



Republic of the Philippines
Department of Environment and Natural Resources
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MEMORANDUM

FOR/TO : ALL OFFICIALS AND DIVISION CHIEFS
DENR Central Office

FROM : THE CHAIRPERSON
Performance Management Team

SUBJECT : REMINDER ON THE SUBMISSION OF THE INDIVIDUAL
PERFORMANCE COMMITMENT AND REVIEW (IPCR)
FORM

DATE : FEB 06 2023

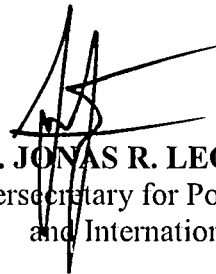
Pursuant to the DENR Strategic Performance Management System (SPMS) Guidelines, please be informed that all employees are required to submit their accomplished IPCRs for the following period:

| RATING PERIOD | IPCR SUBMISSION | DEADLINE OF SUBMISSION |
|--|-----------------|------------------------|
| July – December 2022 | Accomplishment | February 28, 2023 |
| January – June 2023 and July - December 2023 | Commitment | February 15, 2023 |

In this regard, you are requested to ensure the timely IPCR submission of all employees under your office. Moreover, you are expected to meet with your employees to agree on rating, individual goals and performance standards for the aforementioned years.

The IPCR form may be downloaded from the DENR website. Accomplished forms, together with a summary list of individual ratings, shall be submitted per office/division to the Personnel Division.

For compliance.


ATTY. JONAS R. LEONES, *CESO I*
Undersecretary for Policy, Planning
and International Affairs