



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN**



MEMORANDUM

FOR : **THE REGIONAL EXECUTIVE DIRECTORS**
DENR Region III
DENR IV-MIMAROPA
DENR Region V
DENR Region VI
DENR Region VIII

ATTN : Participants of the Training of Trainors on the DENR Biometric Device and the Online Leave Management System (Batch 3)

FROM : **THE ASSISTANT SECRETARY**
Human Resources, Strategic Communication and Sectoral Initiatives

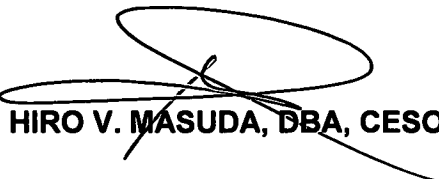
SUBJECT : **AMENDMENT TO THE SCHEDULE OF TRAINING OF TRAINORS (TOT) ON THE DENR BIOMETRIC DEVICE AND THE ONLINE LEAVE MANAGEMENT SYSTEM (OLMS) BATCH 3**

DATE : 02 May 2024

This is in relation to the TOT on the DENR Biometric Device and the OLMS to be attended by participants from DENR Regions III, IV-MIMAROPA, V, VI and VIII, scheduled to be held on May 14-17, 2024 in Region VII as authorized through Special Order No. 2024-170-B.

Please be advised that an equally important event will transpire on the same dates. Hence, Batch 3 of the TOT has to be rescheduled. Rest assured that the Personnel Division will coordinate with all offices concerned once the new schedule is finalized.

For your information and guidance.


HIRO V. MASUDA, DBA, CESO III

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