



Republic of the Philippines  
Department of Environment and Natural Resources  
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**MEMORANDUM**

FOR : All Undersecretaries  
All Assistant Secretaries  
All Service Directors  
All Bureau Directors  
Heads of Attached Agencies  
All Regional Executive Directors

FROM : The OIC Director  
Human Resource Development Service

SUBJECT : INVITATION TO THE 2023 ANNUAL NATIONAL  
CONVENTION OF THE PHILIPPINE SOCIETY OF  
SANITARY ENGINEER (PSSE)

DATE : OCT 04 2023

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This pertains to the attached invitation of the Philippine Society of Sanitary Engineers, Inc., to the 2023 Annual National Convention on 29-30 November 2023 at the Crowne Plaza Manila Galleria, Ortigas Avenue, Quezon City.

Following the passage of the Continuing Professional Development (CPD) law on 21 July 2016, there is a need for Sanitary Engineers, just like any other professionals whose practice is regulated by the Professional Regulation Commission (PRC), to obtain the necessary CPD units required in renewing their license with the PRC for them to continue practicing their profession.

Interested and qualified employees from the DENR Central Office and officials holding positions with SG 24 and up from the regional offices and bureaus shall submit their duly accomplished Endorsement Form to the Training and Development Division, HRDS through the DENR-HRDS L&D portal link: [bit.ly/LNDportal](http://bit.ly/LNDportal), at least two (2) weeks prior to the activity, for the preparation of necessary Special Order. Interested employees holding positions with SG 23 and below from the regions and bureaus shall submit their Endorsement Form to their respective HR Units/Sections for preparation of Regional/Bureau Special Order. Participation in this activity is subject to availability of funds and the usual accounting and auditing rules and regulations.

For your information and consideration.

  
MIRIAM M. MARCELO



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**ENDORSEMENT FORM FOR LEARNING EVENT**

<b>Course Title:</b>			
<b>Learning Service Provider:</b>			
<b>Learning Event Objective(s):</b>			
<b>Date Covered:</b>			
<b>Name of Learner(s)</b>	<b>Position/Designation</b>	<b>Target(s) for Development</b>	<b>Signature of Learner(s)</b>
<p>This office certifies that the attendance of the above-mentioned personnel to the learning event stated in this form will not hamper in the delivery of service by this office. Also, all expenses to be incurred from this activity including registration fee is chargeable against this office, subject to the provisions of the National Budget Circular No. 563 dated April 22, 2016 and to the usual accounting and auditing rules and regulations.</p>			
<p>_____</p> <p>Head of Office</p>			
<p>_____</p> <p>Designation</p>			
<p>_____</p> <p>Date</p>			
<b>Office/ Division/ Section/ Unit:</b>		<b>Tel. Nos.:</b>	
<b>Office/ Region/ Bureau/ Attached Agencies:</b>		<b>Office Email Address:</b>	