



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN**



MEMORANDUM

FOR/TO : **All Undersecretaries**
All Assistant Secretaries
The Executive Director
National Water Resources Board
The Administrator
National Mapping and Resource Information Authority
The Directors
Legal Affairs Service
Foreign Assisted and Special Projects Service
Climate Change Service
Strategic Communications and Initiatives Service
Human Resource Development Service
Biodiversity Management Bureau
Environmental Management Bureau
Ecosystems Research and Development Bureau
Forest Management Bureau
Land Management Bureau
Mines and Geosciences Bureau

FROM : **The Undersecretary**
Policy, Planning and International Affairs

SUBJECT : **INTERNATIONAL ENGAGEMENTS FOR CY 2024**

DATE : **MAR 22 2024**

This refers to the Matrix of International Engagements for CY 2024, which contains the international events/meetings/conferences to be attended by DENR and its offices. It may be recalled that this matrix was circulated to bureaus and other offices for input in January 2024.

In the interest of enhancing our coordination with the Department of Foreign Affairs, improving our preparations, and harmonizing our positions on these events/meetings/conferences, we would like to request for the following additional information:

1. Benefits of attending the international event/meeting/conference;

2. Under the Brief History column, provide the date of the previous meeting and our positions;
3. Under Current Position column, provide proposed interventions for the upcoming meeting;
4. Under Nominee column, provide details (Name, Position/Designation, Office, email and phone number) of your Nominee for events/meetings/conferences under your purview; and
5. Indicative Date of the meeting, if available.

Please input the requested additional information in the following google sheet link: <https://bit.ly/InternationalEngagements2024>. We would appreciate receiving the requested information, especially for major conferences and events on or before **25 March 2024**.

In relation to the above, please be reminded to submit your After Travel Report (ATR) within fifteen (15) days after attendance to the International Conference/Meeting/Event, as required by the approved Travel Authority. The ATR should include Ways Forward and the Department's Positions and Interventions. You may use the attached template for your ATR (ANNEX A), which may be accessed at: <https://bit.ly/ATRTemplate>.

You may submit a copy via email to ouppia@denr.gov.ph copy furnished hrds@denr.gov.ph, policy@denr.gov.ph and psddivision@gmail.com.

For your information and appropriate action, please.


ATTY. JONAS R. LEONES

ANNEX A



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN**



MEMORANDUM FOR THE SECRETARY

THROUGH: The Undersecretary
Policy, Planning, and International Affairs

FROM : [NAME, POSITION/DESIGNATION, OFFICE OF PARTICIPANT]

SUBJECT : AFTER TRAVEL REPORT OF THE DENR DELEGATION FOR THE [TITLE OF MEETING/EVENT/CONFERENCE/WORKSHOP] HELD IN [CITY, COUNTRY] FROM [INCLUSIVE DATES OF TRAVEL] (INCLUSIVE OF TRAVEL TIME)

DATE :

In fulfillment of the requirements under DENR Travel Authority Nos. [Travel Authority No.] authorizing the undersigned to participate in the [Title of Meeting/Event/Conference/Workshop] in [City, Country] from [Inclusive Dates of Travel] (inclusive of travel time), submitted hereunder is the report on the highlights of the event.

I. REFERENCE

A. [References and Attachments, including PhotoDocumentation]

II. ADMINISTRATIVE COMPONENT

A. Attendees

Role	Name and Position	Dates of Attendance
Head of Delegation		
Member		

B. Venue, Organizer, Participants, and Expenses

Venue,	
Organizer	

ANNEX A

Participants	
Expenses	

III. BACKGROUND

[Provide short background on the event/Multilateral Environmental Agreement]

IV. HIGHLIGHTS OF THE EVENT

[Provide short description and information on what happened during the event, including Major interventions of the Philippines, positions taken, outcomes, developments, notable issues and discussions, among others]

V. RECOMMENDATIONS

[Provide Recommendations and Ways Forward]

For the information, appreciation, and approval of the Honorable Secretary to the above recommendations.

[NAME OF PARTICIPANT]

[NAME OF PARTICIPANT]

**2024 INDICATIVE CALENDAR
OF REGULAR ASEAN MEETINGS/ACTIVITIES UNDER ENVIRONMENT AND HAZE SECTORS**

DATE	MEETING/WORKSHOP	CHAIR / LEAD	HOST/VENUE
JANUARY			
1	<u>New Year</u>		
17-18	Follow-up Consultation for the development of Regional Biodiversity Strategies and Action Plan to Support the NBSAP Implementation in ASEAN (RBSAP)	AWGNCB/ACB	Manila, Philippines
17-18	1 st PSC Meeting of ASEAN-Korea Integrated Municipal Solid Waste Management (IMSWM)	AWGESC (Viet Nam)	Singapore
25	1 st PSC Meeting of Air Quality Improvement Program in ASEAN (AQIP)	AWGESC (Viet Nam)	Jakarta, Indonesia
FEBRUARY			
5-6	Technical Forum: Reflecting on the Relevant Role of Biodiversity, Wildlife Conservation, and Environment in Building Resilience through One Health Approach	AWGNCB/ACB	Bangkok, Thailand
7-8	Mainstreaming biodiversity into One Health capacity-development project: Needs Assessment Validation Workshop	ACB	Indonesia
8	<u>Isra Mirai</u>		
10	<u>Lunar New Year</u>		
27-29 (TBC)	Third Meeting of the ASEAN Flyway Network, the AFN Technical Forum and the Monitoring and Evaluation Workshop for the Project, Improving Biodiversity Conservation of Wetlands and Migratory Waterbirds in the ASEAN Region - Phase II	ACB	TBC
TBC	Final Regional Policy Dialogue and the 2 nd Technical Capacity Training Workshop PoDIWM-2	AWGWRM (Lao PDR)	Bangkok, Thailand
TBP	9 th Meeting of ASEAN Working Group on Chemicals and Waste (AWGCW)	Indonesia	Brunei Darussalam
TBP	i. 24 th Meeting of ASEAN Working Group on Water Resources Management (AWGWRM) ii. 2 nd Project Steering Committee of IRBM	Lao PDR	Cambodia
TBC	14 th EAS High-level Seminar on Sustainable Cities (HLS SC)	AWGESC	TBC

TBC: To Be Confirmed	TBP: To Be Proposed by Host	<u>Underlined</u> : Major Holiday / Environment-related Event	Ad-hoc / project meetings excluded	*AATHP-related meetings under COM/COP
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DATE	MEETING/WORKSHOP	CHAIR / LEAD	HOST/VENUE
MARCH			
1-2 (continuation)	Third Meeting of the ASEAN Flyway Network, the AFN Technical Forum and the Monitoring and Evaluation Workshop for the Project, Improving Biodiversity Conservation of Wetlands and Migratory Waterbirds in the ASEAN Region - Phase II	ACB	TBC
4-5 (TBC)	Kick-off and 1 st PSC Meeting of SEAN-Norwegian cooperation project on regional capacity building for reducing plastic pollution – Phase 2 (ASEANO2)	AWG/CME (Thailand)	Cambodia
6-7 (Tentative)	ISB II Closing Event	AW/GNCB/GB ACB/ACB	Indonesia
11	Holy Nyepli Day (Hindu New Year)		
TBP	<ul style="list-style-type: none"> i. 25th Meeting of ASEAN Working Group on Coastal and Marine Environment (AWG/CME) ii. ASEAN Coordination Meeting with Partners on Coastal and Marine Environment (TBC) iii. 4th PSC Meeting of 3RproMar Project iv. 3rd PSC Meeting of SEA-Map Project 	Thailand	Lao PDR
29	Good Friday		
TBP	ASEAN Peatland Partners' Coordination Meeting*	ASEAN Secretariat	
APRIL			
10-11	Islamic Eid Holiday		
13-14	Songkran Festival		
TBP	<ul style="list-style-type: none"> i. 3rd PSC Meeting of Smart Green ASEAN Cities (SGAC) ii. 2nd PSC Meeting of ASEAN Municipal Solid Waste Enhancement (AMUSE) iii. 2nd PSC Meeting of Air Quality Improvement Programme (AQIP) iv. 2nd PSC Meeting of Clean Air for Sustainable ASEAN (CASA) v. 2nd PSC Meeting of Integrated Municipal Solid Waste Management (IMSWM) 	Viet Nam	Thailand

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	vi. 22 nd Meeting of ASEAN Working Group on Environmentally Sustainable Cities (AWGESC)		
TBC	i. 2 nd PSC Meeting of Climate Action Programme (CAP) ii. 4 th ASEAN Climate Change Partnership Conference vii. 15 th Meeting of ASEAN Working Group on Climate Change (AWGCC)	Malaysia	Indonesia
22-26	The fourth meeting of the Intergovernmental Negotiating Committee (INC) to develop an international legally binding instrument on plastic pollution, including in the marine environment (Plastic Pollution INC-4)		Canada
TBC	Follow-up Consultation for the development of Regional Biodiversity Strategies and Action Plan to Support the NBSAP Implementation in ASEAN (RBSAP)	AWGNCB/ACB	
MAY			
1	International Labour Day		
9	Ascension Day		
23	Yesak Day		
TBC	44 th ASEAN Summit		Lao PDR
TBC	2 nd ASEA-MRC Water Security Dialogue		Lao PDR
18-24	10 th World Water Forum		Bali, Indonesia
JUNE			
5	World Environment Day		
8	World Ocean Day		
TBP	i. 34 th Meeting of ASEAN Working Group on Nature Conservation and Biodiversity (AWGNCB) ii. 11 th ASEAN Heritage Parks (AHP) Committee Meeting	Philippines	Singapore
TBC	International Conference on ASEAN Groundwater Management Programme		Thailand
TBC	i. 25 th Meeting of the Technical Working Group on Transboundary Haze Pollution (TWG)*	Thailand	Thailand

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DATE	MEETING/WORKSHOP	CHAIR / LEAD	HOST/VENUE
	ii. 25 th Meeting of the Sub-Regional Ministerial Steering Committee on Transboundary Haze Pollution (MSC)*		
<u>17</u>	<u>Eid al-Adha</u>		
18-22	Singapore International Water Week 2024		Singapore
JULY			
<u>7</u>	<u>Islamic New Year</u>		
TBP	16 th Meeting of ASEAN Working Group on Environmental Education (AWGEE)	Cambodia	Myanmar
TBP	i. 9 th Meeting of the ASEAN Task Force on Peatlands (ATFP)* ii. 6 th Regional PSC Meeting of MAHFSA* iii. Final PSC Meeting of SUPA*	Thailand	Thailand
AUGUST			
<u>8</u>	<u>ASEAN Day</u>		
TBP	i. 10 th PSC Meeting of ASEAN-Germany Cooperation on Biodiversity ii. 26 th Meeting of Governing Board of ASEAN Centre for Biodiversity (ACB) iii. 35 th Meeting of ASEAN Senior Officials on Environment (ASOEN) iv. 18 th ASEAN-Japan Dialogue on Environment v. 20 th ASEAN Plus Three Senior Officials Meeting on Environment (SOME) vi. 6 th ASEAN-EU High-Level Dialogue on Environment and Climate Change vii. 4 th ASEAN-ROK Dialogue on Environment and Climate Change viii. 3 rd ASEAN-US Senior Officials Meeting on Environment and Climate Change ix. Officials Meeting for Preparation of the 6 th EAS EMM (TBC)	Philippines	Lao PDR
SEPTEMBER			
TBC	i. Biodiversity Science Forum	ACB	

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DATE		MEETING/WORKSHOP		CHAIR / LEAD	HOST/VENUE
		ii. Annual Scientific Advisory Committee Meeting			
OCTOBER					
TBP		i. 19 th Meeting of the Committee under the Conference of the Parties to the ASEAN Agreement on Transboundary Haze Pollution (COM-19)* ii. 19 th Meeting of the Conference of the Parties to the ASEAN Agreement on Transboundary Haze Pollution (COP-19)*		Thailand	Thailand
NOVEMBER					
11-24		29th session of the Conference of the Parties (COP 29) to the UNFCCC			TBC
25-1		The fifth meeting of the Intergovernmental Negotiating Committee (INC) to develop an international legally binding instrument on plastic pollution, including in the marine environment (Plastic Pollution INC-5)			Republic of Korea
TBC		16th Meeting of the Conference of the Parties to the Convention on Biological Diversity (CBD COP 16)			TBC
TBP		i. 19 th Meeting of the Technical Working Group on Transboundary Haze Pollution in the Mekong Sub-Region (TWG Mekong)* ii. 13 th Meeting of the Sub-Regional Ministerial Steering Committee on Transboundary Haze Pollution in the Mekong Sub-Region (MSC Mekong)*		Cambodia	Cambodia
DECEMBER					
<u>25</u>		<u>Christmas</u>			
<u>TBC/TBP</u>					
TBC		ASEAN Resources Panel (ARP) Meeting			TBC
TBC		ASEAN-China Environment Week			TBC
TBC		ASEAN-MRC Secretariat-to-Secretariat Meeting			ASEC / MRC Secretariat
TBC		Final Regional Policy Dialogue and 2nd Regional Technical Capacity Training Session under PODIWM Phase II			Bangkok, Thailand
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DATE	MEETING/WORKSHOP	CHAIR / LEAD	HOST/VENUE
Colour Code:			
	Public Holiday		
	UN/External Events		
	Events organised/related to ACB		

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