



Republic of the Philippines  
**Department of Environment and Natural Resources**

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**MEMORANDUM**

**FEB 06 2023**

**TO :** **Directors**  
Financial and Management Service  
Knowledge and Information Systems Service  
Ecosystems Research and Development Bureau

**Regional Offices (Regions 1-13, NCR and CAR)**  
Chief, Administrative Division and concerned staff  
Chief, Finance Division and concerned staff  
Chief, Planning Division and concerned staff

**PENROs (Palawan, Siquijor and Zamboanga Del Norte)**  
Chief, Management Services Division  
Accountant  
Budget Officer  
Information Systems Analyst

**Central Office**  
Chief, Information Systems Division and concerned staff  
Chief, Accounting Division and concerned staff  
Chief, Budget Division and concerned staff  
Chief, Management Division and concerned staff

**Staff Bureaus**  
FMB - Chief, Finance Division and concerned staff  
LMB - Head, Administrative Support and concerned staff  
BMB - Action Officer, Administrative and Finance and concerned staff  
ERDB - Chief, Administrative, Finance and Management Division and concerned staff

**FROM :** The Assistant Secretary  
Finance, Information Systems and Mining Concerns

**SUBJECT :** **ONLINE PRESENTATION OF AUTOMATION INITIATIVES ON FINANCIAL PROCESSES**

The meeting on the online presentation of Automation Initiatives on Financial Processes will be conducted on **7 February 2023, 9:00 am onwards**.

The ERDB, DENR Regions 4B and 12, PENROs Palawan, Siquijor and Zamboanga Del Norte shall make the presentation not exceeding ten (10) minutes each.

This is the link for the Zoom Meeting : [bit.ly/MeetingAIFP](https://bit.ly/MeetingAIFP)  
Meeting ID: 925 9194 1676  
Passcode : DENR

Your attendance is highly requested.

ENGR. NONITA S. CAGUIOA

*Nonita S. Caguioa*  
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Copy furnished:  
The Undersecretary for Finance, Information Systems and Climate Change

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