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Voice-Over-Internet-Protocol (VOIP) Trunkline (632)7553330 local 1068

**MEMORANDUM**

**TO :** The Regional Executive Directors  
DENR Regions CAR, 1-13

**ATTENTION :** RCI-TWG Focal

**FROM :** The Undersecretary  
Policy and Planning and International Affairs

**SUBJECT :** REQUEST FOR OFFICIAL EMAIL ADDRESS OF  
RCI-TWG PARTICIPANTS TO THE MIS INITIAL  
ENHANCEMENT WORKSHOP ON OCTOBER 4-6, 2023  
VIA LIVE TELECONFERENCING

**DATE :** September 26, 2023

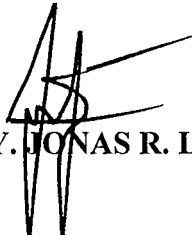
May we respectfully refer the email sent by NCI-SRD Secretariat, regarding virtual participation to the NCI-SRD MIS Initial Enhancement Workshop to be held on October 4-6, 2023 via live teleconferencing.

In view of this, kindly participate in this activity as member of the RCI-TWG, and register your respective official email address which will be used for the MIS access of both encoder and verifier accounts.

For completion, kindly provide the requested details through the QR code (see attached letter from NCI-SRD) or link: <https://tinyurl.com/MISAccess2023> on or before September 27, 2023.

For questions and clarifications, please call NCI-SRD National Secretariat c/o Ms. Justine Devela thru telephone number 89288741 to 64 local 2275 or via email at [ncisrd@da.gov.ph](mailto:ncisrd@da.gov.ph).

For your preferential attention and appropriate action, please.

  
ATTY. JONAS R. LEONES

MEMO NO. 2023 - 856

Let's Go Green!!!



Undersecretary for Policy, Planning and International Affairs <ouppia@denr.gov.ph>

## REQUEST FOR COMPLETION OF OFFICIAL EMAIL ADDRESSES OF THE RCI TWG FOR THE NCI-SRD MANAGEMENT INFORMATION SYSTEM (MIS)

DA NCISRD <ncisrd@da.gov.ph>  
 To: "Usec. Jonas Leones" <ouppia@denr.gov.ph>  
 Cc: Ermalyn Ulalan <ermalynuc03@gmail.com>

Thu, Sep 21, 2023 at 2:23 PM

Dear Usec Leones:

Good day!

This refers to the conduct of the NCI-SRD Management Information System (MIS) Initial Enhancement Workshop scheduled on October 4-6, 2023 via live teleconferencing.

In this regard, may we request your good office to facilitate **the completion of the DENR official email addresses of the RCI TWGs which will be used for the MIS access of both encoder and verifier accounts**. Further, please make sure to **provide different official email addresses for the encoder and verifier accounts**. The encoder should be an RCI TWG member while a verifier should be the RCI TWG Focal Person/Chairperson.

Please see the attached memorandum for more details.

**For completion and updates, you may provide the requested details again through the QR code or link: <https://tinyurl.com/MISAccess2023> on or before Wednesday, 27 September 2023.**

Thank you for your continuous support to the NCI-SRD.

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Yours Truly,



NCI-SRD National Secretariat

phone: (632) 8928 8741 to 64 local 2275 or (632) 8681 7308

website: [ncisrd.da.gov.ph](http://ncisrd.da.gov.ph)

address: 2nd Floor, Bureau of Soils and Water Management,  
 Visayas Avenue corner Elliptical Road, Diliman, Quezon City

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MIS emails.pdf  
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R-3051



Republic of the Philippines  
DA - DAR - DENR - DILG  
National Convergence Initiative for Sustainable Rural  
Development (NCI-SRD)

Reference Code:	NCI-SRD_FR_029_3
Reference No.:	NCI-SRD-9-2023-498
Page No.:	2 of 3

LETTER

13 September 2023

**ATTY. JONAS R. LEONES, CESO I**  
Undersecretary for Policy, Planning and International Affairs  
Department of Environment and Natural Resources (DENR)  
Visayas Avenue, Diliman, Quezon City

Dear **Undersecretary Leones:**

This refers to the conduct of the NCI-SRD Management Information System (MIS) Initial Enhancement Workshop scheduled on October 4-6, 2023 via live teleconferencing.

In this regard, may we request your good office to facilitate the completion of the DENR Regional Convergence Initiative Technical Working Group (RCI TWG) official email addresses which will be used for the MIS access of both encoder and verifier accounts. Further, please make sure to provide different official email addresses for the encoder and verifier accounts. The encoder should be an RCI TWG member while the verifier should be the RCI TWG Focal Person/Chairperson.



For completion, you may provide the requested details through the QR code or link: <https://tinyurl.com/MISAccess2023> on or before Wednesday, 27 September 2023. For other clarifications and concerns, your staff may contact Ms. Justine Devela of the National Secretariat at tel. nos. (632) 8928 8741 to 64 local 2275 or (632) 8681 7308 or email us at [ncisrd@da.gov.ph](mailto:ncisrd@da.gov.ph).

Thank you for your continuous support to the NCI-SRD.

Yours truly,

**ENGR. ZAMZAMIN L. AMPATUAN, CESO I**  
DA Undersecretary for Special Concerns and Infrastructure *and*  
DA Permanent Alternate Representative, National Steering Committee (NSC), NCI-SRD