



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN**



MEMORANDUM

FOR/TO : The Director, Legal Affairs Service (Vice- Chairperson, PTWG)
Assistant Director, Biodiversity Management Bureau
Assistant Director, Ecosystems Research and Development Bureau
Assistant Director, Environmental Management Bureau
Assistant Director, Forest Management Bureau
Assistant Director, Land Management Bureau
Assistant Director, Mines and Geosciences Bureau
Representative, Office of the Undersecretary for Legal and Administration
Representative, Office of the Undersecretary for Finance, Information Systems and Climate Change
Representative, Office of the Undersecretary Policy, Planning and International Affairs
Representative, Office of the Undersecretary for Field Operations (FO) - Luzon, Visayas and Environment
Representative, Office of the Undersecretary for FO – Mindanao
Representative, Office of the Undersecretary for Integrated Environmental Science
Representative, Office of the Undersecretary for Special Concerns and Legislative Affairs
Representative, Office of the Assistant Secretary for Policy, Planning and Foreign-Assisted and Special Projects
Representative, Office of the Assistant Secretary for Legal Affairs
Representative, Office of the Assistant Secretary for FO - Luzon and Visayas
Representative, Office of the Assistant Secretary for FO - Eastern Mindanao
Representative, Office of the Assistant Secretary for FO - Western Mindanao
Representative, Legal Affairs Services
Representative, Climate Change Service
Representative, Foreign-Assisted and Special Projects Service
Representative, Internal Audit Service
Representative, Strategic Communication and Initiatives Service
Representative, Geospatial Database Office

FROM : The OIC Director
Policy and Planning Service

SUBJECT: **SUMMARY OF AGREEMENTS DURING POLICY TECHNICAL WORKING GROUP (PTWG) MEETING NO. 2024-05 HELD ON**

MEMO NO. 2024 - 551

**13 JUNE 2024, 9:30 AM AT THE OASIA CONFERENCE ROOM,
5/F DENR-CENTRAL OFFICE BUILDING AND VIA ZOOM**

DATE : 21 JUN 2024

We are furnishing herewith the summary of agreements during the PTWG Meeting No. 2024-05 held on 13 June 2024, 9:30 AM at the OASIA Conference Room and online via Zoom, which tackled the proposed policies from the Forest Management Bureau.

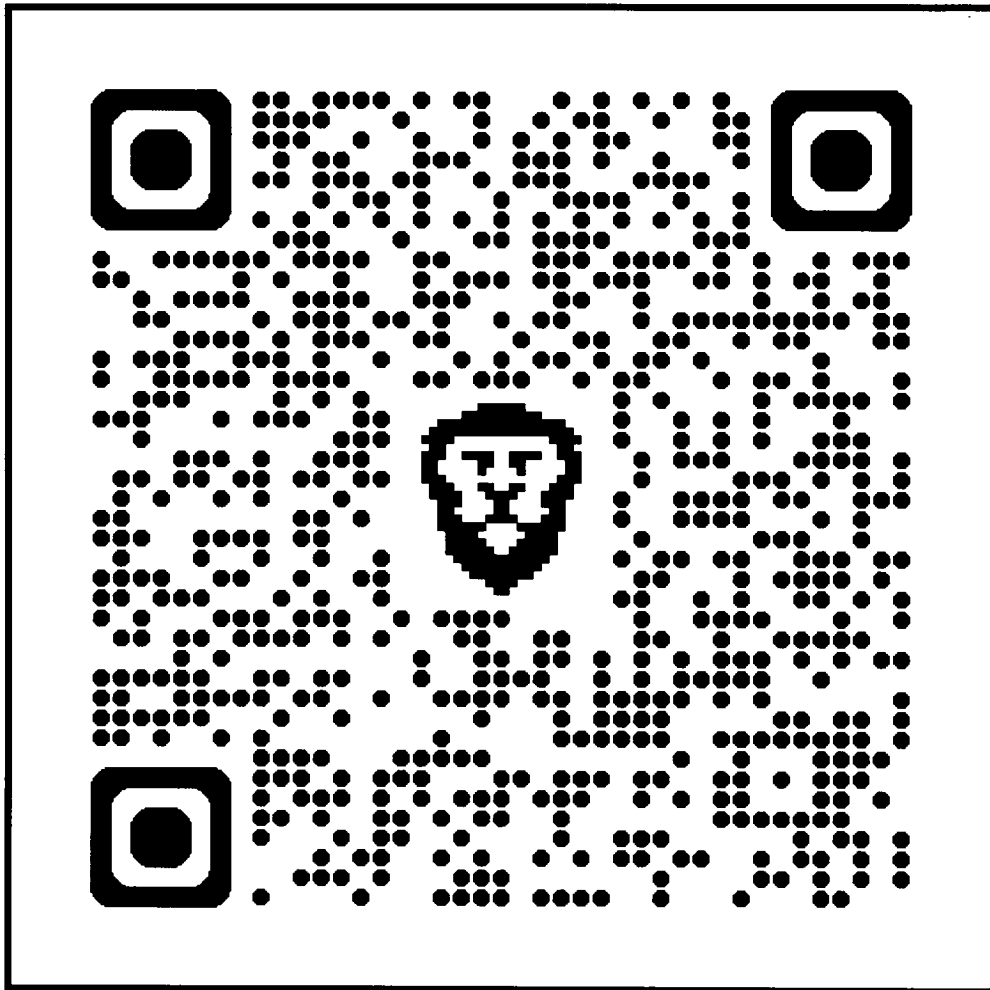
As agreed upon, the proposed policies shall be circulated to the PTWG members for further comment/s, once revised by the proponent.

As part of the continuous improvement of the conduct of PTWG Meetings, may we request the PTWG members present during the meeting to accomplish the Client Satisfaction Survey. Attached herewith is the QR Code for your convenience.

For your information and consideration, please.


CHERYL LOISE T. LEAL

**POLICY TECHNICAL WORKING GROUP
CLIENT SATISFACTION SURVEY**





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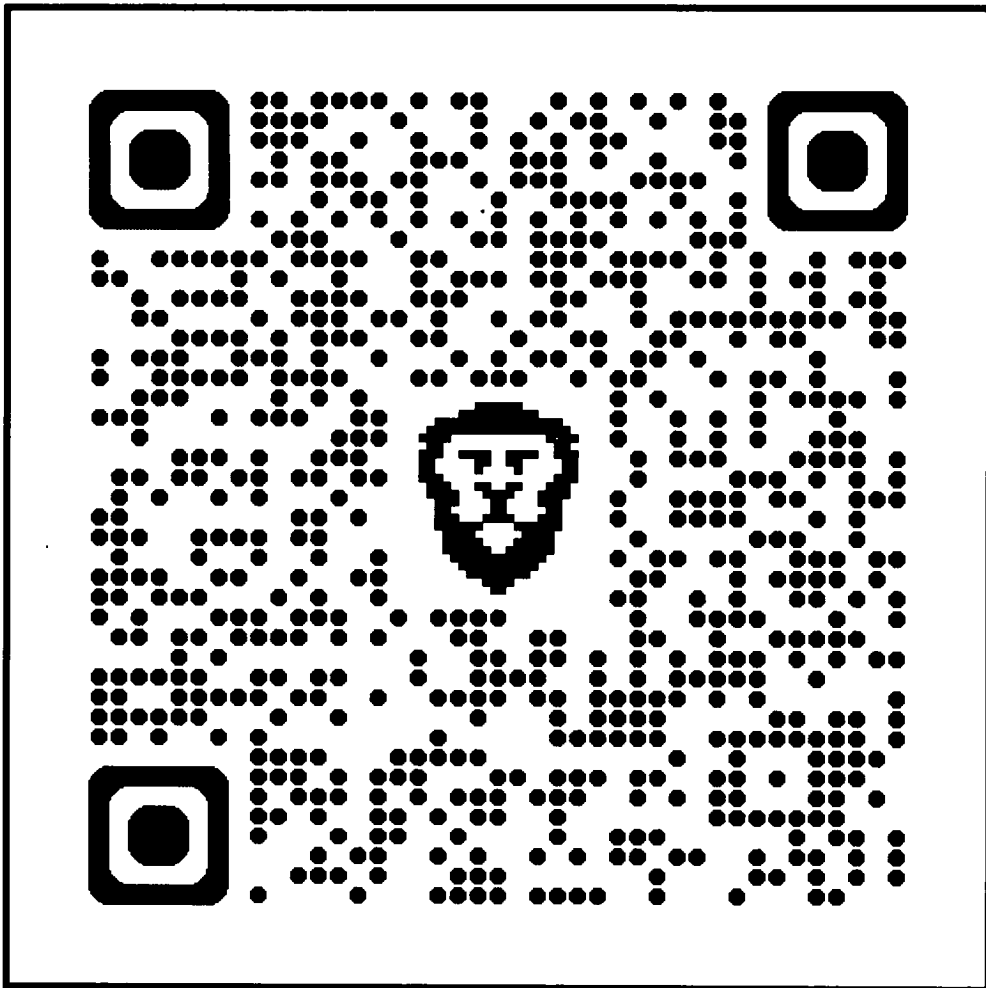
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**POLICY TECHNICAL WORKING GROUP
CLIENT SATISFACTION SURVEY**





PTWG Meeting No. 2024-05
SUMMARY OF AGREEMENTS

13 June 2024 | 9:30 AM | OASIA Conference Room, 5/F DENR Bldg.

I. Call to Order

Chairperson: Director Cheryl Loise T. Leal	
Vice Chairperson: Director Norlito A. Eneran	
Members:	
BMB - Rachell Abenir	OUFISCC - Charisse Toledo
Aerold Firmeza	OUPPIA - Carissa Aguinaldo
Christine Baladad	OUFOLVE - Loyd Francis Sorreda
ERDB - Asst. Dir. Conrado B. Marquez	OULA - Lolita S. Presbitero
EMB - Alwin Jay Robel	OASFOLV - Josefina M. Ocampo
Ross Ian M. Avino	OASFOEM - Jeruz Pahilarga
FMB - Asst. Dir. Edna D. Nuestro	SCIS - Roy O. Gulane
For. Kenneth R. Tabliga	IAS - Lawrence D. Papira
For. Ildefonso Quilloy	KISS - Antonio S. Bautista, Jr.
For. Rosalie Imperial	RBCO - Jea Louise S Robelo
For. Dianne Lanugan	LMB - Lovella Galindon
For. Lemuelle Celis	
Secretariat:	
For. Llarina S. Mojica	Ms. Alyssa V. Calisay
For. Raphael Baskinas	Ms. Hazel Jasmine D. Chua
For. Emma Liwliwa B. Medina	Ms. Nim Hydee M. Eusebio
Ms. Leila Dane P. Vega	Ms. Zayrelle Ann Suello
For. Kelsie C. Miniano	

II. Adoption of the Provisional Agenda

The meeting was called into order by the PTWG Vice Chairperson, Dir. Norlito Eneran of the Legal Affairs Service at 9:50 AM. The body approved the agenda to review FMB's draft policies on the (1) Adoption of the Community- Based Forest Management (CBFM) Strategic Plan for CY 2023-2032 and (2) Guidelines Adopting the Use of Security Paper (SECPA) in Forestry-Related Issuances

III. Discussions on Proposed Policies

a. Draft DENR Administrative Order (DAO) re Adoption of the Community- Based Forest Management (CBFM) Strategic Plan for CY 2023-2032

Provision	Comments/Agreements
Preliminary Discussions	For. Idefonsol Quilloy presented a brief background on the history of the draft policy.
Subject/Title	Revise the title of the policy into: Adoption of the 10-Year Community-Based Forest Management (CBFM) Strategic Plan <ul style="list-style-type: none"> ● Revision of the subject is to address the gap year in the previous subject title. ● Revise DAO No 2023 to DENR Memorandum Circular 2024
Prefatory Statement	<ul style="list-style-type: none"> ● Revise the prefatory statement to be consistent with the revised subject (Adoption of the 10-Year Community-Based Forest Management (CBFM) Strategic Plan). ● Ms. Presbitero suggested including PD705 as amended in the prefatory statement. ● Dir. Eneran suggests for the 1987 Philippine to be omitted in the preambular statement and be revised as follows: "Pursuant to Section 16, Article II of the

	Constitution; x x x".
SECTION 1. Basic Policy	<ul style="list-style-type: none"> • Sir. Jeruz recommends to revise/reformulate the second sentence of Section 1 into: "To promote community development and sustainable forest management by providing guidelines to implement CBFM" (revise into a concluding statement) • Include another statement introducing the concept of CBFM prior to the second sentence.
SECTION 2. Objective	<ul style="list-style-type: none"> • Reformulate Section 2 based on the revised title of the policy. • Dir. Eneran recommends revising the objective based on the actual objective of the CBFM Strategic Plan (itemizing the actual objectives of the strategic plan).
SECTION 3. Scope and Coverage	<ul style="list-style-type: none"> • Revise Section 3 based on the title of the policy.
SECTION 7. Repealing Clause	<ul style="list-style-type: none"> • Omit the mention of DMC 1997-13 in the policy as it has already expired and use it only as a reference/basis.
Agreement	<ul style="list-style-type: none"> • Considering that the CBFM Strategic Plan does not affect the basic privileges of CBFM stakeholders/partners, the body approves for the policy to be adopted in the form of DENR Memorandum Circular, thereby shortening the policy. • Use DENR Memorandum Circular 2010-13: Adoption of the Manual on Land Survey Procedures as a basis for the revision of the draft policy. • The CBFM Strategic Plan, in principle, has been approved as presented to the Secretary during the Executive Committee Meeting, hence the need for a policy adopting

	the said strategic plan.
Ways Forward	Once revised by the proponent, the draft policy will be circulated to the PTWG members for further comment/s.

b. Draft DAO re Guidelines Adopting the Use of Security Paper (SECPA) in Forestry-Related Issuances

Provision	Comments/Agreements
Preliminary Discussions	<p>For. Kenneth Tabliga presented a brief background of the proposed DAO, including its scope and coverage.</p> <p>Regarding the issuance of SLUPs, Dir. Eneran cautioned that this might encourage Field Offices to issue temporary permits. However, For. Edna Nuestro pointed out that certain projects, such as those involving road rights-of-way, require SLUPs.</p> <p>Dir. Eneran also noted that some SLUP holders have already made improvements to their areas without obtaining the proper tenurial instruments. For. Kenneth Tabliga confirmed that the duration of renewed SLUP applications is deducted from the total period of the FLAGt once approved.</p>
Subject/Title	<p>Ms. Presbitero suggested for the subject to be revised as follows:</p> <p>Guidelines on the Use of Security Paper (SECPA) in Forestry-Related Issuances</p>
Prefatory Statement	<ul style="list-style-type: none"> ● Ms. Presbitero suggests omitting the words "draft" and "adopting" in the prefatory statement. ● Since RA 9184 does not require the procurement of SECPA, Dir. Eneran suggested removing the inclusion of RA 9184 in the prefatory statement which the body approves.

SECTION 1. Basic Policy	<ul style="list-style-type: none"> ● Ms. Galindon suggested revising the basic policy using DAO No. 91-52: Prescribing Guidelines in the Use of Judicial Forms for Patent Issuances, as a guide ● Dir. Eneran also suggests using RA 11032 otherwise known as “Ease of Doing Business and Efficient Government Service Delivery Act of 2018” as a basis for the reformulation of the Section 1.
SECTION 2. Objective	<p>Dir. Eneran recommends enumerating the objectives which shall revise the provision as follows:</p> <p>“This Order aims to:</p> <ol style="list-style-type: none"> 1. Ensure the authenticity of forestry-related issuances...x x x 2. Prevent acts of forgery....x x x 3. Support the improvement of online database system.....x x x”
SECTION 3. Scope and Coverage	<ul style="list-style-type: none"> ● Ms. Presbitero suggested moving the statement of “such as but not limited to” in Subsection 3.1 at the start of Section 3 as follows: <p>“Section 3. Scope and Coverage. This Order shall cover the following forestry-related issuances, such as but not limited to”</p> <ul style="list-style-type: none"> ● For. Tabliga suggested revising Section 3.1 as follows: <p>“All 25 year forestry-related tenure instruments such as: Integrated Forest Management Agreement (IFMA) ...x x x”</p> <ul style="list-style-type: none"> ● Ms. Presbitero suggested enumerating the permits/certificates covered by Section 3.2 but no need to include the duration of such permits. ● Dir. Eneran suggested adding

	<p>another subsection to cover other provisional permits.</p> <ul style="list-style-type: none"> • Dir. Eneran emphasized the importance of ensuring that the Regional Offices are well-equipped to handle the SECPA process, a point the proponent acknowledged.
<p>SECTION 4. Definition of Terms</p>	<ul style="list-style-type: none"> • Ms. Presbitero suggested limiting the definition of the security features of the SECPA to avoid risk of duplication. Instead, the security features can be introduced during capacity building activities. • Considering that there is jurisprudence that the Secretary may cancel tenure, Dir. Eneran suggested revising the definition of "tenure" based on the constitution/PD 705. • Ms. Galindon suggested to include the definition of "Certificate" in Section 4. • The body agrees that there is a need to provide a separate section for "Accountable Forms" and to look for an applicable legal basis/reference for the said provision (issuance of BSP or NPO). • Arrange alphabetically the definition of terms.
<p>SECTION 5. Adoption of the Use of Security Paper in Forestry-related Issuances</p>	<ul style="list-style-type: none"> • Ms. Presbitero recommended a separate provision for the issuance of hologram stickers for registered chainsaws, and is hereby agreed by the proponent. • Dir. Eneran clarified that this draft DAO does not prohibit the attachment of hologram stickers to other registrations.
<p>SECTION 6. Prescribed Security Features</p>	<ul style="list-style-type: none"> • For. Tabliga suggested deleting enumerated prescribed security

	<p>features in Section 6 to avoid risk of duplication, and is hereby adopted.</p>
<p>SECTION 7. Procurement of Printing Services</p>	<ul style="list-style-type: none"> ● Since the RA no. 9184 is subject for amendment, revise the section into a more general provision pursuant to rules and regulations pertaining to procurement. ● Revise the section for the FMB to be the office in-charge for procurement of printing service instead of DENR Central Office.
<p>SECTION 8. Authorized Office</p>	<ul style="list-style-type: none"> ● Ms. Presbitero suggests for an additional section for the FMB to be the repository for the printed SECPA documents. The provision shall include the authorized office/officer to control disposition, and pick-up of SECPA. This shall include a separate provision for the control of printing and releasing which shall include the pick-up process of the SECPA from FMB. ● Arrange the subsections of Section 8 as follows: (1) DENR Central Office, (2) DENR Regional Office, (3) DENR PENRO and CENRO/Implementing PENRO. ● Include at the end of Section 8.3 "DENR Secretary, or his/her authorized representative." ● Dir. Eneran suggested to Include another section for the Reporting and Disposition of SECPA (to address possible spoilage/errors) to be patterned with existing legal basis from LMB (Judicial Forms).
<p>SECTION 9. Applicable Fees</p>	<ul style="list-style-type: none"> ● To revise Section 9 to "based on existing accounting guidelines"
<p>SECTION 10. Transitory Provision</p>	<ul style="list-style-type: none"> ● Include in the Transitory Provision, in another paragraph, as to when the developed Online Information

	System be included in the existing FSTS.
SECTION 11. Development of Online Information System	<ul style="list-style-type: none"> ● Rearrange Sections 10 to 12 as follows: <ul style="list-style-type: none"> ○ Section 10. Development of Online Information System ○ Section 11. Funding ○ Section 12. Transitory Provision
SECTION 12. Funding	Dir. Leal suggested to include fund allocation for Policy Roll-out and capacity building.
SECTION 13. Separability Clause	Adopted
SECTION 14. Repealing Clause	Adopted
SECTION 15. Effectivity	Adopted
Agreements	Ms. Presbitero moved for the approval of the proposed policy, subject to the corrections and inputs of the PTWG. Ms. Galindon seconded the motion. Director Eneran declared the approval by the PTWG of the proposed policy, subject to the comments and recommendations.
Ways Forward	Once revised by the proponent, the draft policy will be circulated to the PTWG members for further comment/s.

IV. Other matters

Agenda	Agreements
Live-streaming the conduct of PTWG	Dir. Eneran suggested opening the PTWG Discussions to other concerned offices through applicable online platforms to address implementation gaps at the field level. The proposal was approved by the body.

Ways Forward	PPS to issue a memorandum requesting PENRO/ Implementing PENROs and CENRO and their designated alternate representative to join the PTWG meeting via Zoom.
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The PTWG meeting was adjourned at 2:15 PM.

Prepared by the Secretariat

Noted by:


ATTY. NORLITO A. ENERAN
Director, Legal Affairs Service