



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN



MEMORANDUM

TO : The Mindanao Regional Executive Directors
DENR-IX, X, XI, XII, and XIII

FROM : The Undersecretary
Field Operations – Mindanao

SUBJECT : SUBMISSION OF DATA ON ALL CURRENT AND PENDING
FORESHORE LEASE AGREEMENTS

DATE : 07 FEB 2024

This has reference to the undersigned's Joint Memorandum with the Undersecretary for Field Operations – Luzon, Visayas and Environment dated 06 February 2024 in compliance with the directive from the Honorable Secretary on the above subject matter and to establish a Centralized Database for Foreshore Lease Agreements (FLAs).

Anent the above, you are hereby instructed to submit the complete list of all current and pending FLAs with their coordinates, terms and lessee names with corporate or personal information as of January 01, 2024. Kindly comply to the instruction stipulated in the joint memorandum, **prioritizing submission of data on current and pending FLAs, on or before February 12, 2024.**

In addition, you are further instructed to upload a copy of the GIS shapefiles and the requested data, through the google drive link: <http://tinyurl.com/FOMinFLA2024> for this office's consolidation and review in compliance to the Secretary's instruction. The data for current and pending FLAs must be in excel form and must be uploaded in the appropriate folders within the google drive:

- Current FLAs must follow the prescribed template indicated in the Secretary's Memorandum dated 02 December 2022.
- Pending FLAs must contain the information from the template below:

Field Name	Instructions
Name of Applicant	Indicate the complete name of the applicant. If it is a corporation, kindly include the name of the owner/s and representative.
Application Number	Indicate the Application Number.
Area Applied for (ha)	Indicate the area (in hectares) which is applied for.
Est. Amount of Lease/ Rental	Indicate the estimated amount of retail to be paid annually.

Location	Indicate the exact boundary coordinates of the subject FLA Application.
Date of Application	Indicate the date of application.
Actual Use	Indicate the actual use of the subject foreshore area applied for.
Appraisal of the Land	Indicate the estimate of the most recent appraisal of the land.
Appraisal of the Improvements	Indicate the approved appraisal of existing and/or proposed improvements.
Current Status of Application	Indicate whether the application is for approval, on process, lacking documents/requirements, etc.
Other Remarks	Indicate all other relevant information.

It was further instructed by the Secretary that the lists and full official copies of the FLAs should also be submitted to the Undersecretaries for Special Concerns and Legislative Affairs, Integrated and Environmental Science (Geospatial Database Office), and Legal and Administration. The submitted data shall be reviewed and consolidated by the concerned undersecretaries, prior to its processing and mapping by the Geospatial Database Office which shall commence on March 01, 2024.

For information and immediate compliance.


JOSELIN MARCUS B. FRAGADA, CESO III

Copy Furnished:

- Office of the Secretary
- The Undersecretary for Policy, Planning and International Affairs
- The Undersecretary for Finance, Information Systems and Climate Change
- The Undersecretary for Special Concerns and Legislative Affairs
- The Undersecretary for Legal and Administration
- The Undersecretary for Integrated and Environmental Science
- The Assistant Secretary for Policy, Planning, and Foreign-Assisted and Special Projects
- The Assistant Secretary for Field Operations – Eastern Mindanao
- The Assistant Secretary for Field Operations – Western Mindanao



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN



MEMORANDUM

TO : ALL REGIONAL EXECUTIVE DIRECTORS
Except CAR

FROM : THE UNDERSECRETARY
Field Operations – Luzon, Visayas and Environment
Field Operations – Mindanao

SUBJECT : DATA ON ALL EXISTING AND PENDING FORESHORE LEASE AGREEMENT

DATE : 06 FEB 2024

This is to reiterate the 02 December 2022 Memorandum from the Secretary on the plotting and submission of shapefiles of all existing Foreshore (FLAs) and Miscellaneous Lease Agreements (MLAs) and the 06 February 2024 Memorandum from the Land Management Bureau (LMB) on their request for submission of copies of the approved Foreshore/Miscellaneous Lease Agreements, Provisional Permits, and Revocable Permits. In addition, the Honorable Secretary gave a recent directive to include all **PENDING AND ACTIVE FLAs** along with their coordinates, terms, and lessee names with corporate or personal information and their shapefiles.

Attached are the copies of the said Memoranda, for your ready reference. Please take note that all submissions should be **AS OF JANUARY 1, 2024**. The deadline for submissions is on or before **FEBRUARY 15, 2024** through the Google Link: https://drive.google.com/drive/folders/1U2dA9d63G7D5C4_iMiqMIMMCvsdqOZ_dO or consolidation of LMB. Endorsement of the final spatial data shall be addressed through proper channels including the Offices of the Undersecretaries for Legal and Administration, Field Operations – Luzon, Visayas and Environment, Field Operations - Mindanao, and Special Concerns and Legislative Affairs.

For strict compliance.

 **ATTY. JUAN MIGUEL T. CUNA, CESO I**  **JOSELIN MARCUS E. FRAGADA, CESO III**

Copy furnished:

Land Management Bureau



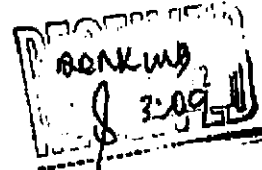
Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Tel Nos (032) 8920-00-20 to 29 • (032) 929-62-52
Website: <http://www.denr.gov.ph> / E-mail: writ@denr.gov.ph

MEMORANDUM FROM THE SECRETARY

TO : All Regional Executive Directors
(except Cordillera Administrative Region)

SUBJECT : REQUEST FOR PLOTTING AND SUBMISSION OF SHAPEFILES
OF ALL EXISTING FORESHORE AND MISCELLANEOUS LEASE
AGREEMENTS

DATE : DEC 02 2012



In line with the creation of geospatial database of Foreshore Lease Agreements (FLAs), Miscellaneous Lease Agreements (MLAs), Revokable Permit Applications (RPA) and MOAs pertaining to foreshore areas that will serve as basis in effective foreshore management in the country, you are hereby instructed to plot all the foreshore areas covered by existing FLAs and MLAs within your respective jurisdiction. The location shall be submitted as a GIS shapefiles using data projections used by the DENR Control Map and shall contain the following information in each field:

FIELD NAME	INSTRUCTIONS
Name of Lessee	Indicate the complete name of the lessee. If it is a corporation, kindly include the name of the owner/s and representative.
Application Number	Indicate the application number.
Area	Indicate the area of foreshore land (in hectares) covered by FLA/MLA/RPA.
Amount of Lease/Rental	Indicate how much is paid annually.
Location	Indicate the exact coordinates of the subject foreshore area.
Actual Use	Indicate the actual use of the subject foreshore area.
Appraisal of the Land	Indicate the latest appraisal of the land per square meter.
Appraisal of the Improvements	Indicate the approved appraisal of the existing and/or proposed improvements.
Date of Issuance	Indicate as to when the Agreement was issued.
Date of Expiration	Indicate as to when the Agreement will end.
Period of Re-appraisal	Indicated the period of re-appraisal (whether it is every five (5) years or ten (10) years).
Status	Indicate whether the lessee is a delinquent lessee or not and amount of delinquency.
Remarks	Indicate all other relevant information.

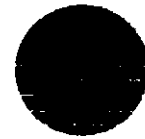
You have two (2) months upon receipt of this Memorandum to comply. Submit the aforesaid data to the Land Management Bureau (LMB) for consolidation.

For your immediate response.


MARIA ANTONIA YULO LOYZAGA

Copy furnished:
The Director
Land Management Bureau





MEMORANDUM

FOR : All Regional Executive Directors
Except CAR

ATTENTION : The Chief, Licenses, Patents, and Deeds Division
The Chief, Surveys and Mapping Division

FROM : The Director

SUBJECT : **REQUEST FOR SUBMISSION OF COPIES OF THE
APPROVED FORESHORE/MISCELLANEOUS LEASE
AGREEMENTS, PROVISIONAL PERMITS, AND REVOCABLE
PERMITS**

DATE : 06 FEB 2024

This refers to the urgent instructions of the DENR Secretary during the Executive Committee meeting held today, February 5, 2024, regarding Foreshore Area Management particularly those with existing Foreshore or Miscellaneous Lease Agreements (FLAs/MLAs), Provisional Permits, and Revocable Permits.

Please note that this matter was also discussed during the Reprogramming Workshop in Tagaytay City last January 31 to February 2, 2024.

In the said meetings, the Honorable Secretary directed the submission of the following documents and data:


1. Copies of the approved/signed Foreshore/Miscellaneous Lease Agreements, Provisional Permits, and Revocable Permits. Should the copy of the said approved Foreshore/Miscellaneous Lease Agreements no longer be available in your records, please submit a Certification to support the same. Also, you are hereby instructed to reconstruct the said documents;
2. The corresponding approved Survey Plan and Tabular Technical Description of each Agreement and Permit, and the sketch plan of the approved Revocable Permits; and
3. The corresponding shapefiles of all these Agreements and Permits with complete attributes, and are correctly projected. The attribute table shall contain the following information.


FIELD NAME	INSTRUCTIONS
Name of Lessee	Indicate the complete name of the lessee. If it is a corporation, kindly include the name of the representative.
Application Number	Indicate the application number.
Survey Number	Indicate the survey number.
Area	Indicate the area of foreshore land (in hectares) covered by Foreshore Lease Agreement/Miscellaneous Lease Agreement, Provisional Permit, and Revocable Permit
Location	Indicate the exact location of the subject foreshore area.
Reference Point Name	Example: BLLM No. 1 Cad 734-D, Bangui Cadastre
Coordinates of Reference Point	Example: Northing: 1,234,567 Easting: 765, 432
Actual use	Indicate the actual use of the subject foreshore land.
Appraisal of the Land	Indicate the approved appraisal of the land per square meter.
Appraisal of the Improvements	Indicate the approved appraisal of the existing and/or proposed improvements.
Date of Issuance	Indicate as to when the Agreement or Permit was issued.
Date of Expiration	Indicate as to when the Agreement or Permit will end.
Period of Re-appraisal	Indicated the period of re-appraisal (whether it is every five (5) years or ten (10) years)
Status	Indicate whether the lessee is a delinquent lessee or not.
Remarks	Indicate all other relevant information.

Moreover, you are requested to state in your Memorandum that the documents and data submitted are correct and complete.

In view thereof, you are hereby instructed to submit the abovementioned documents and data within **seven (7) working days** or until **February 13, 2024**, to enable us to consolidate the same and to submit to the Office of the Secretary within the deadline set. Non-submission of the requested documents and data will be reflected in the report to the DENR Secretary.

For your strict compliance.


ATTY. EMELYNE V. TALABIS, CESO IV
 RRJ


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