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**MEMORANDUM**

TO : **The Directors**  
Policy and Planning Service  
Forest Management Bureau  
Biodiversity Management Bureau

**The Regional Executive Directors**  
DENR Regions CAR, I, III, VI and XII

FROM : **The Undersecretary**  
Policy and Planning and International Affairs

SUBJECT : **NCI -SRD ROADMAP FY 2023-2027 WRITESHOP :  
FINAL DRAFTING ON SEPTEMBER 5-8, 2023 AT  
DA-ATI TRAINING INSTITUTE, TANTANGAN,  
SOUTH COTABATO**

DATE : August 22, 2023

May we respectfully refer the letter invitation dated August 14, 2023, signed by DA Undersecretary Zamzamin L. Ampatuan, regarding the conduct of the NCI-SRD Roadmap FY 2023-2027 Writeshop : Final Drafting on September 5-8, 2023 at the DA-Agricultural Training Institute (ATI) SOCCSKARGEN Regional Training Center, Tantangan, South Cotabato. The workshop is designed to formulate the final draft of the NCI-SRD Roadmap FY 2023-2027 which contains the strategic thrusts, directions, and targets of the NCI-SRD working groups at the national and regional level.

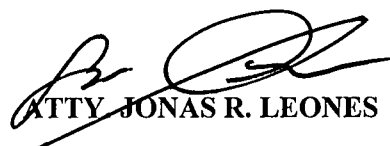
In this regard, kindly represent the DENR to this workshop. Please refer to the requirements for the workshop and breakdown of slots provided by NCI-SRD:

PA CWG Chairperson PPS Director Cheryl Loise T. Leal and/or permanent representative	2
PA CWG Members Forest Management Bureau & Biodiversity Management Bureau	2
RCI TWG Regions CAR, I, III, VI, XII	5

Please review the attached letter from DA NCI-SRD for a SWOT analysis and other workshop-related information. In addition, may we kindly request DENR Region XII (host region) to provide secretariat/administrative assistance including provision of transportation to and from the airport /workshop venue.

Kindly confirm participation to the workshop thru the link: <https://bit.ly/ConfirmRoadmapFin> on or before August 31, 2023. For further information, please contact Ms. Marineh Ambrosio of the NCI-SRD Secretariat at (02) 89288741 to 64 local 2275 ; (02) 86817308 or via email at [ncisrd@da.gov.ph](mailto:ncisrd@da.gov.ph).

For your preferential attention and appropriate action, please.

  
ATTY JONAS R. LEONES



**LETTER**

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14 August 2023

**ATTY. JONAS R. LEONES, CESO I**

Undersecretary for Policy, Planning and International Affairs  
Department of Environment and Natural Resources (DENR)  
Visayas Avenue, Diliman, Quezon City

Dear Undersecretary Leones:

The NCI-SRD shall be conducting the **NCI-SRD Roadmap FY 2023-2027 Writeshop: Final Drafting on September 5-8, 2023 at the DA-Agricultural Training Institute (ATI) SOCCSKSARGEN Regional Training Center, Tantangan, South Cotabato**. This writeshop is designed to formulate the final draft of the NCI-SRD Roadmap FY 2023-2027 which contains the strategic thrusts, directions, and targets of the NCI-SRD working groups at the national and regional level. Attached is the Provisional Program for your reference.

In this regard, we would like to **request the facilitation of physical attendance of the Policy and Advocacy Component Working Group (PA CWG) Chairperson Cheryl Loise T. Leal, other members of the PA CWG, and identified DENR Regional Convergence Initiative Technical Working Groups (RCI TWG):**

<b>National Level</b>	
PA CWG Chairperson Cheryl Loise Leal and/or Permanent Alternate	2
PA CWG Member	
1. Biodiversity Management Bureau (BMB)	1
2. Forest Management Bureau (FMB)	1
<b>Regional Level</b>	
DENR RCI TWG	4
1. CAR	
2. Ilocos <sup>1</sup>	
3. Central Luzon <sup>3</sup>	
4. Western Visayas <sup>6</sup>	
<b>Total</b>	<b>8</b>

The activity proper shall run for three and a half (3 ½) days. All participants must be guided of the following:

1. The presence of at least one DENR RCI TWG member from SOCCSKSARGEN is requested to assist other DENR RCI TWG participants, specifically on the provision of transportation for DENR participants.
2. To facilitate a productive discussion in reviewing and revising the draft Roadmap, all participants must bring their own laptop.
3. Each RCI TWG must prepare its SWOT analysis for FY 2018-2022 prior to the writeshop. The SWOT Analysis shall be analyzed horizontally, thus the SWOT for each shall be interrelated to each other. A maximum of 3 identified SWOT is allowed to only cater to major factors in each RCI TWG. Moreover, please take note that the Strengths and Weaknesses are internal to the RCI TWG and that the Opportunities and Threats are external to the RCI TWG.



Republic of the Philippines  
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**National Convergence Initiative for Sustainable Rural  
Development (NCI-SRD)**

**LETTER**

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The accomplished template must be submitted on or before **Wednesday, August 30, 2023**. Inputs shall be consolidated by the National Secretariat in one table. Attached is a template for their reference.



Participants are required to confirm their participation through our online link <https://bit.ly/ConfirmRoadmapFin> on or before **Thursday, August 31, 2023**. Kindly be advised that the accommodation is still being finalized and the National Secretariat will provide updates to confirmed participants.

The National Secretariat shall ensure that the food, accommodation, and venue are compliant with applicable health and safety standards. However, as part of cost-sharing arrangements as a convergence initiative, transportation shall be shouldered by each respective office/agency.

For further clarifications, your staff may contact Ms. Marineh Ambrosio of the National Secretariat at (632) 8928 8741 local 2275 or (632) 8681 7308, or email us at [ncisrd@da.gov.ph](mailto:ncisrd@da.gov.ph)

Thank you and we look forward to your continued support for the NCI-SRD.

Yours truly,

**ENGR. ZAMZAMIN L. AMPATUAN, CESO I**

DA Undersecretary for Special Concerns and Infrastructure *and*

DA Permanent Alternate Representative, National Steering Committee (NSC) NCI-SRD

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**CONVERGENCE WORKS!**



**PROGRAM OF ACTIVITIES**

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**NCI-SRD Roadmap FY 2023-2028 Writeshop: Final Drafting  
 September 5-8, 2023**

**DA-Agricultural Training Institute (ATI) SOCCSKSARGEN Regional Training Center  
 Tantangan, South Cotabato**

<b>Day 1, Tuesday, 5 September 2023</b>	
8:00 am – 12:00 nn	Arrival and Billeting of Participants
12:00 nn – 1:00 pm	Lunch
<b>Opening Ceremonies</b>	
1:00 pm – 1:15 pm	Invocation and Philippine National Anthem <i>National Secretariat</i>
1:15 pm – 1:30 pm	Welcome Remarks  <b>JOHN B. PASCUAL, DVM</b> Regional Technical Director, DA-RFO SOCCSKSARGEN and RCI TWG Chairperson, Regional Convergence Initiative Technical Working Group (RCI TWG) SOCCSKSARGEN
1:30 pm – 1:45 pm	Photo Opportunity
1:45 pm – 2:00 pm	Presentation of House Rules <i>NCI-SRD Secretariat</i>
2:00 pm – 2:15 pm	Rationale, Leveling of Expectations and Mechanics <i>NCI-SRD Secretariat</i>
2:15 pm – 2:30 pm	Introduction to the NCI-SRD Roadmap <i>NCI-SRD Secretariat</i>
2:30 pm – 5:00 pm	Frameworks: Conceptual, Policy, Strategy <i>Plenary Session</i>
<b>Day 2, Wednesday, 6 September 2023</b>	
8:00 am – 8:30 am	Registration of Participants
8:30 am – 8:45 am	Energizer
8:45 am – 9:00 am	Recap of Day 1 <i>NCI-SRD National Secretariat</i>
9:00 am – 10:00 am	Operational and Implementation Framework <i>Plenary Session</i>
10:00 am – 12:00 nn	Past Performance 2018-2022 (Highlights and CWG Accomplishments) <i>Plenary Session</i>
12:00 nn – 1:00 pm	Lunch
1:00 pm – 1:15 pm	Icebreaker
1:15 pm – 3:00 pm	PESTLE Analysis for the NCI-SRD <i>Plenary Session</i>
3:00 pm – 5:00 pm	SWOT Analysis of the NSC/NTWG/RCI TWG <i>Plenary Session</i>
<b>Day 3, Thursday, 7 September 2023</b>	
8:00 am – 8:30 am	Registration of Participants
8:30 am – 8:45 am	Energizer
8:45 am – 9:00 am	Recap of Day 2



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Development (NCI-SRD)**

**PROGRAM OF ACTIVITIES**

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	<i>NCI-SRD National Secretariat</i>
9:00 am – 10:00 am	Vision-Mission <i>Plenary Session</i>
10:00 am – 12:00 nn	NSC/NTWG/RCI TWG Strategic Thrusts and Directions <i>Plenary Session</i>
12:00 nn – 1:00 pm	Lunch
1:00 pm – 1:15 pm	Icebreaker
1:15 pm - 5:30 pm	NSC/NTWG/RCI TWG Strategic Plans and Physical Targets <i>Plenary Session</i>
<b>Day 4, Friday, 8 September 2023</b>	
8:00 am – 8:30 am	Registration of Participants
8:30 am – 8:45 am	Energizer
8:45 am – 9:00 am	Recap of Day 3 <i>NCI-SRD National Secretariat</i>
9:00 am – 9:30 am	Ways Forward
<b>Closing Ceremonies</b>	
9:30 am – 10:00 am	Closing Remarks  <b>CHERYL LOISE T. LEAL</b> Director, DENR-Policy and Planning Service <i>and</i> Chairperson, NCI-SRD Policy and Advocacy Component Working Group (PA CWG)
10:00 am – 11:00 am	Accomplishment of Activity Feedback Form
11:00 am – 12:00 nn	Distribution of Certificates
12:00 nn onwards	Departure



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**Regional Convergence Initiative Technical Working Group (RCI TWG)  
SWOT Analysis**

A SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis is used in identifying external (OT) and internal (SW) factors which may affect the RCI TWG in achieving its objectives.

Each RCI TWG must prepare its SWOT analysis based on FY 2018-2022 activities and accomplishments. The SWOT Analysis shall be analyzed horizontally, with each statement in a row being interrelated. Only a maximum of 3 identified SWOT is allowed to cater to major factors for each RCI TWG.

The accomplished template must be submitted through email on or before **Wednesday, August 30, 2023** and shall be consolidated by the National Secretariat for further discussion during the writeshop for the NCI-SRD Roadmap.

Region: \_\_\_\_\_

Strengths	Weaknesses	Opportunities	Threats
1.	1.	1.	1.
2.	2.	2.	2.
3.	3.	3.	3.