



Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
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MEMORANDUM

TO : **The Regional Executive Directors**
Regions IX, X, XI, XII, and XIII

The Regional Directors
EMB IX, X, XI, XII, and XIII
MGB IX, X, XI, XII, and XIII

FROM : **The Undersecretary**
Field Operations – Mindanao

SUBJECT : **ADVISORY AND DRAFT PROGRAM FOR THE UPCOMING
MIDYEAR MINDANAO MANAGEMENT CONFERENCE ON
AUG. 23-25, 2023 AT THE FARM KORONADAL IN REGION XII**

DATE : 10 AUG 2023

This has reference to Special Order No. 2023-443 entitled "Authorizing the Conduct of the Midyear Mindanao Field Operations Management Conference CY 2023 on August 02-04, 2023 in Region-XI" which was **rescheduled on August 23-25, 2023 at the Farm Koronadal in Region-XII**

In preparation for the aforementioned conference, we are furnishing your respective offices of the program, advisory, and regional presentation template for your reference. For clarifications and inquiries, you may coordinate with this office through tel. no. **8928-8655** or email **usec.fom@denr.gov.ph**.

For information and reference.


JOSELIN MARCUS E. FRAGADA, CESO III

MEMO NO. 2023 - 703



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ADVISORY

MID-YEAR MINDANAO FIELD OPERATIONS MANAGEMENT CONFERENCE ON AUGUST 23-25, 2023 AT REGION XII

1. Schedule and Venue

The Mid-year Mindanao Management Conference will be held on **23-25 August 2023 at The Farm @ Carpenter Hill, City of Koronadal, South Cotabato, Region XII**. For those travelling by land, they may view the location map accessible through the google earth link: <https://tinyurl.com/TheFarmKoronadal>.

2. Confirmation of Attendance

All participants and/or representatives, as well as invitees, are required to update/accomplish/confirm their attendance together with their contact details through the Google Form link: <https://tinyurl.com/AttendMinMancon>

Please note that the **confirmation of attendance shall be the basis for the food and accommodation during the event**. Hence, attendees must confirm their attendance **on or before 16 August 2023**.

3. Food and Accommodation

Participants will be accommodated at the venue from 23-25 August 2023. Participants may start checking in at 3:00 PM of 23 August 2023 and may check out at 12:00 NN on 26 August 2023.

Meals and snacks will be served at regular intervals as indicated in the Program. Food and drinks requested separately in addition to the regular meals served will be charged to the personal account of the participants.

Drivers shall be provided with accommodation and meals within the venue.

4. Transport

Participants who are traveling by air and arriving at the General Santos International Airport will be picked-up by assigned vehicles of Region-XII. The contact details of the transport committee of Region-XII is on item 10 of this advisory.

5. **Attire**

Participants are advised to wear **business attire** together with their **ARTA ID** during the Management Conference.

6. **Health and Safety Protocols**

Participants should observe the minimum standards on health and safety protocols against COVID-19 and bring their vaccination cards.

7. **Incidentals**

Incidentals such as room service, laundry, in-house phone calls, mini-bar drinks, etc. will be charged to the personal account of the participant and must be settled before checking. The Organizers will not be responsible for any unsettled account.

8. **Billing**

All expenses incurred during the Management Conference shall be charged against their respective office's funds. The host region shall send the bill to participating regions and offices and shall be made payable to DENR Region XII with LBP account number **0752-1066-06**. Those who will be paying through ADA shall provide copy of ADA to the secretariat.

9. **Report Presentation**

The time allotment for presentations, **including discussions/interactions with the participants**, are as follows:

- Central Office, Attached Agencies, other Offices – 15 minutes
- Bureau/Service Directors – 45 minutes
- Regional Offices – 1 hour

Advance copies of the presentations must be uploaded not later than 5:00 o'clock in the afternoon of August 21, 2023 through the google drive link: <https://tinyurl.com/AdvCopyMinMancon>

Presentations of the Bureau Directors shall focus on **recent policy issuances**, as well as concerns relative to their respective sectors. Meanwhile, a separate presentation template shall be issued for the Mindanao Regional Offices to follow.

10. Other Details and Queries

For further queries, you may contact the following focal persons from the DENR-XII Regional Office:

COMMITTEE	FOCAL PERSON	CONTACT NUMBER
Transportation	Marcelina G. Cabaña GSS, OIC-Chief	09173012397
Guest Handling (By Air/Guests outside Mindanao Cluster)	Khadija Benpolok RSCIG, Section Chief	09567239825
Guest Handling (By Land/Regional Offices)	Mark-cel Geronimo Josephine Liberato Estelita Corpuz PENRO South Cotabato (For Region IX)	09273193604 09988649982 09301487111
	Sittie Hafsa D. Dimatingcal Edna S. Melodias PENRO Sultan Kudarat (For Region X)	09384005924 09129679702
	Shirley P. Uy Al Fahd Mapandi PENRO Cotabato (For Region XI)	09399103594 / 09151878459 09706929443
	Ma. Elvira Lumayag PENRO Sarangani (For Region XIII)	09174842030
Registration/Billeting	Stephanie A. Molina HRD, Chief Section	09237100004
	Hannah De Jesus Administrative Officer IV	09179775306
Program and Communication	Rowane H. Sumagpao Head Executive Assistant	09507536347
Written Documentation	Ruth S. Pangcoga M&E, Section Chief	09090042097 / 09777228015

PROGRAM OF ACTIVITIES

TIME	ACTIVITY	RESPONSIBLE PERSON
DAY 0: AUGUST 23, 2023		
<i>Arrival of Participants from outside Region-XII</i>		
8:00 AM – 6:00 PM	Arrival of Participants	DENR Region-XII Secretariat
6:00 PM Onwards	Dinner	
DAY 1: AUGUST 24, 2023		
<i>Midyear Mindanao Management Conference w/ Live Teleconference for PENROs and CENROs</i>		
8:00 AM – 8:20 AM	Registration of Participants	Secretariat
8:20 AM – 8:30 AM	Preliminaries <ul style="list-style-type: none"> • Invocation • Singing of the Philippine National Anthem 	
8:30 AM – 8:40 AM	Welcome Remarks	Felix S. Alicer Regional Executive Director, DENR-XII
8:40 AM – 8:50 AM	Introduction of Participants	Program Host
9:00 AM – 9:10 AM	Conference Objectives	Ruth M. Tawantawan Assistant Secretary for Field Operations – Eastern Mindanao
9:10 AM – 9:25 AM	Inspirational Message	Joselin Marcus E. Fragada Undersecretary for Field Operations – Mindanao
9:25 AM – 9:40 AM	Keynote Message	Maria Antonia Yulo Loyzaga DENR Secretary
9:40 AM – 9:45 AM	Photo Ops/Break	Secretariat
9:45 AM – 10:00 AM	Discussion of Project TRANSFORM	Marilou G. Erni Chief of Staff and Supervising Undersecretary for Strategic Communications
10:00 AM – 10:15 AM	Updates and concerns from the Geospatial Database Office in Mindanao	Carlos Primo C. David Undersecretary for Integrated Environmental Science
10:15 AM – 10:30 AM	Escalation Protocol for Critical and Emerging Issues in Mindanao	Michelle Angelica D. Go Assistant Secretary for Legal Affairs
10:30 AM – 10:45 AM	Office Introduction and Updates on IP Concerns in Mindanao and BARMM Affairs	Khalil S. Bayam Director for IP Concerns – Mindanao and BARMM Affairs
	Information-Sharing on BARMM ENR Activities	MENRE-BARMM Representative/s
10:45 AM – 11:00 AM	Status of Priority River Basins and related programs in Mindanao	Nelson V. Gorospe Executive Director, RBCO
11:00 AM – 11:15 AM	Updates on ELEPS Activities/Concerns in Mindanao	Reuel N. Sorilla OIC Director, ELEPS
11:15 AM – 11:30 AM	Updates on NWRB Activities/Concerns in Mindanao	Sevillo D. David, Jr. Executive Director, NWRB

<i>Reading of Updates on the Agreements/Issues and Concerns raised during the Butuan and Clark Mancon</i>		
11:30 AM – 11:45 AM	Updates for Eastern Mindanao (Region 11 & 13)	Ruth M. Tawantawan Assistant Secretary for Field Operations – Eastern Mindanao
11:45 AM – 12:00 PM	Updates for Western Mindanao (Region 9, 10 & 12)	Arleigh J. Adorable OIC Assistant Secretary for Field Operations – Western Mindanao, and FMB Director, in concurrent capacity
12:00 PM – 1:00 PM	LUNCH BREAK	
<i>Discussion on Policy, Finance and Legal Matters Concerns - Mindanao</i>		
1:00 PM – 1:15 PM	DENR Policy Directions	Cheryl Loise T. Leal Director, PPS
1:15 PM – 1:30 PM	Overview on the Midyear Financial Status of the Mindanao Cluster	Imelda R. Dela Cruz OIC Director, FMS
1:30 PM – 1:45 PM	Updates on Legal Policies and Concerns in Mindanao	Atty. Norlito A. Eneran Director, LAS
<i>Discussion and Updates from the Sectoral Bureaus</i>		
1:45 PM – 2:30 PM	Forestry Sector	Arleigh J. Adorable OIC Assistant Secretary for Field Operations – Western Mindanao, and FMB Director, in concurrent capacity
2:30 PM – 3:15 PM	Biodiversity Sector	Marcial C. Amaro, Jr. Assistant Secretary for Policy, Planning and Foreign Assisted and Special Projects, and BMB Director, in concurrent capacity
3:15 PM – 4:00 PM	Land Sector	Emelyne V. Talabis Director, LMB
4:00 PM – 4:45 PM	Research Sector	Maria Lourdes G. Ferrer Director, ERDB
4:45 PM – 5:30 PM	Environment Sector	Gilbert C. Gonzales OIC Assistant Secretary for Field Operations – Luzon and Visayas, and EMB Director, in concurrent capacity
5:30 PM – 6:15 PM	Mining Sector	Atty. Danilo U. Uykieng OIC Director, MGB
6:15 PM – 6:30 PM	Closing for Day 1	Program Host
7:00 PM Onwards	DINNER AND FELLOWSHIP NIGHT	

DAY 2: AUGUST 25, 2023 <i>Midyear Mindanao Management Conference w/ Live Teleconference for PENROs and CENROs</i>		
8:45 AM – 9:00 AM	Short recap of Day 1	Secretariat/Documentation Team
<i>Presentation of the Mindanao Regional Offices</i>		
9:00 AM – 10:00 AM	DENR-XI Regional Office	Ma. Mercedes V. Dumagan Regional Executive Director
	EMB-XI Regional Office	Mario N. Bulacan Regional Director
	MGB-XI Regional Office	Jasper Alberto H. Lascano Regional Director
10:00 AM – 11:00 AM	DENR-XIII Regional Office	Nonito M. Tamayo Regional Executive Director
	EMB-XIII Regional Office	Albert G. Arcamo Regional Director
	MGB-XIII Regional Office	Larry M. Heradez Regional Director
11:00 AM – 12:00 NN	DENR-XII Regional Office	Felix S. Alicer Regional Director
	EMB-XII Regional Office	Omar M. Saikol Regional Director
	MGB-XII Regional Office	Efren B. Carido Regional Director
12:00 NN – 1:00 PM	LUNCH BREAK	
1:00 PM – 2:00 PM	DENR-X Regional Office	Henry A. Adornado Regional Executive Director
	EMB-X Regional Office	Reynaldo S. Digamo Regional Director
	MGB-X Regional Office	MGB-X Representative
2:00 PM – 3:00 PM	DENR-IX Regional Office	Arturo E. Fadriquela Regional Executive Director
	EMB-IX Regional Office	Alex D. Jimenez Regional Director
	MGB-IX Regional Office	Hernani B. Abdon Regional Director
3:00 PM – 4:00 PM	Assistant Secretaries' Hour	Ruth M. Tawantawan Assistant Secretary for Field Operations – Eastern Mindanao Arleigh J. Adorable OIC Assistant Secretary for Field Operations – Western Mindanao, and FMB Director, in concurrent capacity
4:00 PM – 5:00 PM	Undersecretary's Hour	Joselin Marcus E. Fragada Undersecretary for Field Operations – Mindanao

5:00 PM – 5:30 PM	Short Synthesis of the Management Conference	Secretariat/Documentation Team
5:30 PM – 5:45 PM	Closing Remarks	Arleigh J. Adorable OIC Assistant Secretary for Field Operations – Western Mindanao, and FMB Director, in concurrent capacity
5:45 PM onwards	REST/HOMEBOUND	