



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN



MEMORANDUM

TO : **The OIC Director**
Policy and Planning Service

The Regional Executive Director
DENR Regions CAR, 1 to 13

Representative, OUPPIA

FROM : **The Undersecretary**
Policy, Planning and International Affairs

SUBJECT : **NCI-SRD FY 2023 YEAR-END ASSESSMENT AND
FY 2025 OPERATIONAL PLANNING WORKSHOP
ON NOVEMBER 14-17, 2023 IN BACOLOD CITY**

DATE : **OCT 17 2023**

May we respectfully refer the letter sent by DA Undersecretary Zamzamin L. Ampatuan regarding the conduct of the NCI-SRD FY 2023 Year-end Assessment and FY 2025 Operational Planning Workshop on November 14-17, 2023 in Bacolod City. The activity aims to present and revise the draft NCI-SRD FY 2023 Accomplishment Report, FY 2024 Plans and Activities, and FY 2025 Operational Plans and Budget.

In this regard, kindly represent the DENR to this activity. Please refer to the requirements for the workshop and breakdown of slots provided by NCI-SRD:

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|--|----|
| National Steering Committee- OUPPIA | 2 |
| National Technical Working Group – OIC Director, PPS / permanent representative | 1 |
| Regional Convergence Initiative Technical Working Group – DENR Regions CAR, 1-13 | 15 |

In addition, may we kindly request DENR Region VI RCI-TWG (host region) to provide secretariat/administrative assistance, including transportation to and from the airport, for the smooth conduct of the activity.

Participants are highly encouraged to bring mobile phones/tablets/laptop with internet connectivity and extension cords. For RCI TWG, kindly submit your respective reports for consolidation on or before 03 November 2023 via <https://tinyurl.com/YEAOP2023Reports>.

Please confirm participation to <https://tinyurl.com/YEAOP2023Confirm> on or before 03 November 2023. For further information, please contact Ms. Justine Devela or Ms. Ermalyn Cruz of the NCI-SRD Secretariat at (02) 89288741 local 2275 or 86817308 or via email at ncisrd@da.gov.ph.

For your preferential attention and appropriate action, please.


ATTY. JONAS R. LEONES



LETTER

| | |
|-----------------|-----------------------|
| Reference Code: | NCI-SRD_IR_029_3 |
| Reference No.: | NCI-SRD-9-2023 522 |
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19 September 2023

ATTY. JONAS R. LEONES, CESO I
 Undersecretary for Policy, Planning and International Affairs
 Department of Environment and Natural Resources (DENR)
 Visayas Avenue, Diliman, Quezon City

Dear Undersecretary Leones:

This refers to the conduct of the **NCI-SRD FY 2023 Year-End Assessment and FY 2025 Operational Planning Workshop** which shall be held on **November 14-17, 2023 in Bacolod City, Western Visayas**. The activity aims to present and revise the draft NCI-SRD FY 2023 Accomplishment Report, FY 2024 Plans and Activities, and FY 2025 Operational Plans and Budget. Attached is the provisional program for your reference.

In this regard, we would like to request your good office to facilitate the attendance and transportation of the following offices:

| DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR) | |
|--|-------------------|
| Participants | No. of Pax |
| National Level | |
| National Steering Committee – Uscc. Jonas Leones, CESO I and staff | 2 |
| National Technical Working Group Policy and Planning Service – OIC Dir. Cheryl Lois Leal / permanent representative | 1 |
| Sub-Total | 3 |

| REGIONAL CONVERGENCE INITIATIVE TECHNICAL WORKING GROUP | |
|--|-----------|
| DA/DAR/DENR/DILG Regional Convergence Initiative Technical Working Group Chairperson/ Focal Person /Members/ Secretariat (3 pax per region) | 45 |
| Sub-Total | 45 |

The activity shall run for 3 days. Participants are highly encouraged to bring their own laptops/tablets and/or mobile phones with personal internet connectivity, and extension cords so that they can access the working documents uploaded in Google Drive during the activity. Moreover, please facilitate the preparation of the RCI TWG reports by downloading, accomplishing, and uploading of templates provided via <https://tinyurl.com/YEADP2023Reports>. Kindly ensure to coordinate with your respective RCI TWG counterparts to come up with consolidated reports. The National Secretariat will appreciate receiving your reports on or before Friday, 3 November 2023.



Republic of the Philippines
DA - DAR - DENR - DILG

**National Convergence Initiative for Sustainable Rural
Development (NCI-SRD)**

LETTER

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For confirmation, kindly accomplish our confirmation form via <https://tinyurl.com/YEADP2023Confirm> on or before Friday, 3 November 2023. The venue for the said activity is still being finalized and shall be communicated by the National Secretariat to the confirmed participants. Lastly, as part of cost-sharing arrangements as a convergence initiative, transportation shall be shouldered by each respective office/agency.

For further clarifications and other concerns, your staff may contact Ms. Justine Devela or Ms. Ermalyn Cruz of the NCI-SRD National Secretariat at tel. nos. (632) 8928 8741 to 64 local 2275 or (632) 8681 7308 or email us at ncisrd@da.gov.ph.

Thank you for your continuous support to the NCI-SRD.

Yours truly,

ENGR. ZAMZAMIN L. AMPATUAN, CESO I

DA Undersecretary for Special Concerns and Infrastructure *and*

DA Permanent Alternate Representative, National Steering Committee (NSC) NCI-SRD



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PROGRAM OF ACTIVITIES

**NCI-SRD FY 2023 Year-End Assessment and FY 2025 Operational Planning Workshop
 November 14 to 17, 2023
 Bacolod, Western Visayas**

| Day 1: November 14, 2023 (Tuesday) | |
|---|--|
| 8:00 am – 12:00 nn | Arrival and Billeting of Participants |
| 12:00 nn – 1:00 pm | Lunch |
| 1:00 pm – 1:15 pm | Invocation and Philippine National Anthem <i>National Secretariat</i> |
| 1:15 pm – 1:30 pm | Acknowledgement of Participants <i>National Secretariat</i> |
| 1:30 pm – 1:45 pm | Welcome Remarks JOSE ALBERT A. BARROGO <i>Regional Executive Director, DA RFO Western Visayas and Chairperson, RCI TWG Western Visayas</i> |
| 1:45 pm – 2:15 pm | Messages USEC. ZAMZAMIN L. AMPATUAN, CESO I Undersecretary for Special Concerns and BARM and DA National Steering Committee, NCI-SRD USEC. MILAGROS ISABEL A. CRISTOBAL Undersecretary for Support Services Office and DAR National Steering Committee, NCI-SRD USEC. JONAS R. LEONES, CESO I Undersecretary for Policy, Planning and International Affairs, and DENR National Steering Committee, NCI-SRD USEC. MARLO L. IRINGAN, CESO III Undersecretary for Local Government, and |

| | DILG National Steering Committee, NCI-SRD |
|---|--|
| 2:15 pm – 2:30 pm | Photo Opportunity |
| 2:30 pm – 2:45 pm | Rationale and Leveling of Expectations, and Mechanics of the Workshop <i>National Secretariat</i> |
| 2:45 pm – 3:00 pm | Pre-Test <i>National Secretariat</i> |
| 3:00 pm – 3:30 pm | NCI-SRD Strategic Thrust and Directions <i>National Secretariat</i> |
| 3:30 pm – 4:00 pm | Quality Management System of the Creation and Approval of a CADP <i>National Secretariat</i> |
| 4:00 pm – 5:00 pm | Draft NCI-SRD FY 2023 Accomplishment Report <i>National Secretariat</i> |
| 6:00 pm | Dinner |
| Day 2: November 15, 2023 (Wednesday) | |
| 8:00 am – 8:15 am | Ice Breaker <i>National Secretariat</i> |
| 8:15 am – 8:30 am | Recap of Day 1 and Summary of Agreements |
| 8:30 am – 12:00 nn | Presentation of RCI TWG and CADP FY 2023 Accomplishment Reports, FY 2024 Plans and Activities, FY 2025 Operational Plans and Budget (6 regions; 30 min each max) <i>RCI TWG</i> |
| 12:00 nn – 1:00 pm | Lunch |
| 1:15 pm – 1:30 pm | Energizer <i>National Secretariat</i> |
| 1:15 pm – 5:00 pm | Continuation of presentation of RCI TWG and CADP FY 2023 Accomplishment Reports, FY 2024 Plans and Activities, FY 2025 Operational Plans and Budget (6 regions; 30 min each max) |

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|--|---|
| 2:15 pm - | Draft NCI-SRD FY 2025 Annual Operational Plans and Targets <i>National Secretariat</i> |
| 3:15 pm - | Summary of Agreements: Day 3 <i>National Secretariat</i> |
| 3:30 pm - | Post Test <i>National Secretariat</i> |
| 4:00 pm - | Ways Forward <i>National Secretariat</i> |
| 4:15 PM - | 4:15 PM <i>National Secretariat</i> |
| 4:15 pm - | Closing Remarks |
| 4:30 pm - | ARNEL V. DE MESA, CESO III DA Assistant Secretary for Operations, and National Focal Person, NCI-SRD |
| 4:30 pm - | Answering of Activity Feedback Form <i>National Secretariat</i> |
| 6:00 pm | Dinner |
| Day 4: November 17, 2023 (Friday) | |
| 8:00 am - | Check-out and Departure of Participants |

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|--|--|
| 2:15 pm - | Activities <i>National Secretariat</i> |
| 1:10 pm - | Draft NCI-SRD FY 2024 Plans and |
| 1:10 pm - | Energizer <i>National Secretariat</i> |
| 1:00 pm - | Lunch |
| 12:00 nn - | 1:00 pm |
| 10:00 am | Strategic Directions NSC/NTWG |
| 8:30 am - | 10:00 am Operational Plans and Budget Plans and Activities, FY 2025 Achievement Reports, FY 2024 TWG and CADP FY 2023 Continuation of presentation of RCI |
| 8:15 am - | 8:30 am Recap of Day 2 and Summary of Agreements <i>National Secretariat</i> |
| 8:00 am - | 8:15 am Ice Breaker <i>National Secretariat</i> |
| Day 3: November 16, 2023 (Thursday) | |
| | RCI TWG |

PROGRAM OF ACTIVITIES

National Convergence Initiative for Sustainable Rural
 Development (NCI-SRD)

Republic of the Philippines
 DA - DAR - DENR - DILG



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