



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN



MEMORANDUM

TO : **THE REGIONAL EXECUTIVE DIRECTORS**
Regions 1-13, CAR, and NCR

THE PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICERS
Regions 1-13, CAR, and NCR

THE BUREAU DIRECTORS
BMB, ERDB, FMB, and LMB

THE DIRECTOR
Foreign-Assisted and Special Project Service

ATTENTION : **AUDIT COMPLIANCE COMMITTEE**

FROM : **THE DIRECTOR**
Financial and Management Service

SUBJECT : **THE SUBMISSION OF MANAGEMENT LETTER (ML) AND AGENCY ACTION PLAN AND STATUS OF IMPLEMENTATION (AAPSI) FOR CY 2023 AND PRIOR YEARS**

DATE : **03 APR 2024**

The DENR - Central Office closely monitors the status of its implementation and actions taken on audit observations as it aims to continuously improve its audit compliance through strictly complying with the recommendations provided in Commission on Audit (COA) Memorandum No. 2014 - 002 dated 18 March 2014.

In connection with this, may we request copies of the **Management Letter (ML) and Agency Action Plan and Status of Implementation (AAPSI) for CY 2023 and Prior Years** of all Regional Offices, PENROs, Bureaus, and Projects to be submitted to DENR Central Office - Accounting Division through our email address at denrco.compliance@gmail.com or directly add it through a google drive link we provided, not later than **30 April 2024, Tuesday**.

Hoping for your utmost compliance.

IMELDA R. DELA CRUZ

MEMO NO. 2024 - 314



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
929-7041 to 43; 929-6252; 929-1669
Website: <http://www.denr.gov.ph> / E-mail: web@denrgov.ph

MEMORANDUM

TO : **REGIONAL EXECUTIVE DIRECTORS**
Regions 1-13, CAR, and NCR

PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICERS
Regions 1-13, CAR, and NCR

BUREAU DIRECTORS
BMB, ERDB, FMB, and LMB

DIRECTOR
Foreign-Assisted and Special Project Service

ATTENTION : **AUDIT COMPLIANCE COMMITTEE**

FROM : **THE ASSISTANT SECRETARY**
Finance, Information Systems and Mining Concerns

SUBJECT : **SUBMISSION OF MANAGEMENT LETTER (ML) AND AGENCY ACTION PLAN AND STATUS OF IMPLEMENTATION (AAPSI) FOR CY 2022 AND PRIOR YEARS**

DATE : **APR 11 2023**

In line with our desire to improve audit compliance, DENR Central Office is closely monitoring the status of implementation and actions taken on the audit observations and recommendations in accordance with the Commission on Audit (COA) Memorandum No. 2014-002 dated 18 March 2014.

In connection with this, may we request copies of Management Letter (ML) and Agency Action Plan and Status of Implementation (AAPSI) for CY 2022 and Prior Years of all Regional Offices, PENROs, Bureaus and Projects to be submitted to DENR Central Office-Accounting Division through email address at denrco.compliance@gmail.com not later than **28 April 2023, Friday**.

In addition, may we follow up the status of creation of the Audit Compliance Committee per memorandum dated 13 March 2023 and kindly provide the following contact information.

Office	Special Order No.	Contact Person	Contact No.	Email address
BMB				
ERDB	2023-87	Asst. Director		
FMB				
LMB				
CAR	2022-1056	ARED - MS		
NCR				
Region 1				
Region 2	2023-113	ARED - MS		
Region 3	2022-255	RED		
Region 4A				
Region 4B				
Region 5				
Region 6				
Region 7				
Region 8				
Region 9				
Region 10				
Region 11	2023-227	ARED - MS		
Region 12	2023-147	ARD - MS		
Region 13				
FASPS - FMP				
FASPS - INREMP				

For your strict compliance.


 ENGR. NONITA S. CAGUIOA



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, 1106 Quezon City
(632) 929-6626 to 29; 929-6252; 929-6633 to 35; 929-7041 to 43
E-mail: web@denr.gov.ph; Website: www.denr.gov.ph

MEMORANDUM

TO : The Staff Bureau Directors
(BMB, ERDB, FMB and LMB)

The Regional Executive Directors
(Regions 1-13, NCR and CAR)

FROM : The Assistant Secretary
Finance, Information Systems and Mining Concerns

SUBJECT : **CREATION OF AUDIT COMPLIANCE COMMITTEE IN THE BUREAUS AND REGIONAL OFFICES**

DATE : **MAR 13 2023**

A memorandum dated 21 July 2017 (Annex A) was issued by the Undersecretary Atty. Ernesto D. Adobo, Jr. designating all Assistant Regional Directors (ARDs) for Management Services as focal officials who shall be responsible for the compliance of all audit recommendations in the Regional Offices and the PENROs under its jurisdiction and accountable for the timely submission of updates on the status of compliance.

Another memorandum was issued by the Undersecretary for Policy, Planning and International Affairs and OIC-DENR, Atty. Jonas R. Leones, dated 23 September 2022 (Annex B) to the Service Directors, Bureau Directors and all Regional Executive Directors (REDs) to create an Audit Compliance Committee to monitor regularly the compliance of the audit recommendations covered by the Audit Observation Memoranda (AOM), Management Letters (MLs) and Consolidated Annual Audit Reports (CAARs), among others.

In addition, Operational Guidelines on the Preparation of Work and Financial Plans (WFP) for FY 2022 was approved by Secretary Roy A. Cimatu (Annex C), to create an Audit Compliance Committee in the Bureaus and Regional Offices to be headed by the Assistant Bureau Director and ARDs for Management or Technical Services to be assigned by REDs, that shall be responsible for the compliance of all Commission on Audit (COA) audit findings and recommendations.

In view of the above, kindly submit your report with supporting documents as MoVs not later than 16 March 2023 which was discussed in our meetings last 27 February 2023 and 09 March 2023.

For information and strict compliance.


ENGR. NONITA S. CAGUIOA

Cc: Undersecretary
Finance, Information Systems and Climate Change

Sec. 96. Implementation of Nationally Funded Projects. Pursuant to Section 17(c) of R.A. No. 7160, the national government agencies, such as DPWH, DA, NIA, DOR, DSWD, DepEd, DENR, DILG, and DICT, may designate LGUs as implementing agencies for public works and infrastructure projects and other programs, services and facilities, including the construction of local roads and facilities appropriated in this Act, subject to the following:

- (a) The LGU has the capability to implement the foregoing by administration or contract and in accordance with the design, plan, specifications, and such other standards and policies of the National Government;
- (b) The LGU-recipient of nationally funded public works and infrastructure projects and other programs, services and facilities shall commit to fund the cost of maintenance and repairs thereof; and
- (c) The amounts appropriated for the nationally funded projects to be implemented by LGUs shall be released during the fiscal year to be deposited in a trust fund and shall be made available for disbursement for the purpose specified until December 31, 2024.

After the end of validity period, any unreleased appropriations shall lapse, while undischursed funds shall revert to the unappropriated surplus of the General Fund in accordance with Section 28, Chapter 4, Book VI of E.O. No. 292.

The LGU shall submit quarterly reports on fund utilization and accomplishments through other electronic means and LGU's website.

The LGU shall send written notice when said reports have been submitted or posted on its website to the DBM, House of Representatives, Senate of the Philippines, House Committee on Appropriations, Senate Committee on Finance, and other offices where the submission of reports is required under existing laws, rules and regulations. The date of notice to said agencies shall be considered the date of compliance with this requirement.

Sec. 97. Digital Payments for Government Financial Transactions. All national government agencies, SUCs, COCCs, and LGUs shall utilize safe and efficient digital disbursements in the payment of goods, services and other disbursements, and offer a digital mode of collecting payments for taxes, fees, tolls, and other charges and impositions, subject to the guidelines to be issued by the DDP, in coordination with the BSP, COA, DBM, BTR, BIR, and other relevant government agencies. The agencies may use facilities of government servicing banks and engage the services of established Financial Service Providers registered with the BSP. *Provided*, That only interoperable digital payment solutions which are compliant with the National Retail Payment System Framework shall be availed, subject to the procurement laws, rules and regulations.

Sec. 98. Submission of Annual Reports and Audited Financial Statements on Accounts Deposited Outside of the National Treasury. All departments, bureaus, offices, and instrumentalities of the National Government, including Constitutional Offices enjoying fiscal autonomy and SUCs authorized by law to retain or use income and deposit the same outside of the National Treasury shall submit their respective audited financial statements, annual reports and narrative report stating therein a detailed description of the utilization of funds through the following:

- (a) URS or other electronic means for reports not covered by the URS; and
- (b) Agency's website.

The statement and report shall include the beginning balance, income collected and its sources, expenditures, and ending balance for the preceding fiscal year.

The agency shall send written notice when said reports have been submitted or posted on its website to the DBM, House of Representatives, Senate of the Philippines, House Committee on Appropriations, Senate Committee on Finance, and other offices where the submission of reports is required under existing laws, rules and regulations. The date of notice to said agencies shall be considered the date of compliance with this requirement.

Sec. 99. Report on Commission on Audit Findings and Recommendation. Within sixty (60) days from receipt of the COA Annual Audit Report, agencies concerned shall submit to the COA, either in printed form or by way of electronic document, a status report on the actions taken on said audit findings and recommendations using the prescribed form under COA Memorandum No. 2014-002 dated March 18, 2014. They shall likewise furnish the DBM, Speaker of the House of Representatives, President of the Senate of the Philippines, House Committee on Appropriations and Senate Committee on Finance, either in printed form or by way of electronic document, a copy of said reports.

The head of agency concerned and the agency's web administrator or his/her equivalent shall be responsible for ensuring that said status reports are posted on the agency's website.

Sec. 100. Financial Reports. Departments, bureaus, offices and instrumentalities of the National Government, including Constitutional Offices enjoying fiscal autonomy and SUCs, shall submit the monthly report on appropriations, allotments, obligations and disbursements of current appropriations, as well as the monthly report of disbursement, on or before the tenth (10th) day of the month immediately following the covered period, through the following:

- (a) URS or other electronic means for reports not covered by the URS; and
- (b) Agency's website.