



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN**



MEMORANDUM

FOR : **THE BUREAU DIRECTORS**
Biodiversity Management Bureau
Environmental Management Bureau
Mines and Geosciences Bureau

THE REGIONAL DIRECTORS
THE REGIONAL BUREAU DIRECTORS
CAR, NCR, CALABARZON, MIMAROPA, Regions I-XIII

FROM : **THE DIRECTOR**
Knowledge and Information Systems Service

SUBJECT : **NOMINATION OF DENR DECISION SUPPORT SYSTEM
(DENR DeSS) PERMANENT AND ALTERNATE FOCAL
PERSONS**

DATE : **JAN 16 2024**

As part of the ongoing initiatives directed by the DENR Secretary, the DENR Decision Support System (DeSS) was developed to serve as a decision support system for the DENR top management. Its primary goal is to facilitate timely, data-driven, and evidence-based decision-making on ENR transactions by linking existing information systems and databases and generating a summary of complex data in the form of indicators, charts, graphs, and maps.

In order to sustainably populate data in the system, we would like to request the nomination of one (1) permanent and one (1) alternate focal from your office who will be accountable for the accurate encoding of data related to permits/agreements/certificates applications and transactions. Preferably, the nominated focals hold a permanent position and are knowledgeable on the processes included in the DeSS (Annex A). Kindly submit the accomplished confirmation slip no later than **January 22, 2024**.

For accountability and data security, all nominated focals shall be screened by the Undersecretaries through the Office of the Undersecretary for Organizational Transformation and Human Resources. Qualified focals who are eligible to use the system for data encoding will be required to attend the online training scheduled for **January 24, 2024**. The training will cover the system functionalities to ensure that all focal persons are well-equipped to navigate and utilize the DENR DeSS effectively. The meeting link will be communicated to the registered email address of the focal persons before the scheduled training.

If you have any questions/concerns regarding the activity, you may communicate with the DENR DeSS team through isd@denr.gov.ph and/or sdrmd@denr.gov.ph.

For appropriate action.


ARLENE A. ROMASANTA

MEMO NO. 2024 - 45

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Annex A. List of Processes for the DENR Decision Support System (DENR DeSS)

#	Process	Offices
<i>Mines and Geosciences Bureau</i>		
1	Mineral Production Sharing Agreement (MPSA)	Mining Tenements and Evaluation Section, Mine Management Division (MGB RO)
2	MPSA Renewal	Mining Contract Evaluation Section, Mining Tenements Management Division (MGB CO)
3	Mineral Ore Export Permit (MOEP) First Time Application	Mining Contract Evaluation Section, Mining Tenements Management Division (MGB CO)
4	MOEP Succeeding Applications	Mining Tenements and Evaluation Section, Mine Management Division (MGB RO)
5	Financial Technical Assistance Agreement (FTAA)	Mining Tenements and Evaluation Section, Mine Management Division (MGB RO) Mining Tenements Management Division (MGB CO)
6	Exploration Permit (EP)	
7	Special Mineral Extraction Permit (SMEP)	
8	Government Seabed Quarry Permit	
9	Special Mining Permit (SMP)	
10	Mineral Processing Permit (MPP) Application	
11	MPP Renewal	
12	Special Exploration Permit (SEP)	Mining Tenements and Evaluation Section, Mine Management Division (MGB RO)
13	Industrial Gravel and Sand Permit	
14	Ore Transport Permit	
<i>Biodiversity Management Bureau</i>		
1	Special Use Agreement in Protected Areas (SAPA)	National Parks Division (BMB), Protected Area Management and Biodiversity Conservation Section (PAMBCS), Conservation & Development

OR

		Division (DENR RO)
Environmental Management Bureau		
1	Environmental Compliance Certificate for Non-Critical Projects (EIS)	Environmental Impact Assessment Section, Clearance and Permitting Division (EMB Regional Office)
2	Environmental Compliance Certificate for Non-Critical Projects (IEE)	
3	Environmental Compliance Certificate for Critical Projects	Environmental Impact Assessment and Management Division (EMB Central Office)
4	Environmental Laboratory Recognition	Environmental Research & Laboratory Services Division (EMB Central Office)
5	Certificate of Conformity (for powered by ICE)	Air Quality Management Section Environmental Quality Management Division (EMB Central Office)
6	Certificate of Non-Coverage from Emission Standards (for purely electric vehicles)	
7	Third Party Source Emission Testing Firm (3PSETF) Accreditation	
8	Certificate of Equipment Used for Vehicular Emission Testing	
9	Permit to Operate	Clearance and Permitting Division (EMB Regional Office)
10	Registration for Importer of Recyclable Materials Containing Hazardous Substances	Hazardous Waste Management Section, Environmental Quality Management Division (EMB Central Office)
11	Application for Importation Clearance for Recyclable Materials Containing Hazardous Substances	
12	Issuance of Registration Certificate for Treatment, Storage and Disposal (TSD) Facility	
13	Issuance of Registration Certificate for HW Transporter	
14	Application for Export Clearance	
15	Application for Transmittal of Notification	
16	Cement Kiln Co-Processing Registration Certificate	
17	Permit to Transport	Chemical and Hazardous Waste Permits Section, Clearance and Permitting Division (EMB Regional Office)
18	Hazardous Waste Generator Registration	

ORU

CONFIRMATION SLIP

I hereby nominate the following personnel as the accountable end-users for the DENR Decision Support System (DeSS):

Name	Position/ Designation	Office	Email Address	Contact Number
(Permanent focal)				
(Alternate focal)				

Approved by:

NAME OF DIRECTOR/REGIONAL DIRECTOR
(Designation)

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