



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN



MEMORANDUM

TO : **THE DIRECTORS**
Policy and Planning Service
Strategic Communication and Initiatives Service

THE REGIONAL EXECUTIVE DIRECTORS
(CAR, Regions – 1-13)

FROM : The Undersecretary
Policy, Planning and International Affairs

SUBJECT : **DISSEMINATION OF NCI - SRD CONVERGENCE AREA
DEVELOPMENT PLAN (CADP) MANUAL OF OPERATIONS**

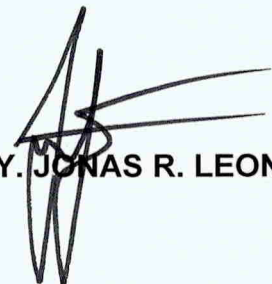
DATE : NOV 06 2023

This refers to the NCI-SRD Convergence Area Development Plan (CADP) Manual of Operations published in 2022, which guides the Regional Convergence Initiative Technical Working Group (RCI TWG) in the process flow, requirements, and outline of drafting a CADP.

In this regard, we are furnishing your office with two (2) copies of the NCI-SRD CADP Manual of Operations. The digital copy is also available online, which can be accessed through the link: <https://bit.ly/CADPManOps2022>.

For other concerns, you may contact Mr. Justine Devela of the National Secretariat at telephone no. (632) 8928 87 41 to 64 local 2275 or (632) 8681 73 08 or through email at ncisrd@da.gov.ph.

For your information and reference.


ATTY. JONAS R. LEONES

MEMO NO. 2023 - 951



Republic of the Philippines
DA - DAR - DENR - DILG

National Convergence Initiative for Sustainable Rural Development (NCI-SRD)

LETTER

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Page No.:	2 of 3

5 October 2023

ATTY. JONAS R. LEONES, CESO I

Undersecretary for Policy, Planning and International Affairs
Department of Environment and Natural Resources
Visayas Avenue, Quezon City

Dear **Undersecretary Leones:**

This refers to the NCI-SRD Convergence Area Development Plan (CADP) Manual of Operations published in 2022 which guides the Regional Convergence Initiative Technical Working Group (RCI TWG) in the process flow, requirements, and outline of drafting a CADP.

In this regard, we are furnishing your good office with two (2) copies of the NCI-SRD CADP Manual of Operations. Moreover, may we request the dissemination of the CADP Manual of Operations to the following offices:

Office	Number of copies
Policy and Planning Service	2
Strategic Communication and Initiatives Service	2
Regional Convergence Initiative Technical Working Group (15 regions), 2 pcs each	30

Further, the digital copy may also be disseminated to the relevant NCI-SRD offices. You may access it here: <https://bit.ly/CADPManOps2022>. For other concerns, your staff may contact Ms. Justine Devela of the National Secretariat at tel. nos. (632) 8928 8741 to 64 local 2275 or (632) 8681 7308 or email us at ncisrd@da.gov.ph.

Thank you for your continuous support to the NCI-SRD.

Truly yours,

ENGR. ZAMZAMIN L. AMBRATUAN, CESO I

DA Undersecretary for Special Concerns and Infrastructure, and
Permanent Alternate Chairperson, National Steering Committee, NCI-SRD