



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN**



BAGONG PILIPINAS

MEMORANDUM

TO : All Regional Executive Directors
All Bureau Directors **JUL 05 2024**

ATT'N : The Chief
Human Resource Development Section/Unit

FROM : The Assistant Secretary
Human Resource, Strategic Communication and Sectoral
Initiatives

SUBJECT : **SUBMISSION OF 1ST SEMESTER LEARNING AND
DEVELOPMENT SEMI-ANNUAL ACCOMPLISHMENT
REPORT (JANUARY-JUNE 2024)**

This Memorandum serves as a reminder for the submission of your 1st Semester Learning and Development (L&D) Semi-Annual Accomplishment Report for the period covering January to June 2024.

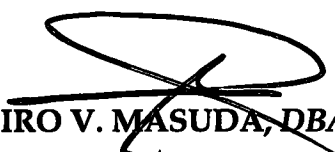
The report should comprehensively detail your Office's accomplishments in the area of employee learning and development using the revised form downloadable in the DENR L&D Portal. Kindly ensure the report includes, but not limited to, the following information:

- HRD Implemented based on Work and Financial Plan
- Technical Trainings conducted by Technical Units
- Remarks (if any):
 - Key achievements or improvements resulting from training initiatives
 - Challenges encountered
 - Recommendations for future training programs

Please submit your reports electronically through DENR L&D Portal (bit.ly/LNDportal) on or before July 12, 2024, properly endorsed to the Undersecretary for Organizational Transformation and Human Resources, copy furnish the Policy and Planning Service.

Your timely submission is crucial for us to consolidate and assess the overall effectiveness of our department's L&D initiatives.

For your appropriate action.


HIRO V. MASUDA, DBA, CESO III