



Republic of the Philippines
Department of Environment and Natural Resources
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MEMORANDUM

TO : **THE DIRECTORS**
Financial and Management Service
Policy and Planning Service

All Bureau Directors
All Heads of Attached Agencies
All Regional Executive Directors

FROM : **THE UNDERSECRETARY**
Finance, Information Systems and Climate Change

SUBJECT : **NATIONAL PRINTING OFFICE (NPO) OFFERING ITS ASSISTANCE ON PRINTING REQUIREMENTS**

DATE : 04 September 2023

This refers to the attached letter dated 29 August 2023 of Engr. Neil L. Macaraeg, Acting Chief, Production Planning and Control Division, National Printing Office (NPO), offering their assistance on the printing of Government Accountable Forms and Non-Accountable Forms and other printing requirements.

Pursuant to Executive Order No. 285 s. 1987, as amended by Executive Order No. 378, s. 2004, it is the duty of the National Printing Office (NPO) to provide printing services of all standard accountable and non-accountable forms of all national government agencies, subject to competition against the private sector.

Resolution No. 05-2010 of the Government Procurement Policy Board (GPBB) recognizes the NPO as one of the Government Printers tasked to safeguard the sanctity of government standard accountable and non-accountable forms used to collect taxes, fees and other charges in the course of government transactions.

May we refer to your Office the NPO's offer of printing services subject to existing laws, rules and regulations.

ATTY. ANALIZA REBUELTA – TEH

Cc: Engr. Neil L. Macaraeg
Acting Chief, Production Planning and Control Division
National Printing Office
Edsa corner NIA North Road,
Diliman, Quezon City

MEMO NO. 2023 - 815

Let's Go Green!!!



REPUBLIC OF THE PHILIPPINES
 PRESIDENTIAL COMMUNICATIONS OFFICE
NATIONAL PRINTING OFFICE



📍 EDSA corner NIA North Road, Diliman, Quezon City

✉ records@npo.gov.ph

📘 facebook.com/OfficialNPO

NPO-PPCD-OTC-OCO-110-23

29 August 2023

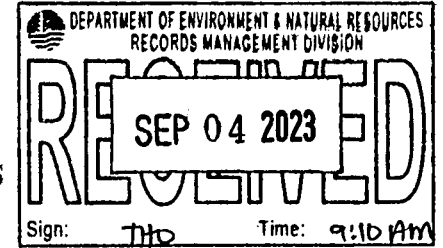
ATTY. ANALIZA REBUELTA-TEH

Undersecretary for Finance

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES

DENR Bldg. Visayas Avenue, Diliman,

Quezon City 1100



Dear Madam:

The National Printing Office (NPO), under the supervision of the Presidential Communications Office (PCO), is mandated to print Government Accountable and Non-Accountable Forms and all printing requirements of National and Local Government Agencies including Government-Owned and Controlled Corporations (GOCCs) through Executive Order No. 285, Series 1987 and Executive Order No. 378, Series 2004.

NPO is fully equipped with modern, reliable, and capable resources to meet and satisfy all your printing needs.

As part of our services, our well-trained, highly experienced, and competent personnel are ready to assist your office and discuss the details of your printing requirements.

Should you find the need for further information, you may contact or visit our website: npo.gov.ph with email address: marketing@npo.gov.ph or ppcd.division@npo.gov.ph or at tel. nos: (8) 925-21-90/97/86 and Mobile No. 0917-8050356/ 0917-8055616.

Looking forward to a mutually successful partnership with your agency.

Thank you.

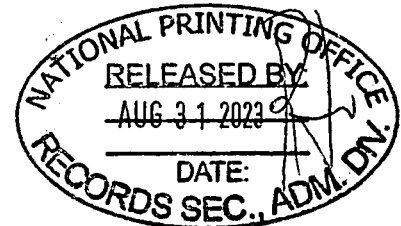
Very truly yours,

ENGR. NEIL L. MACARAEG

Acting Chief, Production Planning and Control Division

Noted by:

RENATO P. ACOSTA
 Director IV



One NPO, Our NPO, Yes we can PO!!!