



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN



**MEMORANDUM**

**FOR/TO : ALL Undersecretaries  
ALL Bureau Directors**

**FROM : The Undersecretary  
Policy, Planning and International Affairs**

**SUBJECT: DIRECTIVES OF THE SECRETARY DURING EXECOM MEETING  
NO. 2024-10 HELD ON 24 APRIL 2024 REGARDING THE UPDATES  
ON BUDGET PREPARATION**

**DATE : MAY 09 2024**

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In the discussion of the agenda regarding the **Updates on the Budget preparation** during Executive Committee Meeting No. 2024-10 held on 24 April 2024, the Secretary instructed the following:

- Provide SENR a copy of existing ROV budget utilization, FMS to coordinate with BMB before finalizing the budgetary requirement adjustments on the Operationalization and Maintenance of VTOL Drones and Ranger Stations.
- Clarify the purpose, rationale, and criteria of the budget proposal for the mapping of foreshore areas for sustainable land resource management. Identify the activities involved in mapping activities, and consider collaborating with DENR offices that can produce the same without additional funding support.
- Consider revisiting/reviewing the budget allocation for the forest fire preparedness and response for high-value forest areas, since the budget might be limited. Identify the purpose, and clarify the extent of the budget if it is across all Regional Offices. Verify with FMB if the grant from USAID is already factored in the proposed budget.
- Revisit budget adjustment for Tier 1, and provide criteria for approving the budget proposal. Aside from identifying the priority projects and programs, cross-check with the Offices involved on how this will be implemented and what support is needed.
- During the discussion with the DBM on April 25, 2024, the DENR shall inform the DBM that the Department is still in the process of realigning and re-adjusting its budget proposal within the budget ceiling provided by the DBM.

- On the Tier 2 budget proposal, FMS to coordinate with the DBM regarding the refinement of the naming/categorizing of the programs, activities, and projects.
- Provide SENR the breakdown of the budget proposal for the Data Management including Systems Development and Maintenance.
- All Usecs are instructed to regroup and review the budget utilization and prioritization of the budget proposal for Tier 2, as well as the 1.4B proposed realignment. Strategize the possible options, and prioritize the project/programs to be integrated into the budget realignment.
- Tier 2 budget proposal is just an interim, ensure to rearrange and reallocate resources. Provide SENR a list of priority areas that need to be covered but were not considered.
- PPS/FMS to conduct a leveling-off meeting with all the Usecs and Bureau Directors by **Tuesday (April 30, 2024)** to present the entire budget process including the planning, execution, and timeline.

Relative thereto, please submit a report of compliance to the above-cited directives to the Office of the Chief of Staff via email to [osec@denr.gov.ph](mailto:osec@denr.gov.ph), copy furnished [ouppia@denr.gov.ph](mailto:ouppia@denr.gov.ph), and [policy@denr.gov.ph](mailto:policy@denr.gov.ph).

  
ATTY. JONAS R. LEONES

cc: **The Director**  
Financial Management Service

**The Chief**  
Planning and Programming Division