



MEMORANDUM

TO : **The Directors**
Policy and Planning Service
Strategic Communication and Initiatives Service
Knowledge and Information System Service

The Bureau Directors
Ecosystems Research and Development Bureau
Forest Management Bureau
Land Management Bureau
Biodiversity Management Bureau

The Regional Executive Director
DENR Region X

FROM : **The Undersecretary**
Policy and Planning and International Affairs

SUBJECT : **NCI -SRD RESULTS-BASED MONITORING & EVALUATION SYSTEM MANUAL WRITESHOP ON AUGUST 29-31, 2023 IN MISAMIS ORIENTAL, NORTHERN MINDANAO**

DATE : August 10, 2023

May we respectfully refer the letter invitation dated August 2, 2023, signed by DA Undersecretary Zamzamin L. Ampatuan, regarding the conduct of the NCI-SRD Results-Based Monitoring and Evaluation (RBME) System Manual Writeshop : Initial Drafting on August 29-31, 2023 in Misamis Oriental, Northern Mindanao. The workshop aims to formulate the initial draft of the RBME System Manual to serve as a reference for all NCI-SRD stakeholders on the use of the RBME System.

In this regard, kindly represent the DENR to this workshop. Please refer to the requirements for the workshop and breakdown of slots provided by NCI-SRD:

NTWG – Policy & Planning Service - Director Cheryl Loise T. Leal	1
KM CWG Members	6
1. Strategic Communication and Initiatives Service	
2. Knowledge and Information System Service	
3. Ecosystems Research and Development Bureau	
4. Forest Management Bureau	
5. Land Management Bureau	
6. Biodiversity Management Bureau	
RCI TWG Focal Person / Secretariat Northern Mindanao	1
Sub-total	8

Participants are encouraged to bring laptops/tablets and/or mobile phones with personal internet connectivity. In addition, may we kindly request DENR Region X (host region) to provide secretariat/administrative assistance including provision of transportation to and from the airport /workshop venue .

Kindly confirm participation to the workshop thru the link: <https://tinyurl.com/RBMESystemID> on or before August 23, 2023. For further information, please contact Ms. Justine Devela of the NCI-SRD Secretariat at (02) 89288741 to 64 local 2275 ; (02) 86817308 or via email at ncisrd@da.gov.ph.

For your preferential attention and appropriate action, please.


ATTY. JONAS R. LEONES



Reference Code:	NCI-SRD_FR_029_3
Reference No.:	NCI-SRD-8-2023- 423
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LETTER

2 August 2023

ATTY. JONAS R. LEONES, CESO I

Undersecretary for Policy, Planning and International Affairs
 Department of Environment and Natural Resources (DENR)
 Visayas Avenue, Diliman, Quezon City

Dear Undersecretary Leones:

This refers to the conduct of the Results-Based Monitoring and Evaluation (RBME) System Manual Writeshop: Initial Drafting which shall be held on August 29-31, 2023 in Misamis Oriental, Northern Mindanao. The writeshop aims to formulate the initial draft of the RBME System Manual to serve as a reference for all NCI-SRD stakeholders on the use of the RBME System. Attached is the provisional program for your reference.

In this regard, we would like to request your good office to facilitate the attendance to attend the activity and the provision of transportation to and from the airport and venue for the following offices:

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR)	
Participants	No. of Pax
National Level	
National Technical Working Group (NTWG)	1
1. Policy and Planning Service (PPS) - Director Cheryl Loise Leal	
KM CWG Members	6
1. Ecosystems Research and Development Bureau (ERDB)	
2. Forestry Management Bureau (FMB)	
3. Biodiversity Management Bureau (BMB)	
4. Land Management Bureau (LMB)	
5. Knowledge and Information Systems Service (KISS)	
6. Strategic Communication and Information Service (SCIS)	
Sub-Total	7
Regional Level	
RCI TWG Focal Person/Member/Secretariat	1
Sub-Total	1

The writeshop shall run for 2 days. Participants are highly encouraged to bring their own laptops/tablets and/or mobile phones with personal internet connectivity so that they can access the working document uploaded in Google Drive during the writeshop.



For confirmation, kindly **accomplish our confirmation form via** <https://tinyurl.com/RBMEsystemID> **on or before 23 August 2023, Wednesday.** The venue for the said activity is still being finalized and shall be communicated by the National Secretariat to the confirmed participants.



Republic of the Philippines
DA - DAR - DENR - DILG

**National Convergence Initiative for Sustainable Rural
Development (NCI-SRD)**

LETTER

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For further clarifications and other concerns, your staff may contact Ms. Justine Devela of the NCI-SRD National Secretariat at tel. nos. (632) 8928 8741 to 64 local 2275 or (632) 8681 7308 or email us at ncisrd@da.gov.ph.

Thank you for your continuous support to the NCI-SRD.

Yours truly,

ENGR. ZAMZAMIN L. AMPATUAN, CESO I

DA Undersecretary for Special Concerns and Infrastructure *and*

DA Permanent Alternate Representative, National Steering Committee (NSC)

NCI-SRD

JDD





Undersecretary for Policy, Planning and International Affairs <ouppia@denr.gov.ph>

Invitation to the Results-Based Monitoring and Evaluation System Manual Writeshop: Initial Drafting, August 29-31, 2023, Misamis Oriental, Northern Mindanao

DA NCISRD <ncisrd@da.gov.ph>

Mon, Aug 7, 2023 at 4:28 PM

To: "Usec. Jonas Leones" <ouppia@denr.gov.ph>

Cc: Ermalyn Ulalan <ermalynuc03@gmail.com>, rafaelsartemendoza@hotmail.com

Dear Usec Leones:

Good day!

This refers to the conduct of the Results-Based Monitoring and Evaluation (RBME) System Manual Writeshop: Initial Drafting which shall be held on August 29-31, 2023 in Misamis Oriental, Northern Mindanao. The writeshop aims to formulate the initial draft of the RBME System Manual to serve as a reference for all NCI-SRD stakeholders on the use of the RBME System. Attached is the provisional program for your reference.

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Sub-Total	7
Regional Level	
RCI TWG Focal Person/Member/Secretariat Northern Mindanao	1
Sub-Total	1

For confirmation, kindly **accomplish our confirmation form** via <https://tinyurl.com/RBMESystemID> on or before **23 August 2023, Wednesday**. The venue for the said activity is still being finalized and shall be communicated by the National Secretariat to the confirmed participants.

Please see the attached letter for more details.

Thank you for your continuous support to the NCI-SRD.

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Yours Truly,

JUSTINE Q. DEVELA
Deputy Head

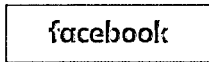



NCI-SRD National Secretariat

phone: (632) 8928 8741 to 64 local 2275 or (632) 8681 7308

website: ncisrd.da.gov.ph

address: 2nd Floor, Bureau of Soils and Water Management,
Visayas Avenue corner Elliptical Road, Diliman, Quezon City




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2 attachments

 **Provisional Program of Activities.pdf**
235K

 **Letter to Atty. Jonas Leones Request to facilitate the attendance to attend the RBME System Manual Initial Drafting and the provision of transportation to and from the airport and venue.pdf**
610K



Republic of the Philippines
DA - DAR - DENR - DILG

**National Convergence Initiative for Sustainable Rural
Development (NCI-SRD)**

PROGRAM OF ACTIVITIES

Reference Code:	NCI-SRD_FR_006_3
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**RBME System Manual Writeshop: Initial Drafting
August 29-31, 2023
Misamis Oriental**

Day 1: Tuesday, August 29, 2023	
8:00 am - 12:00 nn	Arrival, Billeting and Registration of Participants
12:00 nn - 1:00 pm	Lunch
1:00 pm - 1:30 pm	Registration of Participants <i>National Secretariat</i>
1:30 pm - 1:45 pm	OPENING CEREMONIES Invocation and Philippine National Anthem <i>NCI-SRD National Secretariat</i>
1:45 pm - 2:00 pm	Introduction of Participants <i>NCI-SRD National Secretariat</i>
2:00 pm - 2:15 pm	Welcome Remarks CARLENE COLLADO, CESE <i>Regional Executive Director, DA RFO Northern Mindanao Region and Chairperson, RCI TWG Northern Mindanao Region</i>
2:15 pm - 2:30 pm	Photo Opportunity Session
2:30 pm - 2:45 pm	PLENARY SESSION Presentation of House Rules <i>NCI-SRD National Secretariat</i>
2:45 pm - 3:00 pm	Rationale, Leveling of Expectations, and Mechanics
3:00 pm - 5:00 pm	RBME System Presentation <i>National Secretariat</i>
6:00 pm	Dinner

Day 2: Wednesday, August 30, 2023	
8:00 am - 8:15 am	Energizer <i>NCI-SRD National Secretariat</i>
8:15 am - 8:30 am	Recap of Day 1 and Summary of Agreements
8:30 am - 12:00 nn	Drafting of the RBME System Manual <i>Breakout</i>
12:00 nn - 1:00 pm	Lunch
1:15 pm - 1:30 pm	Ice Breaker <i>NCI-SRD National Secretariat</i>
1:15 pm - 5:00 pm	Drafting of the RBME System Manual <i>Plenary</i>
6:00 pm	Dinner
Day 3: Thursday, August 31, 2023	
8:00 am - 8:15 am	Energizer <i>NCI-SRD National Secretariat</i>
8:15 am - 8:30 am	Recap of Day 2 and Summary of Agreements
8:30 am - 8:45 am	Ways Forward
8:45 am - 9:00 am	Closing Remarks KAREN KRISTINE A. ROSCOM, PhD Director, Bureau of Agriculture and Fisheries Standards and Head, National Secretariat
9:00 am - 9:30 am	Distribution of Certificates and Answering of Activity Feedback Form
10:00 am onwards	Check-Out and Departure of Participants