



Republic of the Philippines
Department of Environment and Natural Resources
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NOTICE OF MEETING

FOR/TO : **The Director**
Planning and Policy Service

The Regional Executive Directors
Region III & CALABARZON

ATTN : **Planning and Programming Division**
Maricel G. Tadlip, OIC-Chief
PaPIS Focal Person (4 Representatives)

Program Monitoring and Evaluation Division
Rita Cheryl D. Flordeliz, OIC-Chief
PaPIS Focal Person (4 Representatives)

Regional Planning Officer
Region III - PaPIS Focal Person (2 Representatives)
CALABARZON - PaPIS Focal Person (2 Representatives)

Information Systems Division (ISD)
Antonio S. Bautista, Jr., OIC-Chief
Technical Support Staff (4 Representatives)

FROM : **The Director**
Knowledge and Information Systems Service (KISS)

SUBJECT : **PLANS AND PROGRAMS INFORMATION SYSTEM (PaPIS)**
USER ACCEPTANCE TESTING (UAT)

DATE : October 23-24, 2023

TIME : 9:00 am - 5:00 pm

VENUE : Office of the Assistant Secretary for Field Operations - Western
Mindanao Conference Room, 6th Flr., DENR Central Office

PROVISIONAL AGENDA

Day/Time	Module
October 23, 2023 - Day 1	
9:00 am - 9:30 am	Lecture/Demo – Target-Setting Budget Proposal (BP)
9:30 am - 10:30 am	Q&A, Hands on activity
10:30 am - 11:00 am	Lecture/Demo – Revised Budget Proposal (RBP)

11:00 pm - 12:00 nn	Q&A, Hands on activity
12:00 nn - 1:00 pm	Lunch Break
1:00 pm - 1:30 pm	Lecture/Demo – Work and Financial Plan (NEP/GAA)
1:30 pm - 2:30 pm	Q&A, Hands on activity
2:30 pm - 3:00 pm	Lecture/Demo – Work and Financial Plan (WFP)
3:00 pm - 5:00 pm	Q&A, Hands on activity
October 24, 2023 - Day 2	
9:00 am – 9:30 am	Lecture/Demo – Cumulative Setting
9:30 am – 10:30 am	Q&A, Hands on activity
10:30 am – 11:00 am	Lecture/Demo – Monthly Implementation Plan (MIP)
11:00 am - 12:00 nn	Q&A, Hands on activity
12:00 nn - 1:00 pm	Lunch Break
1:00 pm - 1:30 pm	Lecture/Demo – Accomplishment Module <ul style="list-style-type: none"> ● Dashboard ● Management ● Accomplishment Report
1:30 pm – 5:00 pm	Q&A, Hands on activity / Closing

Your attendance is highly appreciated.


ARLENE A. ROMASANTA