



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES**  
**KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN**



**MEMORANDUM**

**FOR** : **ALL REGIONAL EXECUTIVE DIRECTOS**  
**ALL BUREAU DIRECTORS**

**ATTN** : Participants of the Training of Trainors on the DENR Biometrics Devices and the Online Leave Management System

**FROM** : **THE OIC DIRECTOR**  
Human Resource Development Service

**SUBJECT** : **AMENDMENT TO THE SCHEDULE OF THE TRAINING OF TRAINORS ON THE DENR BIOMETRIC DEVICES AND THE ONLINE LEAVE MANAGEMENT SYSTEM**

**DATE** : 17 May 2024

In relation to the series of Training of Trainors on the DENR Biometric Devices and the Online Leave Management System (OLMS), please be advised of the amended schedule of each batch, as follows:

Batch	Participating Offices	Venue	Old Schedule (SO No. 2024-170B)	New Schedule
1	DENR Region IX, X, XI, Caraga and VII	Region XII	May 21-24, 2024	May 21-24, 2024
2	EMB CO & RO MGB CO & RO	Region VI	May 28-31, 2024	May 28-31, 2024
3	BMB, LMB, FMB and ERDB	NCR	April 22 - 25, 2024	June 5-7, 2024
4	DENR CAR, NCR Region I, II and IV-CALABARZON, XII	Region III	May 7-10, 2024	June 18-21, 2024
5	DENR Region III, IV-MIMAROPA, V, VI and VIII	Region VII	May 14-17, 2024	June 24-27, 2024

For your information and guidance.

  
**HIRO V. MASUBA, DBA, CESO III**

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