



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN**



MEMORANDUM

FOR : The Bureau Directors
BMB, ERDB, FMB, and LMB

The Regional Executive Directors
Regions 1-13, CAR and NCR

The Chief, Accounting Division
Central Office

FROM : The OIC Director
Financial and Management Service

SUBJECT : **CONDUCT OF ORIENTATION ON THE USE OF THE DENR
CONSOLIDATED ANNUAL AUDIT REPORT (CAAR) SYSTEM**

DATE : **05 JUL 2024**

To comply with the Digitization Initiatives of the Department, the Financial and Management Service (FMS) through the Management Division (MD) collaborated with the Knowledge and Information Systems Service (KISS) – Information Systems Division (ISD) to develop the DENR CAAR System. The system aims to fast-track the monitoring and submission of the Agency’s consolidated Agency Action Plan and Status of Implementation (AAPSI) to the Commission on Audit (COA) and other oversight agencies.

Likewise, the DENR CAAR System will be officially used to facilitate our compliance with the newly issued CY 2023 CAAR.

In this regard, an orientation on the use of the DENR CAAR System, using the CY 2023 CAAR, will be held on the schedule below via Zoom Video Conferencing. The orientation shall be attended by the pre-registered participants in accordance with the Advisory issued on 30 May 2024. Zoom links will be sent through the participant’s official email address:

Batch	Offices	Date/Time
Batch 1	Central Office, Regions 1, 2, 3, NCR, CAR and IV-A	July 10, 2024 / 9:00 am – 5:00 pm
Batch 2	Regions IV-B, V, VI, VII, VIII, IX, and X	July 11, 2024 / 9:00 am – 5:00 pm
Batch 3	Regions XI, XII, XIII, LMB, BMB, ERDB and FMB	July 12, 2024 / 9:00 am – 5:00 pm

MEMO NO. 2024 - 590

The reports that will be generated by the CAAR System shall be submitted to COA and other oversight agencies in compliance with Section 99 of the General Provisions of FY 2023 GAA¹.

For queries or assistance, please contact **Mr. Marc Genesis C. Bauzon** or **Ms. Lea Marie F. Blas** at Telephone No. (02) 8926-6998 or VoIP No. 102811027.

For your information and compliance.


IMELDA R. DELA CRUZ

¹ Sec. 99. Report on Commission on Audit Findings and Recommendation. Within sixty (60) days from receipt of the COA Annual Audit Report, agencies concerned shall submit to the COA, either in printed form or by way of electronic document, a status report on the actions taken on said audit findings and recommendations using the prescribed form under COA Memorandum No. 2014-002 dated March 18, 2014. They shall likewise furnish the **DBM**, Speaker of the House of Representatives, President of the Senate of the Philippines, House Committee on Appropriations and Senate Committee on Finance, either in printed form or by way of electronic document, a copy of said reports.

The head of agency concerned and the agency's web administrator or his/her equivalent shall be responsible for ensuring that said status reports are posted on the agency's website.