



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN



MEMORANDUM

FOR/TO : All Officials and Employees
DENR Central Office, Regional Offices, Bureaus and
Attached Agencies

FROM : The Chairperson
SALN Review and Compliance Committee


SUBJEC : **SUBMISSION OF STATEMENT OF ASSETS,
LIABILITIES AND NET WORTH (SALN) AS OF 31
DECEMBER 2023**

DATE : DEC 28 2023

Pursuant to Section 8 of Republic Act No. 6713, also known as Code of Conduct and Ethical Standards for Public Officials and Employees *"all public officials and employees have an obligation to accomplish and submit declarations under oath of, and the public has the right to know, their assets, liabilities, net worth and financial and business interests including those of their spouses and unmarried children under 18 years of age living in their households."*

In this regard, all DENR officials and employees holding permanent, temporary and coterminous appointment are required to submit their SALN as of 31 December 2023. The SALN form may be downloaded from Civil Service Commission (CSC) website, csc.gov.ph. Please submit three (3) original SALN to the Personnel Division/Section/Unit of your respective mother units not later than **29 February 2024**. Please be advised that failure of an official or employee to submit his/her SALN and/or failure to disclose or misdeclaration of information on the SALN shall constitute a violation of RA 6713 and shall be punishable by suspension of one (1) month and one (1) day to six (6) months for the first offense, and dismissal from the service for the second offense. Non-submission of the SALN is also a ground for automatic disqualification from the receipt of Performance-Based Bonus (PBB).

For information and strict compliance.


AUGUSTO D. DELA PEÑA
Undersecretary for Organizational Transformation and
Human Resources

MEMO NO. 2024 - 12