



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN**



**MEMORANDUM**

**TO : All Designated Internal Quality Audit Team Leaders**  
Central Office  
Staff Bureaus  
Regional Offices, PENROs and CENROs

**FROM : The QMS Lead Auditor**

**SUBJECT : SUBMISSION OF CONSOLIDATED AUDIT FINDINGS REPORT (AFR), COMPLETED CORRECTION ACTION REQUESTS (CAR), AND CAR REGISTER OF INTERNAL QUALITY AUDIT (IQA) 2023-2024**

**DATE : March 21, 2024**

In line with the implementation of Quality Management System (QMS) and as part of the requirements of ISO 9001:2015 Standard, please kindly submit Consolidated Audit Findings Report (AFR), Corrective Action Requests (CARs), if any, and CAR Register on or before March 27, 2024.

Offices may submit consolidated AFRs and CARs through this email [qmssecretariat@denr.gov.ph](mailto:qmssecretariat@denr.gov.ph). The QMS Secretariat of Bureaus and Regional Offices shall be given access to the Central Office QMS Google Drive to directly input CARs in the CAR Register. Please note that the CAR Register form should not be added to any unnecessary columns for uniformity and easy consolidation.

For clarifications and further questions, please contact the QMS Secretariat through the same email or through VOIP 1046 and look for Ms. Antonette C. Laman, Ms. Alyanna Melisse Vergara or Mr. Allen Renz Rebadomia.

For strict compliance.

  
**MARIA MATILDA A. GADDI**

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