP-NCO Ms. Jane Maritoni U. Cawaling LAMS Coordinating Desk |
| 4:31-5:00 PM | Presentation of CY 2023 Financial Status Presentation of DENR-CARP Approved Budget (per NEP) for FY 2024 and IVAS Regional Indicative Target and Budget for CY 2024 | Ms. Lilia M. Hernandez CARP-NCO Mr. Romeo G. Mendizabal CARP-NCO |
| Day 2 (September 28, 2023) | | |
| 6:00-8:00 AM | B R E A K F A S T | |
| 8:01-9:15 AM | Recap of the 1 st day activity | Regional Participant |
| 9:16-10:00 AM | -Regional Status of DAR Survey Projects funded under CARP for CY 2023 -Status of DAR's Survey on the coverage of Government-owned Lands (GOLs) for CY 2023 -DAR Regional operational issues and concerns with regards to the IVAS of DAR Survey projects Open Forum | Technical Staff DAR-BLTI |

| DAY/TIME | ACTIVITY | OFFICE/PERSON RESPONSIBLE |
|-----------------------------------|---|---|
| 10:01-12:00 AM | Regional Presentation (Luzon Cluster) <i>15 min./Region</i> Open Forum | Regional CARP Coordinating Officer/Regional IVAS Focal Person |
| 12:01-1:00 PM | LUNCH BREAK | |
| 1:01-2:30 PM | Regional Presentation (Visayas Cluster) <i>15 min./Region</i> Open Forum | Regional CARP Coordinating Officer/Regional IVAS Focal Person |
| 2:31-4:00 PM | Regional Presentation (Visayas Cluster) <i>15 min./Region</i> Open Forum | Regional CARP Coordinating Officer/Regional IVAS Focal Person |
| 4:01-5:30 PM | Regional Presentation (Mindanao Cluster) <i>15 min./Region</i> Open Forum | Regional CARP Coordinating Officer/Regional IVAS Focal Person |
| 6:00-7:00 PM | DINNER | |
| Day 3 (September 29, 2023) | | |
| 6:00-8:00 AM | BREAKFAST | |
| 8:01-10:00 AM | Update on DAR SPLIT Project Open Forum | Technical Staff DAR-BLTI |
| 10:01-11:00 PM | Wrap-Up Agreements Closing Remarks | Engr. Henry P. Pacis National Coordinator DENR-CARP NCO Dir. Lilibeth G. Lee DAR-BLTI |
| 11:01 AM onwards | HOMEBOUND | |

Moderator: Engr. Henry P. Pacis/Mr. Romeo G. Mendizabal
Documenters: Ms. Blesilda T. Corro/Mr. Romeo G. Baltazar II
EMCEE: Ms. Lilia M. Hernandez