



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN**



November 7, 2024

MEMORANDUM

**FOR/TO : All Officials and Employees
DENR Central Office**

**FROM : The Director
Administrative Service**

**SUBJECT : REMINDER ON PEST AND RODENT CONTROL
AT DENR CENTRAL OFFICE**

In connection with Memorandum dated September 6, 2023 on Pest and Rodent Control at DENR Central Office, this Office is encouraging all officials and employees to always maintain a clean workspace, store all food and snacks in proper and sealed containers and dispose of food waste in accordance with existing Office and EMS policies to avoid proliferation of pests and rodents in the office.

This is in line with the Environmental Management System (EMS) and upkeep of a clean and rodent free office.

For information and guidance.


ROLANDO R. CASTRO

**cc: The Assistant Secretary
Administration**

**The Undersecretary
Legal and Administration**

MEMO NO. 2024 - 1000