



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN**



**MEMORANDUM**

**FOR :** The Directors  
Ecosystems Research and Development Bureau  
Environmental Management Bureau  
Financial Management Service  
Mines and Geosciences Bureau

**FROM :** The OIC-Director  
Policy and Planning Service

**SUBJECT :** **REQUEST FOR COMMENTS ON THE DTI-PAB DRAFT DAO ENTITLED "REVISED SCHEDULE OF FEES AND CHARGES FOR THE CORRESPONDING SERVICES RENDERED BY THE PAB"**

**DATE :** **29 APR 2024**

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This is with regard to the e-mail sent by the Philippine Accreditation Bureau (PAB) Council Secretariat dated 17 April 2024 requesting the Department for comments on the attached Draft Department Administrative Order (DAO) entitled "Revised Schedule of Fees and Charges for the corresponding services rendered by the PAB".

In this regard, may we kindly request your comments; on the attached Draft DAO on or before 06 May 2024 for subsequent submission to DTI-PAB.

For your consideration, please.

  
**CHERYL LOISE T. LEAL**

MEMO NO. 2024 - 371



0924  
**Undersecretary for Policy, Planning and International Affairs**  
 <ouppia@denr.gov.ph>

## [For Review] DTI-PAB Draft DAO

PAB <PAB@dti.gov.ph>

Wed, Apr 17, 2024 at 1:51 PM

To: "repwimpy.fuentebella@doe.gov.ph" <repwimpy.fuentebella@doe.gov.ph>, "Michael O. Sinocruz" <msinocruz@doe.gov.ph>, "Faustino, Reynaldo P." <faustino.reynaldo@dpwh.gov.ph>, Avilson Ong <avilsonong@gmail.com>, DOST OUSECRO <ousec.ro@dost.gov.ph>, "oasecdianeignacio@gmail.com" <oasecdianeignacio@gmail.com>, "davecruzph@gmail.com" <davecruzph@gmail.com>, "David RL. Cruz" <drlcruz@dnd.gov.ph>, "mercedita.sombilla@da.gov.ph" <mercedita.sombilla@da.gov.ph>, Karen Roscom <karen.roscom@da.gov.ph>, "bafs.od@da.gov.ph" <bafs.od@da.gov.ph>, "oasmg@doh.gov.ph" <oasmg@doh.gov.ph>, "Undersecretary for Policy, Planning and International Affairs" <ouppia@denr.gov.ph>, "psddivision@gmail.com" <psddivision@gmail.com>, Nehemiah Leo Carlo Salvador <nehemiahsalvador@gmail.com>, "ehsison@gmail.com" <ehsison@gmail.com>, Perry Ferrer <perryf@ems.com.ph>, "Alvin R. Caparanga" <arcaparanga@mapua.edu.ph>  
 Cc: "Japhet T. Celis" <JaphetCelis@dti.gov.ph>, "Jenebert P. Opinion" <JenebertOpinion@dti.gov.ph>, "Angel Marie G. Tanate" <AngelMarieTanate@dti.gov.ph>

Dear Sir/Madam:

Good day!

This is a gentle reminder on your review or comments on the attached draft DAO with the subject "*Revised Schedule of Fees and Charges for the Corresponding Services Rendered by the PAB*", as one of the agreements during the 21<sup>st</sup> PAB Council Meeting.

Kindly submit any feedback, if any, **on or before May 08, 2024** through this email or you may contact the PAB Council Secretariat for any clarifications through mobile number 09178020047.

Thank you.

Sincerely,

Sheena



**PHILIPPINE ACCREDITATION BUREAU**  
**DEPARTMENT OF TRADE AND INDUSTRY**

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**DDAO\_07version as of 22 Mar. 2024\_DAO-Revised PAB Schedule of Fees.pdf**  
 112K



**DEPARTMENT ADMINISTRATIVE ORDER No. \_\_\_\_\_**  
Series of \_\_\_\_\_

**SUBJECT: Revised Schedule of Fees and Charges for the corresponding services rendered by the Philippine Accreditation Bureau (PAB)**

**WHEREAS**, the PAB is mandated under Executive Order No. 802, s. 2009, and the 2013 DTI Rationalization Plan to serve as the national accreditation body of the Philippines to accredit inspection, testing and certifying bodies, and other bodies offering conformity assessment services;

**WHEREAS**, under Department Administrative Order (DAO) No. 13, Series of 1995 and DAO No. 1, Series of 2005; certain fees are imposed for the services rendered by the PAB pursuant to its mandates;

**WHEREAS**, Administrative Order No. 31, s. 2012, directs and authorizes all departments, bureaus, commissions, agencies, offices and instrumentalities of the national government to rationalize the rates of their existing fees and charges, and if found necessary, increase such rates and impose new fees and charges;

**WHEREAS**, DOF-DBM-NEDA Joint Circular No. 1-2013 provides that the primary purpose of the imposition of fees and charges is cost-recovery, and that a balance between recovering cost of services rendered and socio-economic impact of their imposition shall be sought, among others;

**WHEREAS**, there is a need to rationalize the rates of the existing fees provided under DAO No. 13, Series of 1995 and DAO No. 01, Series of 2005 and to update and impose new fees and charges considering the inflation, cost of living and the salary adjustments of the labor forces;

**WHEREAS**, consultations with affected stakeholders have been made on \_\_\_\_\_ regarding the rates herein imposed;

**NOW THEREFORE**, the foregoing premises considered, this Order is hereby issued for the guidance and compliance of all concerned.

**PHILIPPINE ACCREDITATION BUREAU**

**Section 1. Fees for Accreditation Related Services.**

1. The following shall be the rates of the fees and charges for accreditation related services:

<b>Nature of Payment</b>	<b>Amount in Pesos LAD</b>	<b>Amount in Pesos MSAD</b>	<b>Billing</b>
<i>Application Fee</i>	2,000.00 per application / scheme	2,000.00 per application / scheme	billed after the issuance of document review result to applicant CAB
<i>Document Review Fee</i>	5,000.00 per man day	5,000.00 per man day	billed after the issuance of document review result to applicant CAB
<i>Annual Fee</i>	5,000.00 per field	5,000.00 per scope	billed every year within the accreditation period of the CAB or billed after the granting of initial/renewal accreditation to CAB
<i>Assessment Fees</i> (pre-assessment, initial assessment, surveillance assessment, special assessment, reaccreditation/ renewal-assessment and witness audit/ inspection)	5,000.00 per man day	5,000.00 per man day	billed after the conduct of assessment
<i>Accreditation Fees</i>	10,000.00 per field	10,000.00 per scope	billed after the granting of accreditation to CAB (initial, renewal and scope extension)

2. All such corresponding fees, charges and other related expenses shall be for the account of the applicant CAB or the accredited CAB maintaining its accreditation.
3. Increase in assessment fee rate may vary or subject to the risks and technicality of conformity assessment activities.
4. Transportation/travel expenses, food, board and lodging costs of assessors and experts during assessment shall be covered by the applicant or the accredited CAB.
5. Payment for external assessors/experts must be made in the form of cheques and sent to PAB.
6. All payment must be received by PAB within sixty (60) days after the receipt of the PAB's Billing Statement.

**Section 2. Fees for Promotions Related Activities.**

1. PAB's promotional activities are conducted for free. However, for arrangements where an organization invites and requests PAB as a resource speaker or to participate in an event, the conditions below will apply:
  - a. The granting of honoraria to lecturers, resource persons, coordinators, and facilitators shall be in accordance with DBM's Budget Circular No. 2007-1 or with the applicable issuance and guidelines at the time of the activity, whichever is updated and appropriate.
  - b. The requesting party shall provide transportation/travel expenses, as well as board and lodging costs for the lecturer, resource person, coordinators, and facilitator during the activity.

**Section 3. Transitory Provision.** This Order shall apply prospectively, without prejudice to pending applications filed before the effectivity of this Order.

**Section 4. Separability Clause.** If for any reason, any section or provision of this Order, or any portion thereof is declared invalid or unconstitutional, the remainder of this Order shall not be affected by such declaration.

**Section 5. Repealing Clause.** Existing issuance and orders related to the subject which are contrary or inconsistent with this Order are hereby repealed, modified or amended, accordingly.

**Section 6. Effectivity.** This Order shall take effect upon fifteen (15) days after its publication in Official Gazette of the Republic of the Philippines and/or a national newspaper of general circulation, and filing with the University of the Philippines – Office of the National Administrative Register (ONAR).

Done in the City of Makati this \_\_\_\_\_ day of \_\_\_\_\_ in the year 202\_.

Recommended by:

\_\_\_\_\_  
**JAMES E. EMPEÑO**  
Director IV, Philippine Accreditation Bureau

\_\_\_\_\_  
**RAFAELITA M. ALDABA**  
Undersecretary, CIG

Approved:

\_\_\_\_\_  
**ALFREDO E. PASCUAL**  
DTI Secretary