



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN**



**09 JUL 2024**

**MEMORANDUM**

**FOR : The Regional Executive Directors**

**The Provincial Environment and  
Natural Resources Officers**

**The Community Environment and  
Natural Resources Officers**

**The Bureau Directors**  
Biodiversity Management Bureau (BMB)  
Ecosystems Research and Development Bureau (ERDB)

**The Service Directors**  
Policy and Planning Service (PPS)  
Foreign-Assisted and Special Projects Service (FASPS)

**FROM : The OIC Director**  
Human Resource Development Service

**SUBJECT : INVITATION TO NOMINATE QUALIFIED APPLICANTS TO  
THE 10<sup>TH</sup> CYCLE OF PROFESSIONAL MASTERS IN  
TROPICAL MARINE ECOSYSTEMS MANAGEMENT  
(PM-TMEM)**

This refers to the invitation of the University of the Philippines – Marine Science Institute (UP-MSI) regarding the call for applications for the Professional Masters in Tropical Marine Ecosystems Management (PM-TMEM) Cycle 10 for AY 2024-2025.

PM-TMEM is an accelerated degree uniquely designed for professionals engaged in the management and governance of tropical marine ecosystems. Students get the distinctive benefit of a highly integrative and trans-disciplinary approach within and across the courses, with lectures and field components handled by various interdisciplinary teams of faculty, including local and international experts.

This program follows a modular, sequential approach that can be completed in 1.5 years. It is explicitly designed for the application of the sciences in developing the professional skills and practical analyses of practitioners. PM-TMEM is offered by the University of the Philippines (UP), through the unique collaboration of 3 campuses, combining the expertise and vast experience of well-established programs of the following academic institutions: (i) UP Diliman's Marine Science Institute, College of Science (ii) UP Visayas' Institute of Fisheries Policy and Development Studies, College of Fisheries and Ocean Sciences, and (iii) the UP Los Baños Graduate School, School of Environmental Science and Management.

In this regard, please nominate applicant/s who possess/es the following eligibility requirements set by the DENR and UP-MSI:

1. Must be holding a permanent position for at least two (2) years at the time of application, with minimum of two (2) years work experience preferably from the 33 Marine Protected Areas (MPA) Sites under the National Integrated Protected Areas Systems, including Verde Island Passage (VLP) Marine Corridor and/or other relevant TMEM/coastal resource management;
2. Have obtained performance ratings of at least Very Satisfactory for the last two (2) consecutive rating periods;
3. Performing duties and responsibilities relevant to the field of study/travel being applied for;
4. Have no pending administrative case;
5. Have no pending application and nomination for other study and non-study trips;
6. Have not availed any scholarship (local and foreign) in the past two (2) years prior to the awarding of grant;
7. Have rendered the required service obligation for a scholarship previously enjoyed;
8. Must be willing to conduct a master's thesis aligned to the priority programs of the Department or related topics to be identified/approved by the DENR;
9. Must be willing to sign a scholarship service contract and shall serve the DENR with the corresponding period of service obligation;
10. Must not be a delinquent scholar; and
11. In good mental *and* physical health.

Qualified applicants shall submit the following requirements to Career Development Division-HRDS **on or before 15 August 2024**:

1. Memorandum addressed to the Chair of the Human Resource Development Committee (HRDC), attention HRDC Secretariat to be endorsed by Head of Office and concurred by Supervising Undersecretary/Assistant Secretary;
2. Resolution from HRDC Counterpart recommending the nomination of the applicant;
3. Updated Service Record;
4. Certification from the Director supervising human resources/Assistant Regional Director for Management Service/Assistant Director (Region/Bureau/Attached Agency) stating that the applicant:
  - a. has no pending scholarship nomination;
  - b. has not been a delinquent scholar from a previous scholarship grant;
  - c. performance ratings for two (2) immediate rating periods were at least Very Satisfactory;
  - d. has submitted all the required reports from previous foreign travels;
  - e. has rendered and completed the service obligation required under the previous scholarship, if applicable; and
  - f. physically and mentally fit to study.
5. Updated Personal Data Sheet, with work experience sheet, duly signed by authorized person administering oath;
6. Certification of actual duties and responsibilities (including past involvement) relevant to the course signed by immediate supervisor; and
7. Self-Certification of Non-withdrawal from the Program once selected.

The DENR HRDC shall screen and select qualified applicants to the program. The DENR HRDC Secretariat shall inform selected applicants to proceed with the UP-MSI application/admission process, upon approval of their official endorsement/ nomination to the program. Applicants shall be notified of their final acceptance to the program by the UP

Campus nearest their office and shall be requested to submit the following documentary requirements to UP-MSI:

1. Letter of intent by the applicant addressed to the UP-MSI Director, Dr. Laura T. David, Graduate Office, College of Science, UP Diliman;
2. Official transcript of records from all colleges/universities attended;
3. Certified copies of diplomas or certificate of graduation;
4. Birth Certificate from Philippine Statistics Authority;
5. Comprehensive Curriculum Vitae;
6. Two recommendation letters in a sealed envelope; and
7. Accomplished application form.

The UP Application and Recommendation Forms are accessible through this link: <https://bit.ly/3L3wWEK>.

Deadline of applications to UP-MSI is until October 2024. Please note that the implementation of the PM-TMEM Cycle 10 program is subject to the provisions of the Memorandum of Agreement (MOA) between the DENR-BMB and UP.

Should you need further information about the requirements, please communicate with the HRDC Secretariat at email address: [hrdcs2020@gmail.com](mailto:hrdcs2020@gmail.com) or telephone: (02) 8927-9107 and VOIP 1063.

For your information and appropriate action.

*M. M. W*  
**MIRIAM M. MARCELO**  
*M* *\**



# THE MARINE SCIENCE INSTITUTE

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29 May 2024

**ATTY. ERNESTO D. ADOBO, JR., CESO I**

Undersecretary

Administration, Finance, Human Resources, Information Systems

Department of Environment and Natural Resources

Visayas Avenue, Diliman, Quezon City

**MARCIAL C. AMARO, JR., CESO III**

Director, Biodiversity Management Bureau (BMB) in concurrent capacity

Assistant Secretary for Policy, Planning and Foreign Assisted and Special Projects

Department of Environment and Natural Resources (DENR)

North Avenue, Diliman, Quezon City

**ATTN: DEXTER M. TINDOC**

Chief, Human Resource Development Service

**Subject: Invitation for the Call for Application of PM-TMEM for AY 2024-2025**

Dear USec Adobo and Director Amaro,

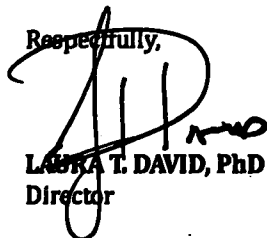
We are delighted to announce that we are now officially opening the application call for the Professional Masters in Tropical Marine Ecosystems Management (PM-TMEM) Program for AY 2024-2025 from June 2024 until October 2024.

At present, the department has 12 enrolled DPM-TMEM scholars for the 5th, 6th, 7th, and 9th Cycle of the Program. The 9th Cycle students are expected to finish by June 2025, while the remaining 5th, 6th, and 7th Cycle students are expected to finish by September 2024.

Once again, we would like to request your assistance in circulating this special opportunity to highly motivated personnel to represent your outstanding department to the program under the DENR CMEMP Professional Masters in Tropical Marine Ecosystems Management (DPM-TMEM) Scholarship. We are including the PM-TMEM brochure and the application kits for each of the three UP campuses (Diliman, Los Baños, and Visayas) for more information. The interested applicants are recommended to apply to the UP campus nearest to their station.

We thank you for continuously supporting the PM-TMEM Program.

Respectfully,



**LAURA T. DAVID, PhD**  
Director