



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN**



NOTICE OF MEETING

FOR/TO : The Revision of Fees Committee
The Director, Policy and Planning Service
The Chief, Accounting Division
The Chief, Budget Division
The Chief, Cashier's Unit

The Planning Officer/Representatives
Administrative Service (AS)
Legal Administrative Service (LAS)
Knowledge and Information Systems Service (KISS)
Biodiversity Management Bureau (BMB)
Ecosystems Research and Development Bureau (ERDB)
Forest Management Bureau (FMB)
Land Management Bureau (LMB)
Environmental Management Bureau (EMB)
Mines and Geosciences Bureau (MGB)
National Mapping Resource and Information Authority (NAMRIA)
Palawan Council for Sustainable Development Staff (PCSDS)

The Secretariat
Financial and Management Service Staff

FROM : The OIC Director
Financial and Management Service and
and Vice-Chairperson Revision of Fees Committee

DATE/TIME : July 26, 2024 (Friday) / 9:00 a.m.

VENUE : Office of the Undersecretary for Legal and Administration Conference
Room, 6th Floor, DENR Main Building

AGENDA :

- 1) Issuance of a unified/single policy on the updated fees and charges;
- 2) Manner and levels of the conduct of stakeholder consultation;
- 3) Schedule of submission and deliberation of proposed fees and charges
- 4) E-payment system for the collection of fees;
- 5) Reconstitution of Revision of Fees Committee; and
- 6) Other matters.

Your attendance is highly enjoined.


IMELDA R. DELA CRUZ

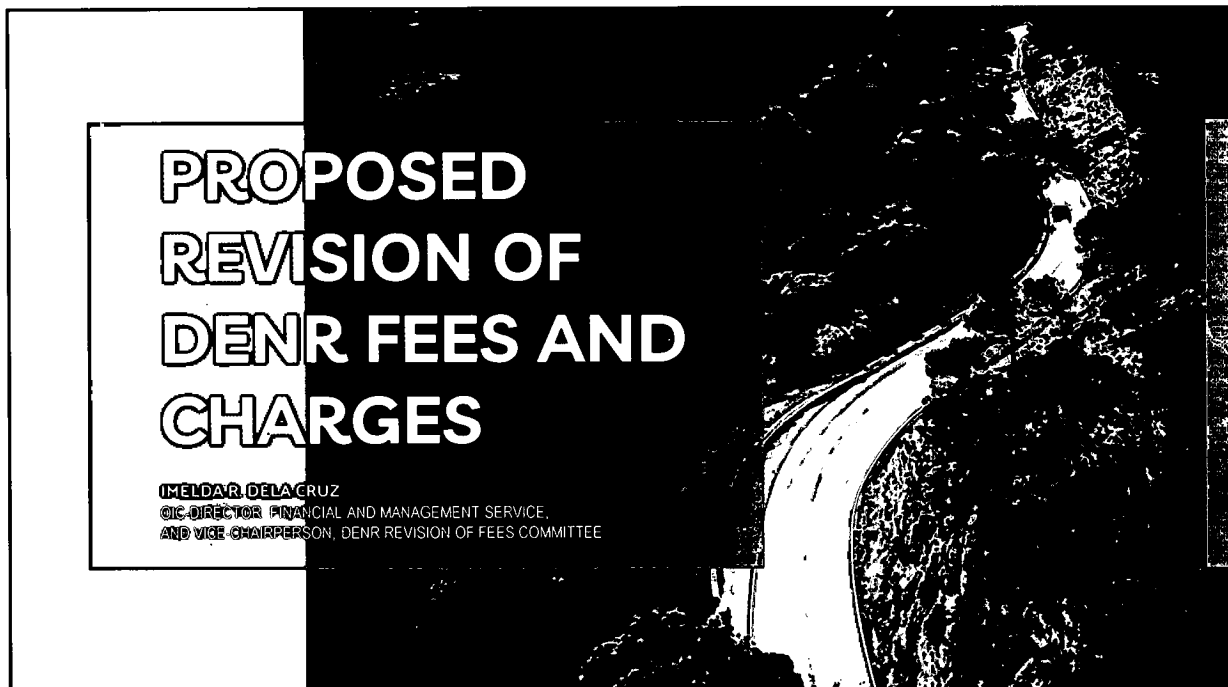
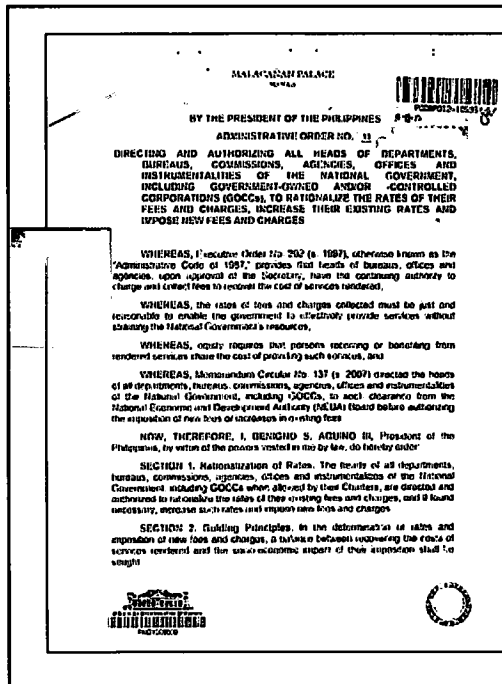


TABLE OF CONTENTS	01	LEGAL BASES
	02	SCOPE
	03	INSTRUCTION FROM THE PTWG
	04	REVISED FEES AND CHARGES APPROVED UNDER AO 31
	05	DETERMINATION OF RATES OF NEW AND/OR EXISTING FEES AND CHARGES
	06	LEGAL BASES OF COLLECTION OF FEES
	07	CONDUCT OF STAKEHOLDERS CONSULTATION
	08	MATRIX FORMAT FOR THE SUBMISSION OF THE REPORT
	09	DETAILS OF THE PROPOSED FEES AND CHARGES
	10	SUBMITTED REPORT TO THE REVISION OF FEES COMMITTEE
	11	RECONSTITUTION OF THE CREATION OF A REVISION OF FEES COMMITTEE IN THE DENR

01 LEGAL BASES



Malacañang Administrative Order No. 31 dated 12 October 2012

Directing and authorizing all heads of departments, bureaus, commissions, agencies, offices and instrumentalities of the national government, including Government-owned and/or - Controlled Corporations (GOCCs), to rationalize the rates of their fees and charges, increase their existing rates and impose new fees and charges

Republic of the Philippines
 DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
 NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY
 No. 1

DOF-DBM-NEDA-JOINT-CIRCULAR NO. 1-2013
 30 January 2013

FOR: ALL HEADS OF DEPARTMENTS, BUREAUS, COMMISSIONS, AGENCIES, OFFICES AND INSTRUMENTALITIES OF THE NATIONAL GOVERNMENT, INCLUDING GOVERNMENT-OWNED OR CONTROLLED CORPORATIONS

SUBJECT: IMPLEMENTING RULES AND REGULATIONS ON ADMINISTRATIVE ORDER NO. 31, SERIES OF 2012, ON THE RATIONALIZATION OF RATES OF FEES AND CHARGES, INCREASE IN EXISTING RATES, AND IMPOSITION OF NEW FEES AND CHARGES.

I. GUIDING PRINCIPLES

- 1.1 Section 24-a, Chapter II, Book 1 of the Executive Order No. 292 (Administrative Code of 1997) provides that heads of bureaus, offices or agencies upon approval of the creation of department fees, tasks for the primary duty to review their rates and charges for the other bureaus, offices, agencies, owned and/or controlled corporations or other entities under their administrative jurisdiction.
- 1.2 The delivery of services to the people, through the state, is a national government agency and on the realization of various activities with national interest, certain costs are incurred and spent. Agency fees serve as a vehicle for recovering costs incurred in the delivery of such services. Hence, the imposition of fees and charges, the price a taxpayer is obliged to pay.
- 1.3 The determination of rates of fees and charges is a matter between the state and the citizen, and as such, it is a matter of public interest. It is the responsibility of the state to ensure that the rates and charges are not excessive and are reasonable and just. It is also the responsibility of the state to ensure that the rates and charges are not excessive and are reasonable and just. It is also the responsibility of the state to ensure that the rates and charges are not excessive and are reasonable and just.

DOF-DBM-NEDA-JOINT-CIRCULAR-NO. 1-2013 dated 30 January 2013

Implementing rules and regulations Administrative Order No. 31 series of 2012, on the rationalization of rates of fees and charges, increase in existing rates, and imposition of new fees and charges

Republic of the Philippines
 Department of Environment and Natural Resources
 National Economic and Development Authority
 No. 1

SPECIAL ORDER NO. 2013-435
 23 July 2013

SUBJECT: Creation of a Revision of Fees Committee in the DENR.

In the interest of the public and in compliance with Malacañang Administrative Order No. 31 (AO) (Series 2012) which directs and authorizes all heads of departments, bureaus, commissions, agencies, offices and instrumentalities of the national government, including GOCCs to rationalize their existing rates, if necessary, and/or impose new fees and charges, and on implementing rules and regulations, DOF-DBM-NEDA Joint Circular No. 1-2013 (DO Joint Circular No. 1-2013) a Revision of Fees Committee in the DENR is hereby created.

The Committee shall be composed of the following:

- Chairperson: Undersecretary, Policy and Planning
- Members: Director, Planning and Management Service (Chair), Planning and Policy; Department Chief Accountant; Chief, Budget Division; Chief, Public's Unit; Finance and Management Services Staff

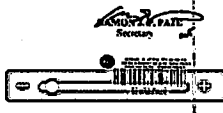
The functions of the Revision of Fees Committee are:

- a. review existing fees and charges and conduct a study on the necessity of imposing new fees and charges;
- b. ensure that the guiding principles of DOF-DBM-NEDA Joint Circular No. 1-2013 are observed;
- c. submit to the Secretary a report on the study and recommendations for the imposition of fees and charges for public utilities;
- d. coordinate with the Task Force on Fees and Charges in NEDA on the implementation of AO 31, and;
- e. keep and maintain all records pertinent to AO 31.

The Revision of Fees Committee may seek assistance from any DENR personnel or staff in the performance of its functions. All expenses incurred in the implementation of this Order shall be charged against DENR's Office of Existing Accounting and Existing Rules and Regulations.

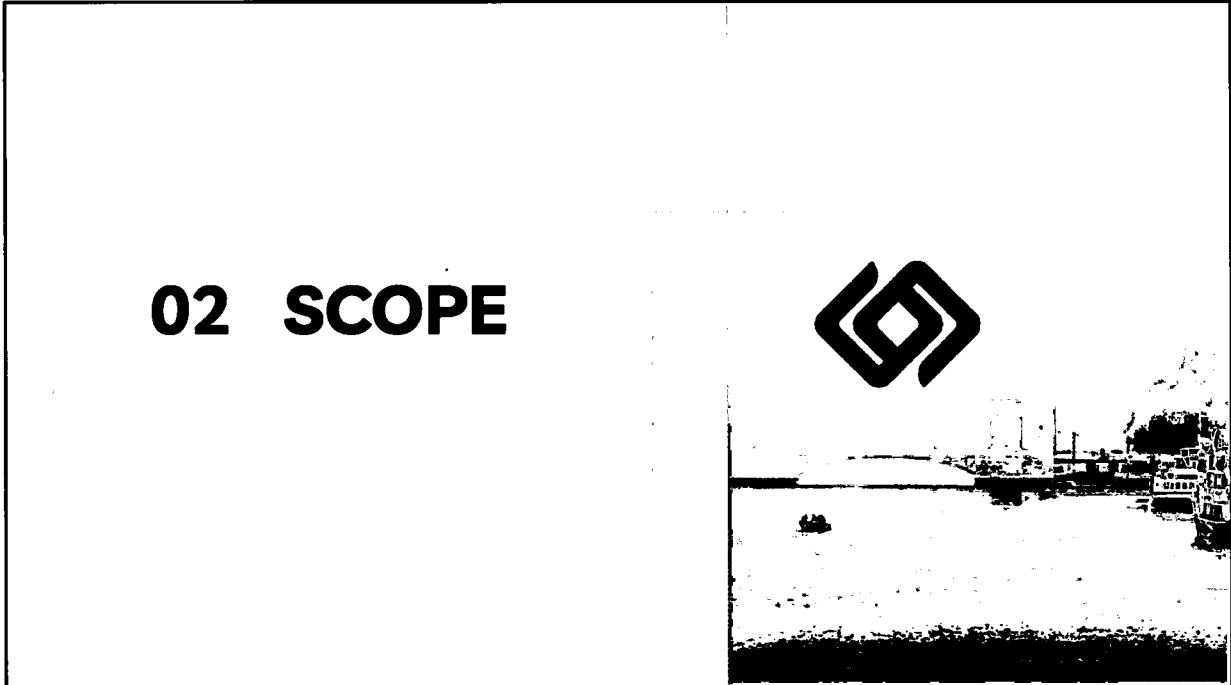
This Order takes effect immediately.

RAMON M. PAJE
 Secretary



Special Order No. 2013-435 dated 23 July 2013

In compliance with the Malacañang AO No. 31 and DOF-DBM-NEDA Joint Circular No. 1-2013, a Revision of Fees Committee in the DENR is created



<p>STAFF BUREAUS</p> <ul style="list-style-type: none">➤ Biodiversity Management Bureau (BMB)➤ Ecosystems Research and Development Bureau (ERDB)➤ Forest Management Bureau (FMB)➤ Land Management Bureau (LMB)	<p>LINE BUREAUS</p> <ul style="list-style-type: none">➤ Mines and Geosciences Bureau (MGB)➤ Environmental Management Bureau (EMB)	<p>S C O P E</p>
<p>ATTACHED AGENCIES</p> <ul style="list-style-type: none">➤ National Mapping Resource and Information Authority (NAMRIA)➤ Palawan Council for Sustainable Development (PCSD)	<p>CENTRAL OFFICE</p> <ul style="list-style-type: none">➤ Administrative Service - Records Management Division	

03 INSTRUCTIONS FROM THE PTWG



INSTRUCTIONS FROM THE PTWG

- Preparation of a single policy on the updated rates of fees and charges
- For the Records and Management Division (RMD) and NAMRIA to consider the inputs/recommendations of the PTWG in their proposal
- FMS to reconvene the Revision of Fees Committee to facilitate the crafting of the unified policy on fees and charges. The Committee should invite representatives from LAS, Administrative Service, KISS, Bureaus, Field Operations Offices and Attached Agencies be invited. Moreover, the Committee should facilitate the inventory of fees and services, consider the inclusion of the e-payment system and identify the offices including the regions that have adopted such a system, discuss the timeline for the development of the policy and the activities to be conducted, including the conduct of workshop to be attended by all relevant bureaus and offices
- For the Revision of Fees Committee to consider the manner and levels of the conduct of stakeholders consultation, i.e, regional, national consultation.

**04
DETERMINATION
OF RATES OF NEW
AND/OR EXISTING
FEES AND
CHARGES**

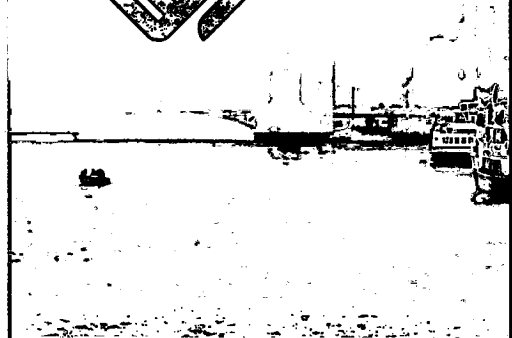


**DETERMINATION OF RATES OF NEW AND/OR
EXISTING FEES AND CHARGES**

A balance between recovering the costs of services rendered and the socio-economic impact of their imposition shall be sought.

The evaluation of new or increased fees and charges needs to be coordinated with stakeholders to ensure that rates are just and reasonable and to minimize, if not void, unintended impact on established national priorities and the general public.

**05 REVISED FEES
AND CHARGES
APPROVED UNDER
AO 31**



**REVISED FEES AND CHARGES APPROVED UNDER
AO 31**

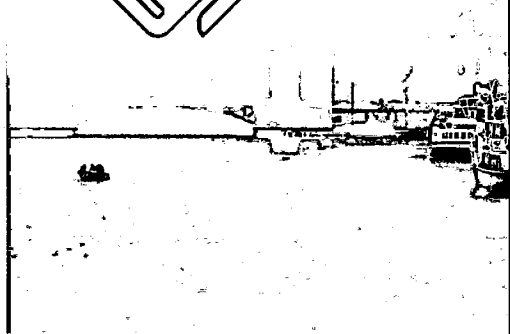
**Biodiversity
Management Bureau**

*Revised Rates of Fees for Entrance and
Use of Facilities and Resources in
Protected Areas, Amending DAO 1993-47
Dated September 16, 2016*

**Environmental
Management Bureau**

*Providing for New Fees and Charges for
Various Services of the EMB dated
December 1, 2016*

06 LEGAL BASES OF COLLECTION OF FEES



LEGAL BASES OF COLLECTION OF FEES

OFFICE/BUREAU	LEGAL BASES	DATE
1. Staff Bureau		
FMB	1. <u>DAO 2004-35</u> Amending certain sections of DAO 99-36 entitled "Revised Rules and Regulations Governing the Administration, Management, Development and Disposition of Forest Lands used for Grazing Purposes."	August 31, 2004
	2. <u>DAO 2004-30</u> Revised Rules and Regulations Governing the Socialized Industrial Forest Management Program	August 26, 2004
	3. <u>DAO 2004-16</u> Prescribing the revised schedule of Forestry Administrative Fees	June 15, 2004
	4. <u>DAO 1999-46</u> Revised Regulations Governing the Entry and Disposition of Imported Logs, Lumber, Veneer, Plywood, Other Wood Based Panels, Poles and Piles, Pulpwood and Wood Chips	November 10, 1999
	5. <u>DAO 1999-36</u> Revised Rules and Regulations Governing the Administration, Management, Development and Disposition of Forest Lands Used for Grazing Purposes	August 10, 1999
	6. <u>DAO 1991-54</u> Rules and Regulations Governing the Exportation of Finished and Semi-Finished Wood Products	October 18, 1991

LEGAL BASES OF COLLECTION OF FEES

OFFICE/BUREAU	LEGAL BASES	DATE
	<p>7. <u>DAO 99-53</u> Regulations Governing the Integrated Forest Management Program (IFMP)</p> <p>8. DAO 96-54</p> <p>9. DAO 1956-26 amended by DAO 1999-46</p>	December 23, 1999
LMB	<p>1. <u>DMC No. 2010-13, Section 203</u> Adoption of the Manual on Land Survey Procedures</p> <p>2. <u>DAO 2007-29, Section 22</u> Revised Regulations on Land Surveys</p> <p>3. <u>DAO No. 20 s. 1993</u> Standard Costs and Fees for Various Services of the Lands Sector</p>	<p>June 23, 2010</p> <p>July 31, 2007</p> <p>May 3, 1993</p>
BMB	<p>1. DAO 2016-24 (Approved under AO 31) Revised Rates of Fees for Entrance and Use of Facilities and Resources in Protected Areas, Amending DAO 1993-47</p>	September 16, 2016

LEGAL BASES OF COLLECTION OF FEES

OFFICE/BUREAU	LEGAL BASES	DATE
	<p>2. DAO No. 2004-65 Waiving Certain Provisions of DENR Administrative Order (DAO) No. 2004-62 re: Prescribing Fees and Other Guidelines on the Implementation of DAO Nos. 2004-55 and 2004-58 Both Dated August 31, 2004 Pertaining to the Registration of Threatened, Non-Threatened and Exotic Faunal Species Under the Jurisdiction of DENR"</p> <p>3. DAO No. 2004-55 DENR Streamlining/Procedural Guidelines Under the Joint DENR-DA-PCSD Implementing Rules and Regulations of Republic Act No. 9147 Otherwise Known as "Wildlife Resources Conservation and Protection Act"</p>	<p>November 19, 2004</p> <p>August 31, 2004</p>
ERDB	<p>1. DOF-DBM-NEDA Joint Circular No. 1-2013 Implementing Rules and Regulations Administrative Order No. 31 series of 2012, on the Rationalization of Rates of Fees and Charges, Increase in Existing Rates, and Imposition of New Fees and Charges</p> <p>2. E.O. No. 192, s. 1987 Providing for the Reorganization of the Department of Environment, Energy and Natural Resources, Renaming it as the Department of Environment and Natural Resources, and for Other Purposes</p>	<p>January 30, 2013</p> <p>June 10, 1987</p>

LEGAL BASES OF COLLECTION OF FEES

OFFICE/BUREAU	LEGAL BASES	DATE
2.Line Bureau		
EMB	1. <u>DAO 2016-28 (Approved under AO 31)</u> Providing for New Fees and Charges for various services of the EMB"	December 1, 2016
	2. <u>DAO 2005-17</u> Rules and Regulations Governing The Implementation of EO 320, Series of 2004, Designating The DENR As The National Authority For The Clean Development Mechanism"	August 31, 2005
	3. <u>DMC 2000-12</u> Schedule of Fees for RA 6969 (Chemical Substances and Hazardous Wastes)	June 7, 2000
MGB	1. Section 7 of DAO No. 2015-03 Revised Implementing Rules and Regulations of R.A. No. 7076, Otherwise known as the "People's Small-Scale Mining Act of 1991"	March 16, 2015
	2. Section 10 of DAO No. 2015-03 Revised Implementing Rules and Regulations of R.A. No. 7076, Otherwise known as the "People's Small-Scale Mining Act of 1991"	March 16, 2015
	3. Section 16 of DAO No. 2015-03 Revised Implementing Rules and Regulations of R.A. No. 7076, Otherwise known as the "People's Small-Scale Mining Act of 1991"	March 16, 2015

LEGAL BASES OF COLLECTION OF FEES

OFFICE/BUREAU	LEGAL BASES	DATE
MGB	4. Section 29 of DAO No. 2015-03 Revised Implementing Rules and Regulations of R.A. No. 7076, Otherwise known as the "People's Small-Scale Mining Act of 1991"	March 16, 2015
	5. R.A. 10633 An Act Appropriating Funds for the Operation of the Government of the Republic of the Philippines from January to December 31, 2014, and For Other Purposes"	December 20, 2013
	6. DBM National Budget Memorandum 119 Budget Priorities Framework for the Preparation of the FY 2015 Agency Budget Proposals	December 27, 2013
	7. Section 18 of DAO No. 2000-25 Implementing Rules and Regulations of Executive Order No. 153 - Authorizing the Utilization of Offshore Areas Not Covered by Approved Mining Permits and Contracts as Sources of Dredgefill Materials for Government Reclamation Projects and for Other Purposes	June 28, 2010
	8. Sections 19-A, 40, 57, 66 of DAO No. 2010-21 Providing for a Consolidated Department of Environment and Natural Resources Administrative Order for the Implementing Rules and Regulations of Republic Act No. 7942, Otherwise Known as the "Philippine Mining Act of 1995"	June 28, 2010

LEGAL BASES OF COLLECTION OF FEES

OFFICE/BUREAU	LEGAL BASES	DATE
MGB	9. DAO No. 2010-21 Providing for a Consolidated Department of Environment and Natural Resources Administrative Order for the Implementing Rules and Regulations of Republic Act No. 7942, Otherwise Known as the "Philippine Mining Act of 1995"	June 28, 2010
	10. Sections 25, 46, 66 of DAO No. 2010-21 Providing for a Consolidated Department of Environment and Natural Resources Administrative Order for the Implementing Rules and Regulations of Republic Act No. 7942, Otherwise Known as the "Philippine Mining Act of 1995"	June 28, 2010
	11. DAO No. 2005-08 Providing for New Fees and Charges for Various Services of the Mines and Geosciences Bureau"	April 14, 2005
	12. R.A. 7942 An Act Instituting a New System of Mineral Resources Exploration, Development, Utilization, and Conservation"	March 3, 1995
3.Attached Agency		
NAMRIA	<u>EO 192</u> Providing for the Reorganization of the Department of Environment, Energy and Natural Resources, renaming it as the Department of Environment and Natural Resources, and for other purposes	June 10, 1987

LEGAL BASES OF COLLECTION OF FEES

OFFICE/BUREAU	LEGAL BASES	DATE
4. Central Office		
AS- RMD	1. DAO 2000-16 "Rates of Fees for Certain Administrative Services Rendered"	February 11, 2000

07 CONDUCT OF STAKEHOLDERS CONSULTATION



STAKEHOLDERS CONSULTATION

OFFICE/BUREAU	PROPOSED DAO (SUBMITTED TO PTWG)	CONDUCT OF STAKEHOLDERS CONSULTATION		
		DATE OF CONSULTATION/S	MANNER (Face to Face Consultation/Through Posting etc.)	LEVELS OF CONSULTATION
1. Staff Bureau				
FMB	Amending certain provisions of DAO 2004-16 prescribing the revised schedule of Forestry Administrative Fees	August 29-31, 2023	1. Posted on Website 2. Posted on Newspaper 3. Via Zoom	Nationwide
LMB	Revised Costs and Fees for the Land Management Services	1. July 5, 2023 2. September 4, 26-27, 2023	1. LMB Facebook Page and LMB Website through Google Sheet 2. Google Sheet	1. Nationwide/External Stakeholders 1. DENR Regional Offices/Internal Stakeholders
BMB	Prescribing New Fees for Use of Wildlife Resources	1. July 12-13, 2023 2. August 31 to September 16, 2023 3. September 16, 2023	1. Face to Face 2. Face to Face 3. Online Zoom	1. DENR Regional Offices Representatives 2. Selected Regional Office from Luzon Cluster with Some Permittees (Stakeholders) 3. Wildlife Permittees (Stakeholders)

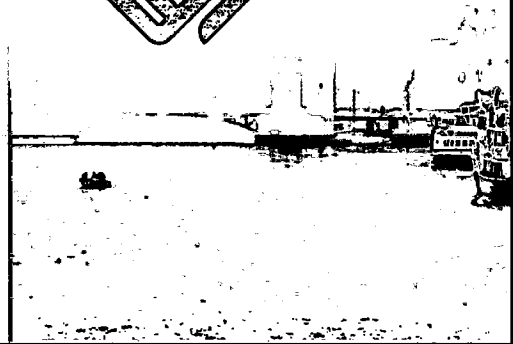
CONDUCT OF STAKEHOLDERS CONSULTATION

OFFICE/BUREAU	PROPOSED DAO (SUBMITTED TO PTWG)	CONDUCT OF STAKEHOLDERS CONSULTATION		
		DATE OF CONSULTATION/S	MANNER (Face to Face Consultation/Through Posting etc.)	LEVELS OF CONSULTATION
ERDB		July 2, 2019	1.Letter to DENR REDs 2.Posting at ERDB Website	Nationwide Nationwide
2. Line Bureau				
EMB	No proposal/No Stakeholder Consultation conducted			
MGB	Amendment of DAO No. 2005-08.	No stakeholder consultation conducted	N/A	MGB PTWG

STAKEHOLDERS CONSULTATION


OFFICE/BUREAU	PROPOSED DAO (SUBMITTED TO PTWG)	CONDUCT OF STAKEHOLDERS CONSULTATION		
		DATE OF CONSULTATION/S	MANNER (Face to Face Consultation/Through Posting etc.)	LEVELS OF CONSULTATION
3. Attached Agencies				
NAMRIA	Providing for new Fees and Charges for various Products and Services of the National Mapping and Resource Information Authority (NAMRIA)	Ongoing Stakeholder Consultation	Posted on Newspaper and Map Sale Posting	Nationwide
4. Other Office				
AS- RMD	Revised Rates of Fees for Certain Administrative Services Rendered	May 10, 2023	Face to Face and Online Consultation	Legal Affairs Service - DENR Central Office Legal Division - Bureaus, and Attached Agencies

08 DETAILS OF THE PROPOSED FEES AND CHARGES

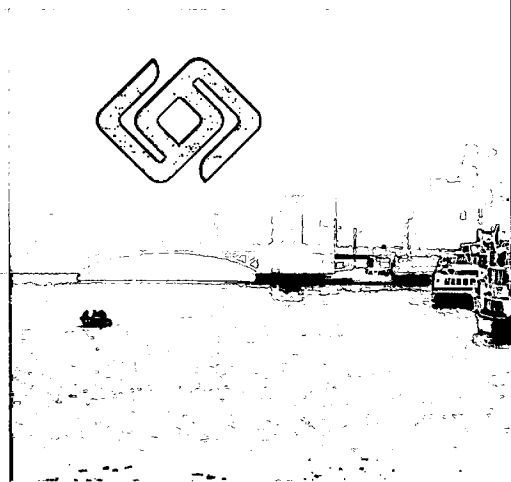


 **DETAILS OF THE PROPOSED FEES AND CHARGES**

OFFICE/BUREAU	FEES AND CHARGES			NUMBER OF FEES PAID THROUGH ONLINE PAYMENT (D)	PERCENTAGE (E) E=D/C
	NUMBER OF EXISTING FEES AND CHARGES (A)	NUMBER OF NEW FEES AND CHARGES (B)	TOTAL (C)		
1. Staff Bureau					
FMB	30	0	30	0	
LMB	134	0	134	0	
BMB	16	23	39	3 -CITES Import Permit -CITES Export Permit -CITES Re-Export Permit	13.04%
ERDB	12	12	24	0	

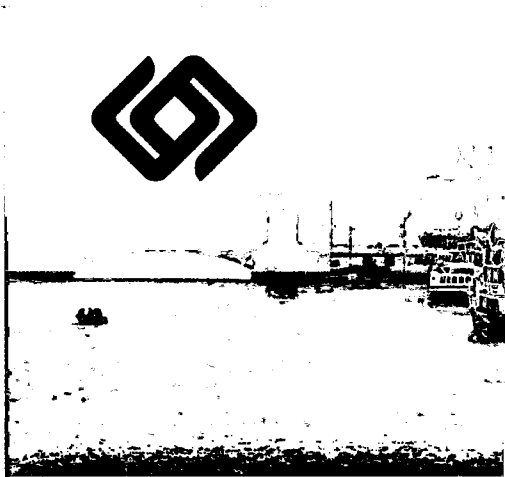
 DETAILS OF THE PROPOSED FEES AND CHARGES					
OFFICE/BUREAU	FEES AND CHARGES			NUMBER OF FEES PAID THROUGH ONLINE PAYMENT (D)	PERCENTAGE (E)
	NUMBER OF EXISTING FEES AND CHARGES (A)	NUMBER OF NEW FEES AND CHARGES (B)	TOTAL (C)		E=D/C
2.Line Bureau					
EMB	N/A	N/A	N/A	N/A	N/A
MGB	282	316	598	21	3.51%
3.Attached Agency					
NAMRIA	89	26	115	0	
4.Central Office					
AS- RMD	4	0	4	0	

**09 MATRIX
FORMAT FOR THE
SUBMISSION AND
THE DELIBERATION
OF PROPOSED
FEES**



STATUS OF SUBMISSION	
OFFICE	DATE OF SUBMISSION OF PROPOSED FEES
Biodiversity Management Bureau (BMB)	December 6, 2023
National Mapping and Resource Information Authority (NAMRIA)	September 6, 2023
Records Management Division-Administrative Service (AS)	August 31, 2023

11 RECONSTITUTION OF THE CREATION OF A REVISION OF FEES COMMITTEE IN THE DENR



EXISTING	PROPOSED						
<div style="text-align: center; margin-bottom: 10px;"> <p>Republic of the Philippines Department of Environment and Natural Resources Division Office - Cebu, 1000 Orosa Circle Td. Area, 6710 Alabang Road, Alabang, Muntinlupa City Cebu Office, 979-6633 to 36, 979-2411 to 43 Fax: 979-6632 to 26, 979-2412 to 25</p> </div> <p style="text-align: right; margin-bottom: 0;">DEPARTMENT ORDER No. 2013-032</p> <p>SUBJECT: Creation of a Revision of Fees Committee in the DENR.</p> <p>In the interest of the public and in compliance with Memorandum Administrative Order No. 21 (01 October 2012) which directs and authorizes all heads of departments, bureaus, commissions, agencies, offices and instrumentalities of the national government, including CHOCOs to re-examine their existing rules, if necessary, and/or issuing new ones and changing and/or implementing rules and regulations, DENR-DO-2013-032, Series Circular No. 1-2013 (08 January 2013), a Revision of Fees Committee in the DENR is hereby created:</p> <p>The Committee shall be composed of the following:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">Chairperson</td> <td>Undersecretary, Policy and Planning</td> </tr> <tr> <td>Vice-Chairperson</td> <td>Assistant Secretary for Financial and Management Services</td> </tr> <tr> <td>Members</td> <td>Director, Planning and Policy Department Chief Accountant Chief, Budget Division Chief, Cashier's Unit Financial and Management Service Staff</td> </tr> </table> <p>Secretariat: Financial and Management Service Staff</p> <p>The Revision of Fees Committee shall:</p> <ol style="list-style-type: none"> a. review existing fees and charges and conduct a study on the necessity of imposing revised rates; b. ensure that the guiding principles of RA 9728, DENR Administrative Order No. 2-2014 are observed; c. submit to the Secretary a report on the study and recommendations for the proposed fees and charges for public utilities; d. coordinate with the Task Force on Fees and Charges in DENR on the implementation of RA 9728, and; e. keep and maintain all records pertinent to Act 10. <p>The Revision of Fees Committee may seek assistance from any DENR personnel or staff on the performance of its functions. All expenses incurred in the implementation of the Order shall be charged against DENR funds, subject to the existing accounting and auditing rules and regulations.</p> <p>This Order takes effect immediately.</p> <div style="text-align: center; margin-top: 10px;"> MARIA ANTONIA VILLALOBANA Secretary </div>	Chairperson	Undersecretary, Policy and Planning	Vice-Chairperson	Assistant Secretary for Financial and Management Services	Members	Director, Planning and Policy Department Chief Accountant Chief, Budget Division Chief, Cashier's Unit Financial and Management Service Staff	<div style="text-align: center; margin-bottom: 10px;"> <p>DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES KAGAWARAN NG KAPANGYARIHAN AT LINGAP YAMAN</p> </div> <p style="text-align: right; margin-bottom: 0;">DEPARTMENT ORDER No. 2013-032</p> <p>SUBJECT: Creation of a Revision of Fees Committee in the DENR.</p> <p>In the interest of the public and in compliance with Memorandum Administrative Order No. 21 dated 01 October 2012 and Executive Order No. 21 (01 October 2012) issued on 01 January 2013, the Revision of Fees Committee in the DENR is hereby created under Special Order No. 2013-032 in hereby reconstituted as follows:</p> <p>Chairperson: Undersecretary, Policy and Planning Vice-Chairperson: Director, Financial and Management Services Members:</p> <ul style="list-style-type: none"> o Director, Planning and Policy o Department Chief Accountant o Chief, Budget Division o Chief, Cashier's Unit o Representative from the Office of the Undersecretary for Field Operations (Luzon, Visayas and Mindanao) o Bureau/Attached Agency Chief Planning Officer <p>Secretariat: Financial and Management Service Staff</p> <p>The Revision of Fees Committee shall:</p> <ol style="list-style-type: none"> a. Review existing fees and charges and conduct a study on the necessity of imposing new or revised rates; b. Ensure that the guiding principles of RA 9728, DENR Administrative Order No. 2-2014 are observed; c. Submit to the Secretary a report on the study and recommendations for the new or revised fees and charges, on following guidelines: d. Coordinate with the Task Force on Fees and Charges in DENR on the implementation of RA 9728; e. Keep and maintain all records pertinent to Act 10. <p>The Revision of Fees Committee may seek assistance from any DENR personnel or staff on the performance of its functions. All expenses incurred in the implementation of the Order shall be charged against DENR funds, subject to the existing accounting and auditing rules and regulations.</p> <p>This Order takes effect immediately and retroactive from the date of its issuance or any other order in connection therewith.</p> <div style="text-align: center; margin-top: 10px;"> MARIA ANTONIA VILLALOBANA Secretary </div>
Chairperson	Undersecretary, Policy and Planning						
Vice-Chairperson	Assistant Secretary for Financial and Management Services						
Members	Director, Planning and Policy Department Chief Accountant Chief, Budget Division Chief, Cashier's Unit Financial and Management Service Staff						

EXISTING	PROPOSED
<p>Committee:</p> <ul style="list-style-type: none"> o Chairperson: Undersecretary, Policy Planning o Vice-Chairperson: Director, Financial and Management Service o Members: <ul style="list-style-type: none"> o Director, Planning and Policy o Department Chief Accountant o Chief, Budget Division o Chief, Cashier's Unit o Secretariat: Financial and Management Service Staff 	<p>Committee:</p> <ul style="list-style-type: none"> o Chairperson: Undersecretary, Policy Planning o Vice-Chairperson: Director, Financial and Management Service o Members: <ul style="list-style-type: none"> o Director, Planning and Policy o Department Chief Accountant o Chief, Budget Division o Chief, Cashier's Unit o Representative from the Office of the Undersecretary for Field Operations (Luzon, Visayas and Mindanao) o Bureau/Attached Agency Chief Planning Officer o Secretariat: Financial and Management Service Staff

