



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN



**MEMORANDUM**

**FOR/TO :** Office of the Secretary  
Office of the Undersecretary for Field Operations – Mindanao  
Office of the OIC, Assistant Secretary for Field Operations - Luzon and Visayas  
Office of the OIC, Assistant Secretary for Field Operations - Eastern Mindanao  
Office of the OIC, Assistant Secretary for Field Operations - Western Mindanao  
EMB CAR, Region 7 and 11  
MGB CAR, Region 7 and 11  
DENR CAR, Region 7 and 11

**FROM :** The Director  
Knowledge and Information Systems Service

**SUBJECT :** **EXECUTIVE DECISION SUPPORT SYSTEM (EDeSS) SYSTEM PILOT TESTING GUIDELINES**

**DATE :** November 3, 2023

As agreed during the pilot testing of EDeSS conducted last October 25-27, 2023, the designated users from your office will be given two (2) weeks from November 8-22, 2023 to thoroughly test the functionality of the system using actual data.

In order to appropriately document and handle issues/comments and recommendations throughout the pilot testing period, please follow the guidelines below:

1. Open any kind of browser. However, for Google Chrome browser, open the Incognito Mode.
2. Go to <http://edesstest.dnr.gov.ph> to access the EDeSS.
3. The user roles that were assigned/used during the training will also be used throughout the actual pilot testing.
4. Registered system testers must log issues/comments and recommendations by scanning the EDeSS Test Sheet or using the link: <https://bitly.ws/ZiUf>. The responses will be the basis of our assessment on both the concluded activity and the performance of the system.



5. Designated testers can start with the inputting of Permits as soon as the actual pilot-testing commences or based on their availability.
6. Designated testers shall input ongoing, current permit application / certifications for the duration of the actual pilot testing.

For further information or questions, kindly coordinate the matter with our staff, Mr. Antonio S. Bautista, Jr. of Information Systems Division, KISS at 09202052637 or email at [asbautistajr@denr.gov.ph](mailto:asbautistajr@denr.gov.ph).



ARLENE A. ROMASANTA

