



DEPARTMENT OF ENVIRONMENT AND NATURAL
RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN



BAGONG PILIPINAS

MEMORANDUM

FOR : **The Regional Executive Director**
Regions 1, 2, 3, 5, 6, 7, 8, 12

FROM : **The Director**
Knowledge and Information Systems Service

SUBJECT : **SERVER ROOM AND CABLING REHABILITATION**

DATE : 26 February 2024

This is in connection with the planned scoping activity of the Network Infrastructure Management Division (NIMD) regarding the above-mentioned subject. The original plan was to scope your offices for the purpose of drafting a proposal for the procurement of Server Room Rehabilitation and Structured Cabling services. The scoping originally includes an actual on-site visit from NIMD personnel in coordination with your ICT focal.

However, due to the limited time and deadline given for the submission of procurement documents with an ABC of one million (1,000,000.00) and above, we would like to request your esteemed office to assist us in the said scoping activity. We propose tapping into the expertise of your ICT focal to proceed with the actual scoping activity, assisted by a service provider available in your localities. Additionally, your ICT focal will be guided by a set of standards provided by the NIMD during the scoping activity. If this is not feasible, we are willing to assist your ICT Focal by providing a list of service providers who has nationwide coverage.

Hoping for your favorable response.

ARLENE A. ROMASANTA

MEMO NO.-2024-219